

## REQUEST FOR QUOTATION

Company Name

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Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_

ANSON M. TAGTAG

Chairperson, Bids and Awards Committee

NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.

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2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**

Supply, Printing and Delivery of Customized Polo Shirt with Embroidery and String Bag with Print

**Purpose:**

For official use of the WRD for 12th Meeting of the Parties to the East Asian Australasian Flyway Partnership

**Approved Budget for the Contract (ABC):**

**P385.000.00**

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./	UNIT PRICE	TOTAL PRICE
1	<p><b>Customized Polo Shirt with Embroidery</b></p> <p><i>Technical Specifications:</i></p> <p>Material: Honey comb fabric</p> <p>Embroidery logo: front 12th MOP (2inch) with Shoulder piping and sleeve cap</p> <p>Color:</p> <p>70 pcs - Black      70 pcs - Marron</p> <p>70 pcs - Blue      70 pcs - Green - light cotton</p> <p>70 pcs - Must ard - B&amp;W MOP logo</p> <p>Sizes:</p> <p>XS - 3 pcs, S - 15 pcs, M - 16 pcs, L - 15 pcs</p> <p>XL - 11 pcs, XXL - 9 pcs, XXXL - 1 pcs</p>	350 pcs	P _____	P _____
2	<p><b>Customized String Bag with print of 12th MOP logo</b></p> <p><i>Technical Specifications:</i></p> <p>Color: Royal Blue</p> <p>Material: Nylon Oxford</p> <p>Standard Size: W - 13 inch, H - 17.5 inch</p> <p>W - 14 inch</p> <p>H - 18 inch</p> <p>Logo print size: 6 inch meter</p> <p>String thickness - 10 mm diameter</p> <p><b><i>Please attached sample design</i></b></p> <p>Additional Requests from Procuring Entity:</p> <p>[X] Please provide sample upon request of end-user</p> <p>[X] Please see full specifications/attached sample design for reference.</p> <p>[X] Other conditions to this request, please state:</p> <p><u>For more info, please contact the end-user at 0953-760-1979/8924-6031 loc. 201</u></p> <p><u>Kindly address all proposals to the Chairperson, Bids and Awards Committee</u></p> <p>Contract shall be awarded to the bidder per:</p> <p>[ ] Item basis</p> <p>[X] Lot basis</p> <p>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</p> <ol style="list-style-type: none"> <li>1. DTI/SEC Registration Certificate</li> <li>2. Valid Mayor's/Business Permit</li> <li>3. PHILGEPS Certificate of Registration</li> <li>4. BIR Certificate of Registration (2303)</li> <li>5. Sign Omnibus Sworn Statement (OSS)</li> </ol> <p><b>Important Note:</b></p> <p>-For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.</p> <p>-For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the PO.</p> <p>-Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 5.3 of GPPB 08-2016</p>	350 pcs	P _____	P _____
			GRAND TOTAL:	P _____

Brand : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Warranty : \_\_\_\_\_

Price Validity : \_\_\_\_\_

Printed Name/Signature

Tel. No./Cellphone No.

Email Address

Date \_\_\_\_\_





