


REQUEST FOR PROPOSAL

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.


ANSON M. TAGTAG
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN 5 CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
5. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:

Catering Service with Complete set-up good for 45 pax within Orani, Bataan (Region 3) on September 15-19, 2025

Purpose:

For the conduct of the Regional Orientation and Capacitation Workshop for the Implementation of Biodiversity Monitoring System (BMS)

Approved Budget for the Contract (ABC):

₱231,660.00

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ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
	September 18, 2025 Menu: Breakfast - Fried Rice Hotdog and Corned Beef, Banana Coffee or Juice AM Snack - Spagehetti with Juice Lunch - Steam Rice, Fruits, Drinks in can, Chicken Afritada and Grilled Fish PM Snacks - Suman Malagkit and Hot Choco or Coffee Dinner - Steamed Rice, Chicken Curry, Crab and Corn Soup, Steamed Veggie, Fruits and Drinks in can	45 pax	P	P
	September 19, 2025 Menu: Breakfast - Sinangag, Tocino, Itlog, Banana and Coffee or Juice AM Snack - Mamon and Drinks in can or Juice Service Charge (10%) Additional Requests from Procuring Entity: [X] Please provide sample upon request of end-user [] Please see full specifications/attached sample design for reference. [X] Other conditions to this request, please state: <u>For more info, please contact the end-user at 0953-760-1979 / 8924-6031 loc. 228/249</u> <u>Kindly address all proposals to the Chairperson, Bids and Awards Committee</u> Bidders must submit the following requirements. Non-submission of these requirements may be grounds for disqualification from the bidding process. 1. DTI/SEC Registration Certificate 2. Valid Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certification Registration (2303) 5. Sign Omnibus Sworn Statement Important Note: - For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. - For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.	45 pax	P _____	P _____
			GRAND TOTAL:	P _____

Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature

Tel. No./Cellphone No.

Email Address

Date

MENU

15 Septmeber 2025 (Day 0)	
Lunch	Steamed Rice, Fresh fruit, Drinks, Chicken Caldareta, Pakbet seafoods, Juice
PM Snacks	Pancit Bihon; Buko Juice and Coffee
Dinner	Steamed Rice, Fresh fruits, Fish Fillet, Chopsuey, Drinks
16 Septmeber 2025 (Day 1)	
Breakfast	Rice, Egg and Spam, Banana, Coffee or Juice
AM Snack	Turon, Canned Juice or Coffee
Lunch	Steamed Rice, Chicken Tinola, Steamed Tilapia, Fresh Fruits, Coke
PM Snack	Suman with Coffee
Dinner	Steamed Rice, Fresh Fruits, Pork Pakbet, Fried Fish, Miswa Soup,
17 Septmeber 2025 (Day 2)	
Breakfast	Fried rice, Tinapa, Boiled egg, Coffee or Juice
AM Snacks	Clubhouse Sandwich, C2 or Canned Juice
Lunch	Steamed Rice, Banana, Chicken & Pork Adobo, Mix Vegetables, Corn soup, Coke
PM Snack	Pancit Palabok, Buko Juice or Coffee
Dinner	Rice, Fresh Fruits, Fried Fish with Monggo, Coke
18 Septmeber 2025 (Day 3)	
Breakfast	Fried Rice, Hotdog and Corned Beef , Banana, Coffee or Juice
AM Snacks	Spaghehetti with Juice
Lunch	Steamed Rice, Fruits, Coke, Chicken Afritada, Grilled Fish
PM Snacks	Suman malagkit, Hot Choco or Coffee
Dinner	Steamed Rice, Chicken Curry, Crab and Corn Soup, Steamed veggies, Fruits, Coke
19 Septmeber 2025 (Day 4)	
Breakfast	Sinangag, Tocino, Itlog , Banana, Coffee or Juice
AM Snack	Mamon, C2 or Canned Juice