



REQUEST FOR EXPRESSION OF INTEREST
No. 2025-022

**PROCUREMENT OF INDIVIDUAL CONSULTANT AS TECHNICAL ADVISOR FOR THE DENR-
UNDP/GEF PROJECT ON "INTEGRATED APPROACH OF MAJOR BIODIVERSITY CORRIDORS IN
THE PHILIPPINES OR BD CORRIDOR PROJECT"**

The Biodiversity Management Bureau (BMB) of the Department of Environment and Natural Resources (DENR) intends to engage the services as Technical Advisor to provide technical guidance on the operationalization, capacity building, and mainstreaming of the IEM approach at the national, EMBC and MBC under the Biodiversity Corridor Project.

The BMB-Bids and Awards Committee calls for the submission of eligibility documents of a qualified Consultant interested to bid for the requirement below, to wit:

<u>Requirement</u>	<u>Duration</u>	<u>Budget</u>
Technical Advisor	Twelve (12) months	P950,000.00 (Inclusive of tax)

The documents for submission are:

1. Letter of Intent;
2. Curriculum Vitae which includes the following:
 - Educational background
 - Relevant Work Experiences
3. At least (2) sample documentation works in electronic copy;
4. Fully accomplished Personal Data Sheet (PDS) with a recent passport-size (CS-Form No. 212, revised 2017) which can be downloaded at www.csc.gov.ph;
5. Clear copy of Diploma/Transcript of Records (TOR);
6. PhilGEPS Certificate of Registration;
7. BIR Certificate of Registration; and
8. Signed Omnibus Sworn Statement.

Incomplete/non-submission of these requirements shall be grounds for disqualification from the procurement process.

For inquiries, please contact Ms. Rowena F. Bolinas at Telephone No. 89246031 local 210-212 and 8925-8948/. Interested applicants must submit the documents on or before 5:00pm, JUL 07 2025 to:

The Chairperson
Bids and Awards Committee
Biodiversity Management Bureau
Ninoy Aquino Parks and Wildlife Center, North Avenue, Diliman, Quezon City
Tel. No. 8924-6031 loc. 221, 9246031 local 226 and 8925-8948/0953-760-1979
Email address: bacsec@bmb.gov.ph cc: bdcorridorproject@gmail.com

Approved for posting:

ANSON M. TAGTAG

Chairperson, Bids and Awards Committee



UNITED NATIONS DECADE ON
**ECOSYSTEM
RESTORATION**
2021-2030



TERMS OF REFERENCE

PROCUREMENT OF INDIVIDUAL CONSULTANT AS TECHNICAL ADVISOR FOR THE DENR-UNDP/GEF PROJECT ON “INTEGRATED APPROACH IN MANAGEMENT OF BIODIVERSITY CORRIDORS IN THE PHILIPPINES” OR BD CORRIDOR PROJECT

I. Background

The Department of Environment and Natural Resources (DENR), with funding from the Global Environment facility (GEF) and support from the United Nations Development Program (UNDP), is implementing the project entitled “**Integrated Approach in Management of Major Biodiversity Corridors in the Philippines**” or **BD Corridor**. The Project aims to operationalize integrated management of biodiversity corridors to generate multiple benefits including effective conservation of globally threatened species and high conservation value forests, reduce deforestation and degradation and enhance local biodiversity-friendly livelihoods. This Project has four components, namely:

- Component 1: Effective coordination and governance framework for integrated ecosystem management in the Philippines biodiversity corridors system;
- Component 2: Application of integrated network design and management of biodiversity corridors to ensure continued stability and sustainability of their biological, ecosystem services and socio-economic conservation values;
- Component 3: Community-based sustainable use and management systems in the two pilot biodiversity corridor systems in the Philippines; and
- Component 4: Knowledge management, gender mainstreaming, learning, monitoring and evaluation.

An effective coordination and governance framework for IEM in the Philippines, and in the biodiversity corridors system is needed to ensure continued stability and sustainability of biological, ecosystem services and socio-economic conservation values.

II. Objective

The objective of this Consultancy is to provide technical guidance on the operationalization, capacity building, and mainstreaming of the IEM approach at the national, EMBC and MBC under the Biodiversity Corridor Project.

The terms of reference would require a level of expertise and attention beyond the optimum in-house capability of the Bureau and is consistent with the Government’s policy not to compete with the private sectors, in accordance with the Implementing Rules and Regulations (IRR) of Republic Act No. 9184.

III. Scope of Work

Specifically, the scope of services is as follows:

1. Advise on policy-related work and suggest how the Project mid-term recommendations may be achieved/addressed by recalibrating Project implementation strategies and activities during the mid- and year-end review and planning processes, and other similar activities;
2. Advise the Project Management Units (NPMU, FMB, BSWM, EMBC and MBC) on the operationalization, piloting, and mainstreaming of the IEM approach with appropriate governance and/or institutional mechanisms in EMBC and MBC.

- a. Develop, validate, and recommend pt feasible options for mainstreaming the incorporation of the stakeholders' agreement on the Corridor and Cluster conservation-oriented land and water uses, and natural resources used into the RDP/RDIP, PDPFP, CLUPs, and ADSDPPs;
 - b. Provide guidance on the piloting of the DENR- and province-led IEM mainstreaming activities with interested LGUs and land and resource management units (LRMUs) in EMBC and MBC to serve as demonstration and learning areas,
 - c. Document lessons and insights from the piloting as inputs into the development of relevant knowledge products (training modules, guides and manuals) for IEM-consistent mainstreaming of conservation-oriented land, water and NR uses into the RDP, PDPFP and CLUPs and land and resource management units (LRMU) plans
3. Assist the EMBC and MBC and the concerned LGUs and LRMUs in the adoption and implementation of IEM approach in the selected, legitimized, and adopted Local Conservation Areas (LCAs) in and out of the corridors and clusters but with potential OECM areas in the respective jurisdictions of LRMUs e.g. CBFMA, co-managed areas, CADTs, reservations, etc.
4. Provide guidance to achieve complementary IEM-oriented implementation in PAs and SFM BDFE, and BDFAP/SLM approaches in tenured forestlands, ancestral domains, protected areas, and other land and resource management units in corridors and clusters with the active participation of provinces, and local government units, private sector, civil society and other NGAs.
5. Provide technical advice on the preparation and finalization of the Training Guide for IEM Modules, and other Modules that may be developed by the Project;
6. During Mid- and Year-End Planning, advise and help identify pathways or options, , together with the NPM, to the EMBC and MBC on how they may initiate/align implementation activities towards sustainability to ensure continuity of project initiatives particularly in the Corridors;
7. Develop the design and provide assistance in the Pilot-Testing of Training of Trainers (ToT) with the Trainers Training Group for carrying out the IEM Modules with selected provinces, DENR regions and PENROs, BMB, FMB, BSWM, NCIP, and DHSUD.
8. Coordinate with other project consultants and other offices, as maybe necessary, in the review and finalization of outputs and deliverables;
9. Perform other related tasks as may assigned by the National Project Director and National Project Manager.

IV. Deliverables

- a. Monthly report of completed advisor/technical assistance activities (2-3 pages)
- b. Brief Guide and Suggested Steps for mainstreaming IEM approach into the LCAs and potential OECM sites in LRMUs
- c. Brief Guide and Suggested Steps for mainstreaming the IEM approach into the RDPs, PDPFPs, CLUPs, and LRMU plans
- d. Compilation of IEM Training Modules, training designs, and key references for the BD Knowledge Product Team

e. ToT Design, IEM Modules, References, and Guide for Potential Trainers

f. Written Report Summarizing Inputs to the BD Project Sustainability Report and the Project Completion Report

Subject to agreement with the Contracting Party and upon endorsement by the National Project Management Unit (NPMU), outputs/deliverables may be revised if some activities are not carried out or postponed.

V. Qualifications and Requirements

- 1. Doctoral degree in environment and natural resources management, Ecology, Economics, Public Policy or any related field and other related courses;
- 2. At least 10 years progressive experience in project planning, management and building strategic partnerships with substantial exposure to CSR and ESG engagements on biodiversity, ecology and natural resource management;
- 3. Experience working with key lead implementing agencies including DENR, DA and NCIP would be an advantage;
- 4. Experience working local government units, DILG, DSHUD and other relevant government agencies;
- 5. Experience with GEF and /or UN- assisted projects would be an advantage;
- 6. Strong skills in influencing, communication, presentation, planning, organization, coordination, networking, and interpersonal relations.
- 7. Proficiency in MS Office and fluency in English; knowledge of the local language is an advantage.
- 8. Technical expertise in biodiversity monitoring, data analysis, and report writing,
- 9. Ability to work independently in remote areas, contribute effectively to multicultural teams, and take initiative with minimal supervision.

VI. Timetable

The Consultant is expected to work for a year from **July 2025 to June 2026 (12 months)** after receipt of the **Notice To Proceed**.

VII. Contract Price and Schedule of Payment

The approved budget for this service is equivalent to **Php 950,000.00 (Nine Hundred Fifty Thousand Pesos)** inclusive of tax, which shall be paid in six (6) tranches after submission and acceptance of deliverables.

Outputs/Deliverables	% of Total Contract Cost	Due Date	Schedule of Payment
1st Tranche: - Brief Guide and Suggested Steps for mainstreaming IEM approach into the LCAs and potential OECM sites in LRMUs - Report of completed advisor/technical assistance activities (2-3 pages)	15 %	30 days after receipt of Notice to Proceed	Upon submission and acceptance of: - Brief Guide and Suggested Steps for mainstreaming IEM approach into the LCAs and potential OECM sites in LRMUs - Report of completed advisor/technical assistance activities (2-3 pages)

Outputs/Deliverables	% of Total Contract Cost	Due Date	Schedule of Payment
2rd Tranche: - Brief Guide and Suggested Steps for mainstreaming the IEM approach into the RDPs, PDPFPs, CLUPs, and LRMU plans -Report of completed advisor/technical assistance activities (2-3 pages)	20 %	60 days after acceptance of the: Brief Guide and Suggested Steps for mainstreaming IEM approach into the LCAs and potential OECM sites in LRMUs -Report of completed advisor/technical assistance activities (2-3 pages)	Upon submission and acceptance of: - Brief Guide and Suggested Steps for mainstreaming the IEM approach into the RDPs, PDPFPs, CLUPs, and LRMU plans - Report of completed advisor/technical assistance activities (2-3 pages)
3th Tranche - Compilation of IEM Training Modules, training designs, and key references for the BD Knowledge Product Team - Report of completed advisor/technical assistance activities (2-3 pages)	15 %	70 days after acceptance of the: - Brief Guide and Suggested Steps for mainstreaming the IEM approach into the RDPs, PDPFPs, CLUPs, and LRMU plans -Report of completed advisor/technical assistance activities (2-3 pages)	Upon submission and acceptance of: - Compilation of IEM Training Modules, training designs, and key references for the BD Knowledge Product Team - Report of completed advisor/technical assistance activities (2-3 pages)
4th Tranche - ToT Design, IEM Modules, References, and Guide for Potential Trainers - Report of completed advisor/technical assistance activities (2-3 pages)	20 %	70 days after acceptance of : - Compilation of IEM Training Modules, training designs, and key references for the BD Knowledge Product Team - Report of completed advisor/technical assistance activities (2-3 pages)	After submission and acceptance of: - ToT Design, IEM Modules, References, and Guide for Potential Trainers - Report of completed advisor/technical assistance activities (2-3 pages)
5th Tranche - Written Report Summarizing Inputs to the BD Project Sustainability Report, and the Project Completion Report, incorporating lessons learned - Final report consolidating all previously submitted reports of completed advisor/technical assistance activities	15 %	60 days after submission of the: - ToT Design, IEM Modules, References, and Guide for Potential Trainers - Report of completed advisor/technical assistance activities	Upon submission and acceptance of: -Written Report Summarizing Inputs to the BD Project Sustainability Report and the Project Completion Report -Final report consolidating all previously submitted reports of completed advisor/technical assistance activities

Outputs/Deliverables	% of Total Contract Cost	Due Date	Schedule of Payment
TOTAL	100 %	Php 950,000.00	

VIII. Management and Reporting Arrangements

The Consultant shall be contracted by the BD Corridor Project through the DENR- Biodiversity Management Bureau and shall be under the direct supervision of the BD Corridor National Project Manager, in close coordination with the BMB Biodiversity Policy and Knowledge Management Division.

IX. Documentary Requirements

Interested applicants should submit the following to the undersigned on or before:

_____.

- 1. Letter of Intent
- 2. Curriculum Vitae which includes the following:
 - a. Educational background
 - b. Relevant work experiences
- 3. At least two (2) sample documentation works in electronic copy
- 4. Fully accomplished Personal Data Sheet (PDS) with a recent passport-size picture (CS-Form No. 212, revised 2017) which can be downloaded at www.csc.gov.ph
- 5. Clear copy of Diploma/ Transcript of Records (TOR)
- 6. PhilGEPS Certification of Registration
- 7. BIR Registration for individual
- 8. Omnibus Sworn Statement
 - a. Notarized OSS should be complied with after the award of the contract but before payment pursuant to item 6.3 of GPPB 09-2020

THE CHAIRPERSON
 Bids and Awards Committee
 Biodiversity Management Bureau
 Ninoy Aquino Parks and Wildlife
 Quezon Avenue, Diliman, Quezon City
 Email: bacsec@bmb.gov.ph
 Cc: bdcorridorproject@gmail.com

Approved by:


MARIGLO ROSAIDA LARIRIT
 Assistant Director, BMB 