

REQUEST FOR PROPOSAL

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_

ANSON M. TADTAG

Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN 5 CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.  
5. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:

Catering Service with Complete set-up good for 45 pax within Initao-Libertad Protected Landscape and Seascapes, Misamis Oriental (Region X) on August 25-29, 2025

Purpose:

For the conduct of the Orientation-Training on eCITES Capacitaion Workshop for the Implementation of BMS

Approved Budget for the Contract (ABC):

₱231,660.00

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ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<b>Catering Service with Complete set-up</b> <b>Venue:</b> Initao-Libertad Protected landscape and Seascapes, Misamis Oriental (Region X) <b>Date:</b> August 25-29, 2025 <b>August 25, 2025</b> <b>Menu:</b> <b>PM Snack</b> - Pancit and Juice <b>Dinner</b> - Panda Rice, Lechon kawali, Pinakbet, soup, leche flan and Lemon Juice	45 pax	P	P
	<b>August 26, 2025</b> <b>Menu:</b> <b>Breakfast</b> - Longganisa, Scrambled Eggs, Fried Danggit, Fried/Steam Rice and Slice Fruits <b>AM Snack</b> - Sikwate and Puto Maya and Sliced ripe mango <b>Lunch</b> - Steam Rice, Tinolang Manok, Fried Bangus, Ensaladang Talong, Fruits in Season and Juice <b>PM Snack</b> - Cassava cake and Buko Juice <b>Dinner</b> - Pandan Rice, Grilled Pusit, Ginisang ampalaya, Soup, Ube halaya and Lemon Juice	45 pax	P	P
	<b>August 27, 2025</b> <b>Menu:</b> <b>Breakfast</b> - Corned Beef, Hard Boiled Eggs, Fried Pusit, Fried/Steam Rice and Slice Fruits <b>AM Snack</b> - Biko and Fresh Calamansi Juice <b>Lunch</b> - Steam Rice, Sinigang na sugpo, sinuglaw, Steamed Vegetables with Bagoong and Mangga, leche flan and Cucumber Juice <b>PM Snack</b> - Pastel and Fruit Juice <b>Dinner</b> - Pandan Rice, Inihaw na Liempo, Ginataang kalabasa and Soup	45 pax	P	P
***Continue to next page***				

Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature

Tel. No./Cellphone No.

Email Address

Date

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Company Name

Address

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ANSON M. TAGTAG

Chairperson, Bids and Awards Committee

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6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:

Catering Service with Complete set-up good for 45 pax within Initao-Libertad Protected Landscape and Seascape, Misamis Oriental (Region X) on August 25-29, 2025

Purpose:

For the conduct of the Orientation-Training on eCITES Capacitaion Workshop for the Implementation of BMS

Approved Budget for the Contract (ABC):

P231,660.00

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ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
	<b>August 28, 2025</b> <b>Menu:</b> <b>Breakfast</b> - Jamon de Cagayan, Sunny side up Eggs, Fried Danggit, Fried/Steam Rice and Slice Fruits <b>AM Snack</b> - Binignit and Lemon Iced Tea <b>Lunch</b> - Steam Rice, Tinolang Isda, lechon kawali, Tortang Talong, Ube halaya and calamansi juice <b>PM Snacks</b> - Pancit and Soft drinks <b>Dinner</b> - Pandan Rice, Grilled Chicken Inasal, Ensaladang Talong and Soup	45 pax	P	P
	<b>August 29, 2025</b> <b>Menu:</b> <b>Breakfast</b> - Tapa, Sunny side up Eggs, Fried Pusit, Fried/Steam Rice and Slice Fruits <b>AM Snack</b> - Torta and Canned juice <b>Lunch</b> - Steam Rice, Beef Nilaga, Grilled Chicken Inasal, Pakbet, Fruits in Season and Juice  <b>Service Charge (10%)</b> <b>Note:</b> Served on Breakfast - Pandesal and Butter and brewed coffee <b>Inclusion:</b> Unlimited Coffee/Tea  Additional Requests from Procuring Entity: [X] Please provide sample upon request of end-user [ ] Please see full specifications/attached sample design for reference. [X] Other conditions to this request, please state: For more info, please contact the end-user at 0953-760-1979 / 8924-6031 loc. 228/249 Kindly address all proposals to the Chairperson, Bids and Awards Committee  Bidders must submit the following requirements. Non-submission of these requirements may be grounds for disqualification from the bidding process. 1. DTI/SEC Registration Certificate 2. Valid Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certification Registration (2303) 5. Sign Omnibus Sworn Statement  <b>Important Note:</b> - For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. - For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.	45 pax	P	P
			<b>GRAND TOTAL:</b>	P

Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature

Tel. No./Cellphone No.

Email Address

Date

## Menu for BMS Capacitation

August 25, 2025				
<b>Breakfast</b>	<b>AM Snack</b>	<b>Lunch</b>	<b>PM Snack</b>	<b>Dinner</b>
-	-	-	Pancit Juice	Pandan Rice Lechon kawali Pinakbet soup leche flan Lemon Juice
August 26, 2025				
<b>Breakfast</b>	<b>AM Snack</b>	<b>Lunch</b>	<b>PM Snack</b>	<b>Dinner</b>
Longganisa	Sikwate and Puto Maya	Steam Rice,	Cassava cake	Pandan Rice
Scrambled Eggs	Sliced ripe mango	Tinolang Manok	Buko Juice	Grilled Pusit
Fried Danggit		Fried Bangus		Ginisang ampalaya
Fried/Steam Rice		Ensaladang Talong		Soup
Slice Fruits		Fruits in Season		Ube halaya
<b>Note: Served with Pandesal and Butter and brewed coffee</b>		Juice		Lemon Juice
August 27, 2025				
<b>Breakfast</b>	<b>AM Snack</b>	<b>Lunch</b>	<b>PM Snack</b>	<b>Dinner</b>
Corned Beef	Biko	Steam Rice	Pastel	Pandan Rice
Hard Boiled Eggs	Fresh Calamansi Juice	Sinigang na sugpo	Fruit Juice	Inihaw na Liempo
Fried Pusit		sinuglaw		Ginataang kalabasa
Fried/Steam Rice		Steamed Vegetables with Bagoong and Mangga		Soup
Slice Fruits		leche flan		
<b>Note: Served with Pandesal and Butter and brewed coffee</b>		Cucumber Juice		
August 28, 2025				
<b>Breakfast</b>	<b>AM Snack</b>	<b>Lunch</b>	<b>PM Snack</b>	<b>Dinner</b>
Jamon de Cagayan	Binignit	Steam Rice	Pancit	Pandan Rice
Sunny side up Eggs	Lemon Iced Tea	Tinolang Isda	Soft drinks	Grilled Chicken Inasal
Fried Danggit		lechon kawali		Ensaladang Talong
Fried/Steam Rice		Tortang Talong		Soup
Slice Fruits		Ube halaya		
<b>Note: Served with Pandesal and Butter and brewed coffee</b>		calamansi juice		
August 29, 2025				
<b>Breakfast</b>	<b>AM Snack</b>	<b>Lunch</b>		
Tapa	Torta	Steam Rice		
Sunny side up Eggs	Canned juice	Beef Nilaga		
Fried Pusit		Grilled Chicken Inasal		
Fried/Steam Rice		Pakbet		
Slice Fruits		Fruits in Season		
<b>Note: Served with Pandesal and Butter and brewed coffee</b>		Juice		
<b>Note: Unlimited Coffee/Tea</b>				