

REQUEST FOR QUOTATION

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

ANSON M. TACTAG

Chairperson, Bids and Awards Committee

- NOTES:
1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
 2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
 5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:

Supply, Printing and Delivery of Customized Training Kit with inclusions Journal, Notebook and Ball pen

Purpose:

For official use of the NPD

Approved Budget for the Contract (ABC):

P100,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p>Training Kit</p> <p><i>Technical Specifications:</i></p> <p>Customized training bag, with adjustable handle, maroon, canvas and polycanvass material (with logo and text (printed) (16 inches x 11 inches x 3 inches)</p> <p>Customized Journal, maroon, 100 leaves (with logo and text (sublimation) (A5)</p> <p>Customized Ballpen, maroon, metal retractable ballpoint pen (black ink) (with logo and text (printed)</p> <p>Customized ENR Notebook, maroon, 100 leaves (with logo and text (sublimation) (A5)</p> <p>Please see attched design</p> <p>Additional Requests from Procuring Entity:</p> <p>[X] Please provide sample upon request of end-user</p> <p>[X] Please see full specifications/attached sample design for reference.</p> <p>[X] Other conditions to this request, please state:</p> <p>For more info, please contact the end-user at 0953-760-1979/8924-6031 loc. 223/224/225/245</p> <p>Kindly address all proposals to the Chairperson, Bids and Awards Committee</p> <p>Contract shall be awarded to the bidder per:</p> <p>[] Item basis</p> <p>[X] Lot basis</p> <p>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</p> <ol style="list-style-type: none">1. DTI/SEC Registration Certificate2. Valid Mayor's Permit3. PHILGEPS Certificate of Registration4. BIR Certificate of Registration5. Sign Omnibus Sworn Statement <p>Important Note:</p> <p>-For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.</p> <p>-For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</p> <p>-Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020</p>	100 sets	P _____	P _____

Brand : _____

Delivery Period : _____

Warranty : _____

Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

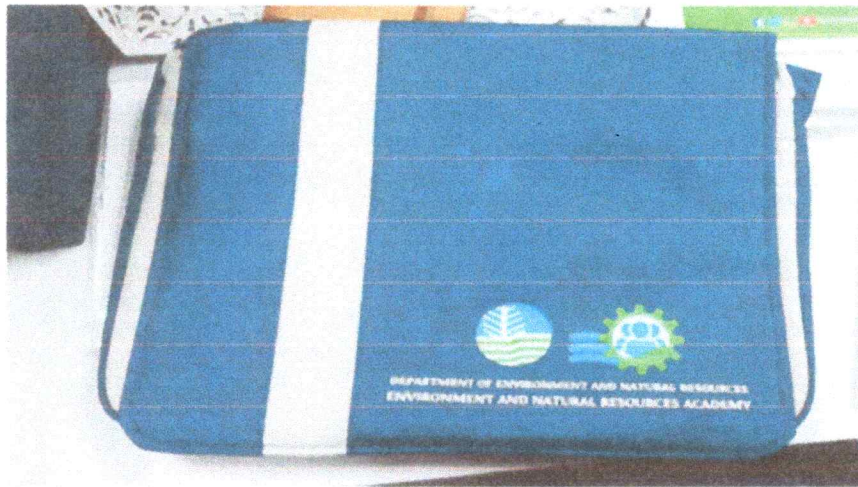
Printed Name/Signature

Tel. No./Cellphone No.

Email Address

Date

Training Kit Specification

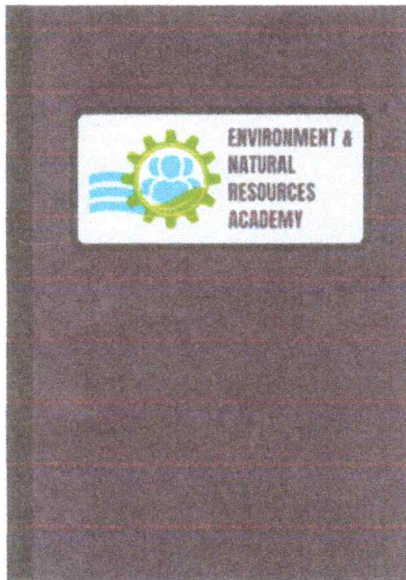


Laptop bag with DENR and ENRA Logo

16 inches x 11 inches
x 3 inches



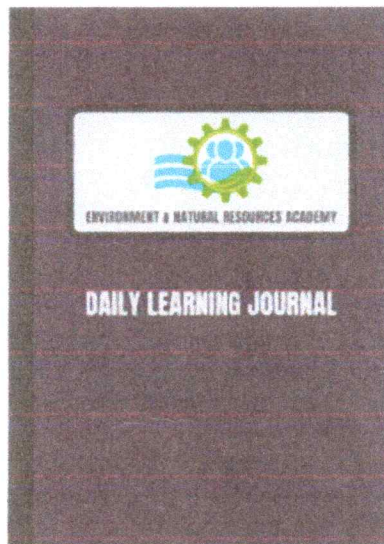
Training Kit Specification



notebook with ENR logo



Laptop bag with DENR and ENRA Logo



Daily Journal with ENR logo



pen with ENR Logo