

REQUEST FOR QUOTATION

Company Name _____

Address _____

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____


ANSON M. TACTAG
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Supply, Printing and Delivery of Customized Training Kit with inclusions Journal, Notebook and Ball pen

Purpose:
For official use of the NPD

Approved Budget for the Contract (ABC):
P100,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p>Training Kit</p> <p><i>Technical Specifications:</i> Customized training bag, with adjustable handle, maroon, canvas and polycanvass material (with logo and text (printed) (16 inches x 11 inches x 3 inches) Customized Journal, maroon, 100 leaves (with logo and text (sublimation) (A5) Customized Ballpen, maroon, metal retractable ballpoint pen (black ink) (with logo and text (printed) Customized ENR Notebook, maroon, 100 leaves (with logo and text (sublimation) (A5) Please see attched design</p> <p><small>Additional Requests from Procuring Entity: [X] Please provide sample upon request of end-user [X] Please see full specifications/attached sample design for reference. [X] Other conditions to this request, please state: For more info, please contact the end-user at 0953-760-1979/8924-6031 loc. 223/224/225/245 kindly address all proposals to the Chairperson, Bids and Awards Committee</small></p> <p>Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis</p> <p>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process: 1. DTI/SEC Registration Certificate 2. Valid Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 5. Sign Omnibus Sworn Statement</p> <p><small>Important Note: -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020</small></p>	100 sets	P _____	P _____

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

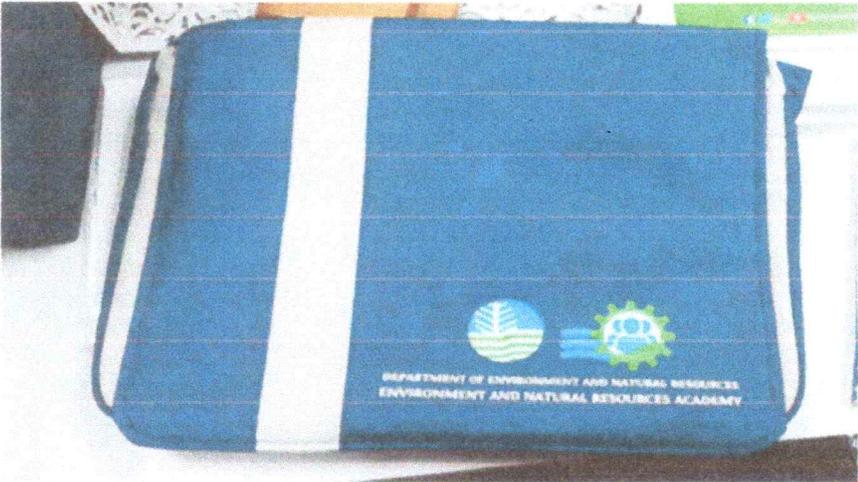
Printed Name/Signature _____

Tel. No./Cellphone No. _____

Email Address _____

Date _____

Training Kit Specification

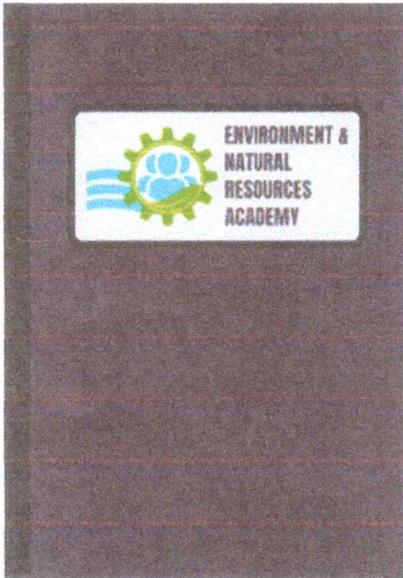


Laptop bag with DENR and ENRA Logo

16 inches x 11 inches
x 3 inches



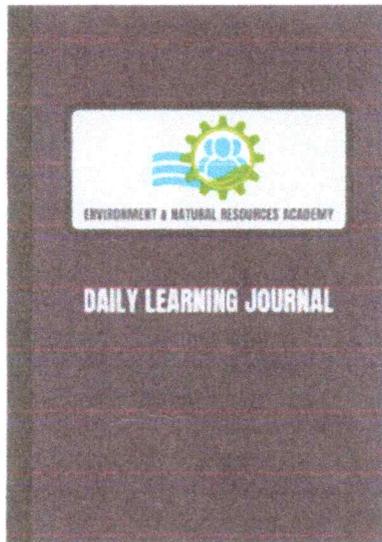
Training Kit Specification



notebook with ENR logo



Laptop bag with DENR and ENRA Logo



Daily Journal with ENR logo



pen with ENR Logo