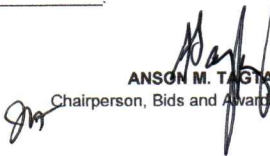


REQUEST FOR PROPOSAL

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.


ANSON M. TAGTAG
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN 1 CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
5. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Catering Service with Complete set-up good for 600 pax within UP Cebu on July 10, 2025

Purpose:
For the conduct of the 18th National Symposium on Marine Science

Approved Budget for the Contract (ABC):
P231,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<div>Catering Service with Complete set-up</div> <div>Venue: UP Cebu</div> <div>Date: July 10, 2025</div> <div>Dinner</div> <div>Preferred Menu:</div> <div>APPETIZER - Sandwich Bites</div> <div>SOUP - Mushroom Soup</div> <div>RICE - Plain rice</div> <div>VEGETABLES - Butter Veggies</div> <div>CHICKEN - Cordon Blue</div> <div>BEEF - Beef Afritada</div> <div>NOODLES - Bam – i</div> <div>DRINKS - Cucumber Lemonade</div> <div>Inclusions:</div> <div>TABLE & CHAIRS good for 600 pax</div> <div>Overflowing coffee and tea</div> <div>Managed Buffet</div> <div>With Waiters</div> <div>With 10% service charge</div> <div>Additional Requests from Procuring Entity:</div> <div>❑ Please provide sample upon request of end-user</div> <div>❑ Please see full specifications/attached sample design for reference.</div> <div>❑ Other conditions to this request, please state:</div> <div>For more info, please contact the end-user at 0953-760-1979 / 8924-6031 loc. 228/249</div> <div>Kindly address all proposals to the Chairperson, Bids and Awards Committee</div> <div>Bidders must submit the following requirements. Non-submission of these requirements may be grounds for disqualification from the bidding process.</div> <div>1. DTI/SEC Registration Certificate</div> <div>2. Valid Mayor's Permit</div> <div>3. PHILGEPS Certificate of Registration</div> <div>4. BIR Certification Registration (2303)</div> <div>5. Sign Omnibus Sworn Statement</div> <div>Important Note:</div> <div>- For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.</div> <div>- For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</div>	600 pax	P _____	P _____

Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature

Tel. No./Cellphone No.

Email Address

Date

MENU
DINNER ONLY
JULY 10, 2025

APPETIZER	-	Sandwich Bites
SOUP	-	Mushroom Soup
RICE	-	Plain rice
VEGETABLES	-	Butter Veggies
CHICKEN	-	Cordon Blue
BEEF	-	Beef Afritada
NOODLES	-	Bam – i
DRINKS	-	Cucumber Lemonade

INCLUSION

- 1. TABLE & CHAIRS good for 600 pax**
- 2. Overflowing coffee and tea**
- 3. Managed Buffet**
- 4. With Waiters**