



**REQUEST FOR EXPRESSION OF INTEREST**  
**No. 2025-018**

**PROCUREMENT OF CONSULTANCY SERVICES AS TECHNICAL ADVISOR FOR THE DENR-UNDP/GEF PROJECT ON "INTEGRATED APPROACH OF MAJOR BIODIVERSITY CORRIDORS IN THE PHILIPPINES"**

The Biodiversity Management Bureau (BMB) of the Department of Environment and Natural Resources (DENR) intends to engage the services as Technical Advisor for the DENR-UNDP/GEF Project on "Integrated Approach of Major Biodiversity Corridors in the Philippines"

The BMB-Bids and Awards Committee calls for the submission of eligibility documents of a qualified Consultant interested to bid for the requirement below, to wit:

<u>Requirement</u>	<u>Duration</u>	<u>Budget</u>
Technical Advisor	Six (6) months	P475,000.00 (Inclusive of tax)

The documents for submission are:

1. Letter of Intent;
2. Curriculum Vitae which includes the following:
  - Educational background
  - Relevant Work Experiences
3. At least (2) sample documentation works in electronic copy;
4. Fully accomplished Personal Data Sheet (PDS) with a recent passport-size (CS-Form No. 212, revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
5. Clear copy of Diploma/Transcript of Records (TOR);
6. PhilGEPS Certificate of Registration;
7. BIR Certificate of Registration; and
8. Signed Omnibus Sworn Statement.

Incomplete/non-submission of these requirements shall be grounds for disqualification from the procurement process.

For inquiries, please contact Ms. Rowena F. Bolinas at Telephone No. 89246031 local 210-212 and 8925-8948/. Interested applicants must submit the documents on or before 5:00pm, \_\_\_\_\_ to:

JUN 13 2025

**The Chairperson**

Bids and Awards Committee

Biodiversity Management Bureau

Ninoy Aquino Parks and Wildlife Center, North Avenue, Diliman, Quezon City  
Tel. No. 8924-6031 loc. 221, 9246031 local 226 and 8925-8948/0953-760-1979

Email address: [bacsec@bmb.gov.ph](mailto:bacsec@bmb.gov.ph) cc: : [bdcorridorproject@gmail.com](mailto:bdcorridorproject@gmail.com)

Approved for posting:

ANSON M. TAYTAG

Chairperson, Bids and Awards Committee



UNITED NATIONS DECADE ON  
**ECOSYSTEM  
RESTORATION**  
2021-2030

## TERMS OF REFERENCE

### PROCUREMENT OF CONSULTANCY SERVICES AS TECHNICAL ADVISOR FOR THE DENR-UNDP/GEF PROJECT ON “INTEGRATED APPROACH IN MANAGEMENT OF BIODIVERSITY CORRIDORS IN THE PHILIPPINES” OR BD CORRIDOR PROJECT

#### I. Background

The Department of Environment and Natural Resources (DENR), with funding from the Global Environment facility (GEF) and support from the United Nations Development Program (UNDP), is implementing the project entitled “**Integrated Approach in Management of Major Biodiversity Corridors in the Philippines**” or **BD Corridor**. The Project aims to operationalize integrated management of biodiversity corridors to generate multiple benefits including effective conservation of globally threatened species and high conservation value forests, reduce deforestation and degradation and enhance local biodiversity-friendly livelihoods. This Project has four components, namely:

- Component 1: Effective coordination and governance framework for integrated ecosystem management in the Philippines biodiversity corridors system;
- Component 2: Application of integrated network design and management of biodiversity corridors to ensure continued stability and sustainability of their biological, ecosystem services and socio-economic conservation values;
- Component 3: Community-based sustainable use and management systems in the two pilot biodiversity corridor systems in the Philippines; and
- Component 4: Knowledge management, gender mainstreaming, learning, monitoring and evaluation.

An effective coordination and governance framework for IEM in the Philippines, and in the biodiversity corridors system is needed to ensure continued stability and sustainability of biological, ecosystem services and socio-economic conservation values.

#### II. Objective

The objective of this Consultancy is to provide technical guidance and on-site advice and assistance in operationalizing the Integrated Ecosystems Management (IEM) approach at the National and Corridor levels under the Biodiversity Corridor Project.

#### III. Scope of Work

Specifically, the scope of services is as follows:

1. Advise on policy-related work and how the **Project mid-term** recommendations can be addressed by recalibrating Project **implementation strategies** during mid- and year-end review and planning processes, and other similar activities;
2. Advise the Project Management Units (NPMU, FMB, BSWM, EMBC and MBC) in operationalizing the IEM approach particularly in setting up governance or institutional mechanism for the Cluster Conservation Plans and Corridor Management Plans;
3. Identify opportunities for implementing the IEM strategies in EMBC and MBC and into the PDPFPs, CLUPs, other local land use and/or development plans, and jointly managed local conservation areas (LCAs) under various agreements;
4. Provide recommendations and advice in mainstreaming the IEM-consistent landscape-seascape-based Protection and Conservation Areas and Production Areas in the cluster conservation plans and LCA plans into the PDPFPs, CLUPs, and regional plans of DENR, NCIP, DA and other relevant national agencies;

5. Provide guidance for the complementary implementation of SFM BDFE, and BDFAP/SLM approaches in tenured forestlands, ancestral domains, protected areas, and other land and resource management units to operationalize the IEM approach in the conservation of various biodiversity conservation clusters in the corridors, province, and local government units, and various land and resource management units;
6. Provide direction and technical advice in the preparation and finalization of the Training Guide for IEM Modules, and other Modules that may be developed by the Project;
7. Provide recommendations to the NPMU in coming up with sustainability strategies in order to ensure continuity of project initiatives particularly in the Corridors;
8. Coordinate with other project consultants and other offices, as maybe necessary, in the review and finalization of outputs and deliverables; and,
9. Perform other related tasks as may assigned by the National Project Director and National Project Manager.

#### **IV. Deliverables**

1. Progress Report 1 – Lessons, observations and recommendations on how the BD Project can effectively recalibrate strategies and activities to meet outcomes and outputs for its remaining years (SOW # 1 and 2 focusing on cluster conservation plans and Corridor Management Plans)
2. Progress Report 2 - consistent with recalibrated BD Project strategies, identification and discussion of opportunities for mainstreaming the IEM in the EMBC and MBC plans (SOWs # 3, 4, and 5). This may also include lessons and suggestions as a resource person or participant in various Project-organized meeting, training, and other activities
3. Progress Report 3 – Observations, lessons, and recommendations arising from both the processes, outputs including knowledge products of mainstreaming various IEM strategies e.g. SFM, BDFEs, SLM, gender, forest certification, etc. at the landscape-seascape, corridor and clusters, as well as recommendations on sustainability strategies of project initiatives (SOWs # 6 and 7)
4. Progress Report 4 – summary, highlights, and recommendations from the consultant's participation in the review of outputs of other BD Project consultants and participation to meetings and activities that the Project has required the consultant to attend
5. Progress Report 5 - Final report with executive summary and consolidating all previously submitted reports

#### **V. Qualifications and Requirements**

1. Doctoral degree in environment and natural resources management, Ecology, Economics, Public Policy or any related field and other related courses;
2. At least 10 years progressive experience in project planning, management and building strategic partnerships with substantial exposure to CSR and ESG engagements on biodiversity, ecology and natural resource management;
3. Experience working with key lead implementing agencies including DENR, DA and NCIP would be an advantage;
4. Experience working local government units, DILG, DSHUD and other relevant government agencies;
5. Experience with GEF and /or UN- assisted projects would be an advantage;
6. Strong skills in influencing, communication, presentation, planning, organization, coordination, networking, and interpersonal relations.
7. Proficiency in MS Office and fluency in English; knowledge of the local language is an advantage.
8. Technical expertise in biodiversity monitoring, data analysis, and report writing,
9. Ability to work independently in remote areas, contribute effectively to multicultural teams, and take initiative with minimal supervision.

**VI. Timetable**

The Consultant is expected to deliver the outputs within 2025 spread over six months, after acceptance of Notice to Proceed (NTP).

DELIVERABLE	JUL	AUG	SEP	OCT	NOV	DEC
1. Progress Report 1 - Lessons, observations and recommendations on how the BD Project can effectively recalibrate strategies and activities to met outcomes and outputs for its remaining years (SOW # 1 and 2 focusing on cluster conservation plans and local conservation area plans)						
2. Progress Report 2 - Consistent with recalibrated BD Project strategies, identification and discussion of opportunities for mainstreaming the IEM into the various in the implementation of EMBC and MBC work and financial plans (SOWs # 3, 4, and 5). This may also include lessons and may suggestions as a resource person or participant in various Project-organized meeting, training, and other activities						
3. Progress Report 3 - Observations, lessons, and recommendations arising from both the processes, outputs including knowledge products of mainstreaming various IEM strategies e.g. SFM, BDFEs, SLM, gender, forest certification, etc. at the landscape-seascape, corridor, cluster, LCA and land and resource management unit level (SOWs # 6 and 7)						
4. Progress Report 4 - Summary, highlights and recommendations from the consultant’s participation in the review of outputs of other BD Project consultants and participation to meetings and activities that the Project has required the consultant to attend						
6. Progress Report 5 - Final report with executive summary and consolidating all previously submitted reports						

**VII. Contract Price and Schedule of Payment**

The approved budget for this Consultancy services is **Php 475,000.00** (Four Hundred Seventy-Five Thousand pesos), inclusive of 15% tax. Payment shall be made in tranches based on the following schedule:

<b>Outputs/Deliverables</b>	<b>% of Total Contract Cost</b>	<b>Amount (Php)</b>	<b>Due Date</b>	<b>Schedule of Payment</b>
1. Progress Report 1 - Lessons, observations and recommendations on how the BD Project can effectively recalibrate strategies and activities to met outcomes and outputs for its remaining years (SOW # 1 and 2 focusing on cluster conservation plans and local conservation area plans)	20 %	95,000.00	30 days after receipt of Notice Proceed	After submission and acceptance Progress Report 1
2. Progress Report 2 - Consistent with recalibrated BD Project strategies, identification and discussion of opportunities for mainstreaming the IEM into the various in the implementation of EMBC and MBC work and financial plans (SOWs # 3, 4, and 5). This may also include lessons and may suggestions as a resource person or participant in various Project-organized meeting, training, and other activities	20 %	95,000.00	30 days after acceptance Progress Report 1	After submission and acceptance Progress Report 2
3. Progress Report 3 - Observations, lessons, and recommendations arising from both the processes, outputs including knowledge products of mainstreaming various IEM strategies e.g. SFM, BDFEs, SLM, gender, forest certification, etc. at the landscape-seascape, corridor, cluster, LCA and land and resource management unit level (SOWs # 6 and 7)	20 %	95,000.00	30 days after acceptance Progress Report 2	After submission and acceptance Progress Report 3
4. Progress Report 4 - Summary, highlights and recommendations from the consultant's participation in the review of outputs of other BD Project consultants and participation to meetings and activities that the Project has required the consultant to attend	20 %	95,000.00	30 days after acceptance Progress Report 3	After submission and acceptance Progress Report 4
5. Progress Report 5 - Final report with executive summary and consolidating all previously submitted reports	20%	95,000.00	30 days after acceptance Progress Report 4	After submission and acceptance of Progress Report 5
<b>TOTAL</b>	<b>100 %</b>	<b>Php 475,000.00</b>		

**VIII. Management and Reporting Arrangements**

The Consultant shall be contracted by the BD Corridor Project through the DENR- Biodiversity Management Bureau and shall be under the direct supervision of the BD Corridor National Project Manager, in close coordination with the BMB-Biodiversity Policy and Knowledge Management Division.



## IX. Documentary Requirement

Interested applicants should submit the following to the undersigned on or before:

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1. Letter of Intent
2. Curriculum Vitae which includes the following:
  - a. Educational background
  - b. Relevant work experiences
3. At least two (2) sample documentation works in electronic copy
4. Fully accomplished Personal Data Sheet (PDS) with a recent passport-size picture (CS-Form No. 212, revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph)
5. Clear copy of Diploma/ Transcript of Records (TOR)
6. PhilGEPS Certification of Registration
7. BIR Registration for individual
8. Omnibus Sworn Statement
  - a. Notarized OSS should be complied with after the award of the contract but before payment pursuant to item 6.3 of GPPB 09-2020

### THE CHAIRPERSON

Bids and Awards Committee  
Biodiversity Management Bureau  
Ninoy Aquino Parks and Wildlife  
Quezon Avenue, Diliman, Quezon City  
Email: [bacsec@bmb.gov.ph](mailto:bacsec@bmb.gov.ph)  
Cc: [bdcorridorproject@gmail.com](mailto:bdcorridorproject@gmail.com)

Approved by:



**MARCIAL C. AMARO, JR.**

Assistant Secretary for Biodiversity  
and concurrent Director, BMB