

REQUEST FOR QUOTATION

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

ANSON M. TANTAO  
Chairperson, Bids and Awards Committee

- NOTES:
1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
  2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
  5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
  6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:

Supply, Print and Delivery of 364 pcs T-Shirt Round Neck with Print

Purpose:

For official use of BMB for the 38th Anniversary Celebration

Approved Budget for the Contract (ABC):

P163,800.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p><b>T-Shirt Round Neck with Print Design</b></p> <p><i>Technical Specifications:</i></p> <p><b>Print:</b> Sublimation</p> <p><b>Color:</b> Colored Print</p> <p><b>Print Size:</b> (Front - H-7.5 x W-9.2 inch) (Back - H-10 x W-5.7 inch)</p> <p><b>Material:</b> Dri-fit</p> <p><b>Assorted Sizes:</b></p> <p><b>Yellow:</b> (XS-5, S-8, M-25, L-18, XL-19, 2XL-6, 3XL-2)</p> <p><b>Purple:</b> (XS-1, S-6, M-28, L-23, XL-20, 2XL-5, 3XL-1)</p> <p><b>Red:</b> (XS-1, S-12, M-22, L-26, XL-17, 2XL-5, 3XL-1)</p> <p><b>Green:</b> (XS-1, S-11, M-21, L-26, XL-16, 2XL-6, 3XL-1, 4XL-1)</p> <p><b>Turquoise: (Back H-6.2 x W-10 inch)</b> (XS-2, M-7, L- 10, XL-3, 2XL-3, 3XL-2)</p> <p><b>Please see attached design with specification for reference and submit sample dri-fit materials and sample print design</b></p> <p>Additional Requests from Procuring Entity: [X] Please provide sample upon request of end-user [X] Please see full specifications/attached sample design for reference. [X] Other conditions to this request, please state: <b>For more info, please contact the end-user at 8924-6031 loc. 216</b> <b>Kindly address all proposals to the Chairperson, Bids and Awards Committee</b></p> <p>Contract shall be awarded to the bidder per: [ ] Item basis [X] Lot basis</p> <p>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</p> <ol style="list-style-type: none"><li>1. DTI/SEC Registration Certificate</li><li>2. Valid Mayor's Permit</li><li>3. PHILGEPS Certificate of Registration</li><li>4. BIR Certificate of Registration</li><li>5. Sign Omnibus Sworn Statement</li></ol> <p><b>Important Note:</b> For goods, conform to the winning bidder must be done within seven (7) calendar days upon serving of the PO. For services, conform to the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. Non-compliance of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPS 09-2020.</p>	364 pcs	P _____	P _____

Brand : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature

Tel. No./Cellphone No.

Email Address

Date

