

Date: 14-Apr-25
Quotation No: 0151-04-25
PR No. 0425.014

REQUEST FOR PROPOSAL

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____

ANSON M. TACAG

Chairperson, Bids and Awards Committee

- NOTES:
1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
 2. CONTRACT DURATION IS WITHIN **12 MONTHS**.
 3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
 5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:

Credit Line Facility for Plane Tickets (Local/International)

Purpose:

For International and Emergency Local Travel

Approved Budget for the Contract (ABC):

P500,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	Credit Line Facility for Plane Tickets (Local/International) Details: Working days Working hours (Local) Service Fee Cancellation Fee Rebooking Fee Re-issuance Fee No Show Fee Fare Upgrade Rerouting Fee (International) Service Fee Cancellation Fee Rebooking Fee Re-issuance Fee No Show Fee Fare Upgrade Rerouting Fee Credit Limit Special Condition: fare should appear on etickets issued and must directly purchase Additional Requests from Procuring Entity: [] Please provide sample upon request of end-user [] Please see full specifications/attached sample design for reference. [X] Other conditions to this request, please state: Fare breakdown should appear on etickets issued Service provider should have at least 3 yrs. experience in the industry Contract shall be awarded to the bidder per: [] Item basis [X] Lot basis Bidders must submit the following requirements. Non-submission of these requirements may be grounds for disqualification from the bidding process. 1. DTI/SEC Registration Certificate 2. Valid Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 5. Omnibus Sworn Statement <small>Important Note: - For goods, conforms of the winning bidder must be done within seven (7) calendar days upon serving of the PO. - For services, conforms of the winning bidder must be done within fourteen (14) calendar days upon serving of the PO.</small>	12 months	P _____	P _____

Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature

Tel. No./Cellphone No.

Email Address

Date