



January 24, 2025

MEMORANDUM

FOR : The Executive Director  
Government Procurement Policy Board  
Technical Support Office

FROM : The OIC, Assistant Director  
In-Charge, Office of the Director

SUBJECT : Submission of BMB Updated Annual Procurement Plan (UAPP 2025) for Calendar Year 2025.

Pursuant to **GPPB Resolution No. 11-2020 dated May 20, 2020** re: The Electronic Submission of Annual Procurement Plans, Procurement Monitoring reports and Agency Procurement Compliance and Performance Indicator Results, and Posting and Extension of Deadline for Submission of Annual Procurement Plans and Procurement Monitoring Reports and **DENR Memorandum Circular dated November 18, 2024** re: Submission of Procurement Reports and Accomplishment and Corresponding Means of Verification of Compliance, we are submitting herewith our Updated Annual Procurement Plan 2025 (UAPP 2025).

For your information and record.

  
ARMIDA P. ANDRES



Cc:  
DENR BAC  
BMB Audit Team Leader  
Chief, Budget Unit, BMB



Department of Environment and Natural Resources  
**BIODIVERSITY MANAGEMENT BUREAU**  
 Updated Annual Procurement Plan for CY 2025

Code (PAP)	Procurement Program/Project	PMO/END USER	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks brief description of Program/Activity/Project)
					Advertisement Posting of IB/REI	Submission Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>AVAILABLE AT DBM-PROCUREMENT SERVICE</b>													
Fund 101	Common Office Supplies and Devices	Various Offices	No	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP	-			Available at Procurement Service
Fund 101	Common Office Equipment	Various Offices	No	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP	-			Available at Procurement Service
Fund 101	Common Janitorial Supplies	Various Offices	No	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP	-			Available at Procurement Service
<b>OTHER ITEMS NOT AVAILABLE AT DBM-PS BUT REGULARLY PURCHASED FROM OTHER SOURCES</b>													
Fund 101	Other Common Office Supplies	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	1,262,765.26	1,262,765.26		based on PPMP of various offices
Fund 101	Other Common Office Equipment	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	694,450.00	694,450.00		based on PPMP of various offices
Fund 101	Other Common Office & IT Supplies/Peripherals	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	5,576,416.50	5,576,416.50		based on PPMP of various offices
Fund 101	Hardware, Electrical, Plumbing, and other Construction supplies/Materials	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	1,675,608.00	1,675,608.00		based on PPMP of various offices
Fund 101	Electronic Goods (i.e. digital cameras, drones, gadgets)	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	786,271.94	786,271.94		based on PPMP of various offices
<b>INFORMATION AND COMMUNICATION TECHNOLOGY</b>													
Fund 101	Internet Services & Other Subscriptions	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	5,050,199.00	5,050,199.00		based on PPMP of various offices
Fund 101	Website Maintenance	BPKMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		based on thier PPMP
<b>LEASE OF VENUE/CATERING</b>													
Fund 101	Catering Services, Accommodation and Conference Venue	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	36,597,930.00	36,597,930.00		based on PPMP of various offices
Fund 101	Registration Fee/Training Fee	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	640,000.00	640,000.00		based on PPMP of various offices
<b>CONSULTING SERVICES</b>													
Fund 101	Various Consulting/Professional Services	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	9,725,925.75	9,725,925.75		based on PPMP of various offices
<b>GENERAL SUPPORT SERVICES</b>													
Fund 101	Security Services	NAPWC/GSU	Yes	Competitive Bidding	Oct. 2024	Nov. 2022	Jan. 2025	Jan. 2025	GoP	13,282,000.00	13,282,000.00		1 Year Contract Security Services
Fund 101	Janitorial Services	NAPWC/GSU	Yes	Competitive Bidding	Oct. 2024	Nov. 2022	Jan. 2025	Jan. 2025	GoP	5,825,000.00	5,825,000.00		1 Year Contract Janitorial Services
Fund 101	Petroleum, Oil and Lubricants with minor repair/services	GSU/WRD	No	DRP 54.14	N/A	N/A	N/A	N/A	GoP	3,459,778.75	3,459,778.75		based on PPMP of various offices

Code (PAP)	Procurement Program/Project	PMO/END USER	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks brief description of Program/Activity/Project)
					Advertisement Posting of IB/REI	Submission Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Fund 101	Mailing Services/Courier Services	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	648,000.00	648,000.00		based on PPMP of various offices
Fund 101	Telephone Services	GSU	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,800,000.00	1,800,000.00		based on thier PPMP
Fund 101	Power/Electricity Services	GSU/NAPWC	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	6,000,000.00	6,000,000.00		based on thier PPMP
Fund 101	Water Services	GSU/NAPWC	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	4,452,500.00	4,452,500.00		based on thier PPMP
Fund 101	Communication Services (Airtime Consumption)	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	19,500.00	19,500.00		based on PPMP of various offices
Fund 101	First Aide Kit/Medicine/Vaccine	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	208,880.00	208,880.00		based on PPMP of various offices
Fund 101	Disinfection Materials/PPE	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	544,865.85	544,865.85		based on PPMP of various offices
Fund 101	News Paper Publication	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	580,000.00	580,000.00		based on PPMP of various offices
PARIA	Capacity Development (Kaizen)	NAPWC	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	120,000.00	120,000.00		based on thier PPMP
Fund 101	Airfare	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	2,960,000.00	2,960,000.00		based on PPMP of various offices
Fund 101	Notarization of Documents	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		based on thier PPMP
<b>Diving Assessment and Equipment</b>													
Fund 101	Diving Assessment and Equipment	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	-	-		based on thier PPMP
Fund 101	Scholarship Grant (PM TMEM)	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	1,500,000.00	1,500,000.00		based on thier PPMP
<b>INSURANCE</b>													
Fund 101	Insurance of Buildings, Structure and Equipment	BMB/PMU	No	NP-53.5Agency to Agency	4rt Quarter	4rt Quarter	4rt Quarter	4rt Quarter	GoP	900,000.00	900,000.00		1 year Contract Insurance
Fund 101	Diving/Travel Insurance	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	125,000.00	125,000.00		based on thier PPMP
Fund 101	Vehicle Insurance	BMB/GSU	No	NP-53.5Agency to Agency	4rt Quarter	4rt Quarter	4rt Quarter	4rt Quarter	GoP	151,000.00	151,000.00		1 year Contract Insurance
<b>RENTAL SERVICES</b>													
Fund 101	RORO/Cargo	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	124,850.00	124,850.00		based on PPMP of various offices
Fund 101	Photo Copying Services/led wall/lights & sounds/Tent etc.	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	674,600.00	674,600.00		1 Year Contract for Photo Copying Services
Fund 101	Purified Drinking Water	Various Offices	No	NP-53.9 Small Value	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	247,500.00	247,500.00		1 Year Contract Purified Water Supply
Fund 101	Bus/Van Rental/Boat	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	940,000.00	940,000.00		based on PPMP of various offices
Fund 101	Printer-on-Loan with CISS	Various Offices	No	NP-53.9 Small Value	4th Quarter	4th Quarter	4th Quarter	4th Quarter	GoP	43,200.00	43,200.00		1 Year Contract
<b>ANIMAL FOOD AND MEDICINE</b>													
Fund 101	Animal Food and Medicine	WRC	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	4,991,725.00	4,991,725.00		based on their PPMP
Fund 101	Technical & Scientific	WRD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	3,500.00	3,500.00		based on their PPMP
<b>PLANT AND PLANTING MATERIALS</b>													
PARIA	Nursery Improvement/Management	NAPWC	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	127,700.00	127,700.00		based on their PPMP
<b>PRINTING AND SUPPLIES SERVICES</b>													

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Fund 101	Tarp, Bag & Garment	Various Offices	No	NP-53.9 Small Value	Various Month	Various Month	Various Month	Various Month	GoP	1,089,500.00	1,089,500.00		based on PPMP of various offices
Fund 101	Book, Sticker, Notebook etc..	Various Offices	No	NP-53.9 Small Value	Various Month	Various Month	Various Month	Various Month	GoP	2,650,943.00	2,650,943.00		based on PPMP of various offices
PARIA	Printing of Entrance Ticket	NAPWC	No	NP-53.9 Small Value	Various Month	Various Month	Various Month	Various Month	GoP	200,000.00	200,000.00		based on their PPMP
Fund 101	TOKEN	Various Offices	No	NP-53.9 Small Value	Various Month	Various Month	Various Month	Various Month	GoP	2,895,000.00	2,895,000.00		based on PPMP of various offices
Fund 101	Training Materials	WRD	No	NP-53.9 Small Value	Various Month	Various Month	Various Month	Various Month	GoP	2,937,400.00	2,937,400.00		based on their PPMP
<b>OTHERS STRUCTURE</b>													
PARIA	Physical Rehabilitation and Improvement of NAPWC	NAPWC	No	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	8,866,310.71	8,866,310.71		based on their PPMP
<b>REPAIR AND MAINTENANCE SERVICES</b>													
Fund 101	Maintenance of Motor Vehicles and equipment/Airconditioning System and others.	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	1,988,700.00	1,988,700.00		based on PPMP of various offices
Fund 101	Diving Gear/Comp./Laptop/camera etc..	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	649,000.00	649,000.00		based on PPMP of various offices
Fund 101	Repair of Building and Other Infra	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	16,803,655.50	16,803,655.50		based on PPMP of various offices
									<b>TOTAL</b>	<b>149,934,675.26</b>	<b>149,934,675.26</b>	-	


Prepared By:

  
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Reviewed By:

  
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Approved By:

  
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 OIC, Assistant Director  
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