

Date: 24-Jan-25  
 Quotation No: 0029-01-25  
 PR No. 0125.078

**REQUEST FOR QUOTATION**

\_\_\_\_\_  
 Company Name  
 \_\_\_\_\_  
 Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

  
**ANSON M. ASTAG**  
 Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
 2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.  
 3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.  
 5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**  
 Supply and Delivery of 1-unit Branded Computer Laptop

**Purpose:**  
 For official use of the WRD

**Approved Budget for the Contract (ABC):**  
 ₱80,010.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./	UNIT PRICE	TOTAL PRICE
1	<p><b>Branded Computer Laptop</b></p> <p><i>Technical Specifications:</i>                      Processor: AMD RYZEN 7 7435HS                      GPU: 6 GB GDDR6                      RAM: 16 GB DDR5 4800MHz                      SSD: 512 GB                      OS: Windows 11 Home 64bit                      Display: 15.6" Full-HD 144Hz                      Resolution: 1920 x 1080                      Color: Black or Grey                      Battery: 90WHrs, 4SIP, 4-cell Li-ion                      Weight: 2.20 kg                      Weight: 2.20 kg  <b>Warranty: One (1) year</b></p> <p>Additional Requests from Procuring Entity:  <input type="checkbox"/> Please provide sample upon request of end-user  <input type="checkbox"/> Please see full specifications/attached sample design for reference.  <input checked="" type="checkbox"/> Other conditions to this request, please state:  <u>For more info, please contact the end-user at 0953-760-1979/8924-6031 loc. 223/224/225/255</u>  <u>Kindly address all proposals to the Chairperson, Bids and Awards Committee</u></p> <p>Contract shall be awarded to the bidder per:  <input type="checkbox"/> Item basis  <input checked="" type="checkbox"/> Lot basis</p> <p>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:                      1. DTI/SEC Registration Certificate                      2. Valid Mayor's/Business Permit                      3. PHILGEPS Certificate of Registration                      4. BIR Certificate of Registration (2303)                      5. Sign Omnibus Sworn Statement (OSS)</p> <p><b>Important Note:</b>                      -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.                      -For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.                      -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020</p>	1 unit	P _____	P _____

Brand : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_