


REQUEST FOR PROPOSAL

Company Name _____

Address _____

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____


ANSON M. TABLAG
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN **3** CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
5. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

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| Title of Procurement: |
| Catering Service with Complete set-up within Ninoy Aquino Parks and Wildlife Center on February 17-19, 2025 |
| Purpose: |
| Learnig Event on Basic ArcGIS Survey123:Creating and Managing Smart Forms |
| Approved Budget for the Contract (ABC): |
| P53,625.00 |

| ITEM NO. | ITEMS/DESCRIPTIONS | QTY./ UNIT | UNIT PRICE | TOTAL PRICE |
|----------|---|------------|---------------------|-------------|
| 1 | <p>Catering Service with Complete set-up Venue: Ninoy Aquino Parks and Wildlife Center February 17, 2025 Preferred Menu: AM Snacks :Puto at Dinuguan, Soda. Lunch :Bulalo Soup, Rice, Ensaladang Sayote Tops, Lechon Kawali, Seafood Termidor, Coffee Jelly, Drinks. Pm Snacks : Canton Guisado, Toasted Bread, Drinks. Canton Guisado, Toasted Bread, Drinks.</p> | 25 Pax | P _____ | P _____ |
| | <p>February 18, 2025 AM Snacks : Lugaw with Egg, Tokwa't Baboy, Fried Lumpia, Iced Tea. Lunch :Rice, Sinigang Soup, Roast Beef with Mash Potato, Chicken Inasal in Mango Salsa Sauce, Saute Vegetables, Fruits, Drinks. Pm Snacks : Ginataang bilo-bilo, Hot Pandesal, Drinks.</p> | 25 pax | P _____ | P _____ |
| | <p>February 19, 2025 AM Snacks : Assorted Native Kakanin, Buko Juice. Lunch :Misua with patola Soup, Eggplant Pirmigiana, Grilled Fish, Seafood Kare-Kare, Mango-Sago. Pm Snacks :Clubhaus Sandwich, Drinks in Can. Note : Flowing Coffee</p> | 25 pax | P _____ | P _____ |
| | <p>Service Charge (10%) Additional Requests from Procuring Entity: <input checked="" type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: For more info, please contact the end-user at 8924-6031 loc. 210/211/212 Kindly address all proposals to the Chairperson, Bids and Awards Committee Bidders must submit the following requirements. Non-submission of these requirements may be grounds for disqualification from the bidding process. 1. DTI/SEC Registration Certificate 2. Valid Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certification Registration (2303) 5. Sign Omnibus Sworn Statement Important Note: - For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. - For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</p> | | GRAND TOTAL: | _____ |

Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature _____

Tel. No./Cellphone No. _____

Email Address _____

Date _____