## **BIODIVERSITY MANAGEMENT BUREAU**

Quezon Avenue, Diliman, Quezon City Telefax No. 924-6031 local 221/Cell No.0953-760-1979

> Date: Quotation No: PR No.

28-Nov-24 0658-11-24 1124.087

## REQUEST FOR QUOTATION

Company Name

Address Please quote your lowest price on the item/s listed below, stating the shortest time of delivery

> ANSON M. T Chairperson, Bids and Awards Committee

NOTES:

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
  2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
  5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
  6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:	
Supply and Delivery of Office Equipment (e.g. Mobile Pedestal Cabinet and Office Chairs etc.)	
Purpose:	
For official use of the WRD	

and submit your quotation duly signed by your representative not later than

Approved Budget for the Contract (ABC):

P225,000.00

EM IO.	ITEMS/DESCRIPTIONS	QTY./	UNIT PRICE	TOTAL PRICE
1	Mobile Pedestal Cabinet Technical Specifications:	7 pcs	P	P
- 1	Heavy duty, High quality			
- 1	40(W) x 56.5(D) x 5(H) cm			
- 1	Centralized locking mechnism			
	Powder coated finish			
	with pencil tray & file divider			
2	Office Chairs	13 pcs	P	P
	Technical Specifications:			
	Executive leather chair sled metal legs			
	Tilt lock.			
	Cloth type: PVC Armrest Bentwood			
	Base steel inside and benwood cover			
	Size:			
	Total width: 635mm			
	Total depth: 685mm			
	Total height: 1130-1215mm			
	***Continue to next p	age***		

Brand	:
<b>Delivery Period</b>	:
Warranty	:
Price Validity	

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For official use of the WRD

Approved Budget for the Contract (ABC):

TEM NO.	ITEMS/DESCRIPTIONS	QTY./	UNIT PRICE	TOTAL PRICE
3	Filing Cabinet	4 pcs	P	P
	Technical Specifications:			
	Dimensions: 72"H x 36"W x 18"D			
	Finish: Poweder Coated			
	Steel thickness: 0.7mm (0.8mm)			
	Features:			
	Swing dorrs with flush handle lock			
	1-7 adjustabke shelves			
	Conceated hinges			
	Additional Requests from Procuring Entity:  [ ] Please provide sample upon request of end-user [ ] Please see full specifications/attached sample design for reference.  [X] Other conditions to this request, please state:  For more info, please contact the end-user at 0953-760-1979/8924-6031 loc, 223/224/225/255  Kindly address all proposals to the Chairperson, Bids and Awards Committee  Contract shall be awarded to the bidder per: [ ] Item basis  [X] Lot basis		GRAND TOTAL:	Р
	Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:  1. DTI/SEC Registration Certificate  2. Valid Mayor's/Business Permit  3. PHILGEPS Certificate of Registration  4. BIR Certificate of Registration (2303)  5. Sign Omnibus Sworn Statement (OSS)  Important Note:  -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.  -For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.  -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020			

Delivery Period	:	
Warranty	:	
Price Validity	:	

Brand

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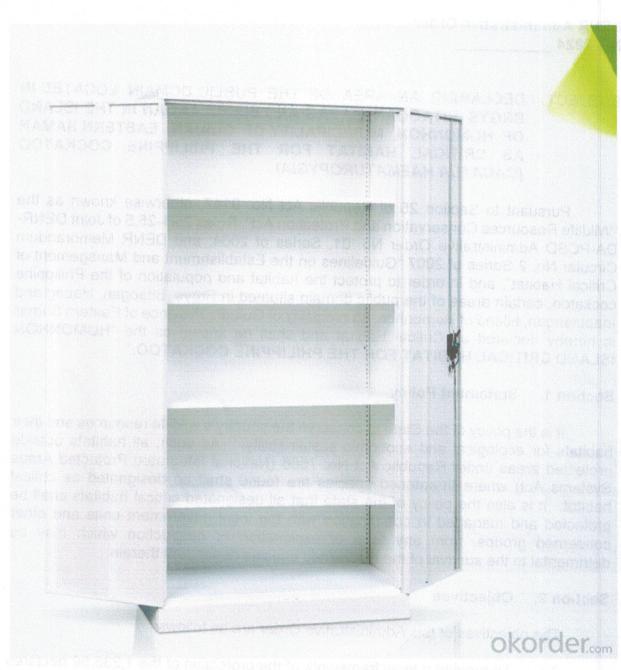
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