

REQUEST FOR QUOTATION

Company Name _____

Address _____

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.


ANSON M. TANTIS
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement: _____

Supply and Delivery of Customized Enamel Pins and Bamboo Notebook with Pen

Purpose: _____

For official use of the BMB

Approved Budget for the Contract (ABC): _____

₱82,500.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p>Enamel Pins</p> <p><i>Technical Specifications:</i> Material: Zinc Alloy Size: 1 x 1.5 inches for pins and 2.5 x 3.5 inches photocard background Color: Gold plated and full colored top accoring the layout design and full color Packaging: Pins individually sealed with plastic</p>	100 pcs	P _____	P _____
2	<p>Bamboo Notebook with Pen</p> <p><i>Technical Specifications:</i> Paper Size: A5 Material: Paper and Bamboo Notebook: Notepad type spiral Customization: Laser engraving Number of Sheets: 70 Packaging: Individually sealed Please see attached sample</p> <p>Additional Requests from Procuring Entity: [X] Please provide sample upon request of end-user [X] Please see full specifications/attached sample design for reference. [X] Other conditions to this request, please state: For more info, please contact the end-user at 8924-6031 loc. 227/230/231 Kindly address all proposals to the Chairperson, Bids and Awards Committee</p> <p>Contract shall be awarded to the bidder per: [] Item basis [X] Lot basis</p> <p>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</p> <ol style="list-style-type: none"> DTI/SEC Registration Certificate Valid Mayor's/Business Permit PHILGEPS Certificate of Registration BIR Certificate of Registration (2303) Sign Omnibus Sworn Statement (OSS) <p>Important Note: -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020</p>	150 pcs	P _____	P _____

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature _____

Tel. No./Cellphone No. _____

Email Address _____

Date _____

BMB CORPORATE TOKEN
ENAMEL PINS



BMB CORPORATE TOKEN

BAMBOO PEN & NOTEBOOK

