## **BIODIVERSITY MANAGEMENT BUREAU**

Quezon Avenue, Diliman, Quezon City Telefax No. 924-6031 local 221/Cell No.0953-760-1979

Date: Quotation No: PR No.

31-Oct-24 0543-10-24 1024.130

## REQUEST FOR QUOTATION

Company Name Address

> Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than

> > ANSO Chairperson, Bids an s Committee

NOTES

- 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
  2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.
  3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

  4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.

  5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.

  6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

## Title of Procurement:

Supply and Delivery of Customized Jacket with embroidery

Purpose:

For official use of the ENRA SC-PAM Class 10-01 Graduation Ceremony & other Conference & learning events

Approved Budget for the Contract (ABC):

**P**162,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	Customized Jacket with embroidery	60 pcs	P	P
	Technical Specifications:			
	Ready-made thick corporate jacket			
	Materials: 65% polyester or recycled Polyester 35% other fabrics with inner lining and inside pockets			
515	Color: Moss green (#2D331E) with collar, inside and outside pockets; with logo (4.5cm) embroidered			
	Sizes:			
	S - 14 pcs			
	M - 17 pcs			
	L - 16 pcs			
	XL - 7 pcs			
	2XL - 6 pcs			
	Please see attched sample			
	Additional Requests from Procuring Entity:  [X] Please provide sample upon request of end-user  [X] Please see full specifications/attached sample design for reference.			
	[X] Other conditions to this request, please state:			
	For more info, please contact the end-user at 8924-6031 loc. 232/233/234/235  Kindly address all proposals to the Chairperson, Bids and Awards Committee  Contract shall be awarded to the bidder per:  [] Item basis			
- 1	[X] Lot basis			
	Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:  1. DTI/SEC Registration Certificate 2. Valid Mayor's/Business Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration (2303) 5. Sign Omnibus Sworn Statement (OSS)			
	Important Note:  -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the POFor services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JONotarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020			

Diana	
Delivery Period	:
Warranty	:
Price Validity	:

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature Tel. No./Cellphone No.

Email Address

Date

