



Republic of the Philippines  
Department of Environment and Natural Resources  
**NINOY AQUINO PARKS AND WILDLIFE CENTER**  
Quezon Avenue, Diliman, Quezon City  
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## CALL FOR APPLICATIONS

### Ninoy Aquino Parks and Wildlife Center Protected Area Management Board (PAMB)

Pursuant to Section 11 of Republic Act 11038, otherwise known as the Expanded National Integrated Protected Areas Act, this Office is calling for applications for membership to the Ninoy Aquino Parks and Wildlife Center PAMB, for the following:


- Three (3) representatives from either a Non-Government Organization (NGO) or People's Organization (PO), duly accredited by the DENR and the Quezon City Government;
- One (1) representative from an academic institution, preferably from a university or college within Quezon City where NAPWC is located; and
- One (1) representative from the private sector, preferably a resident of Quezon City where NAPWC is located, who is distinguished in a profession or field of interest relevant to protected area management.

Procedures and requirements for such application are attached to the respective **Annexes** of this communication.

Deadline for interested applicants is on or before **24 October 2024**.

For your information.

  
**ATTY. MICHAEL DRAKE P. MATIAS**  
OIC Regional Executive Director, DENR – NCR  
Chairperson, NAPWC Management Board

  
**MARCIAL C AMARO, JR. CESO II**  
Assistant Secretary for Biodiversity  
and Concurrent Director, BMB  
Co-Chairperson, NAPWC Management Board



Republic of the Philippines  
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BIODIVERSITY MANAGEMENT BUREAU



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## **ANNEX A. APPLICATIONS FOR NON-GOVERNMENT ORGANIZATIONS (NGOs) AND PEOPLE'S ORGANIZATIONS (POs)**

### **Eligibility:**

- The NGO/PO should have been in existence for at least five (5) years and possess a track record in or related to protected area management.

### **Requirements:**

- Letter of Application addressed to both DENR Officials:
  - **MARCIAL C. AMARO, JR. CESO II**  
Co-chairperson, Ninoy Aquino Parks and Wildlife Center Management Board
  - **ATTY. MICHAEL DRAKE P. MATIAS**  
Chairperson, Ninoy Aquino Parks and Wildlife Center Management Board
- Board resolution signifying intent to be accredited for the purpose of representation in the NAPWC PAMB.
- Certificate of accreditation from the Sangguniang Panglungsod.
- Certificate of good community standing or endorsement from any two (2) of the following:
  - Applicable Local Government Unit;
  - Local leaders;
  - Head of local religious organizations; and
  - Other network organizations.
- Accomplished NGO/PO Data Sheet with Organizational Structure.
- Registration with the Securities and Exchange Commission, Cooperative Development Authority, or Department of Labor and Employment (DOLE).
- Financial statement for the past year duly signed by the Executive Officers of the organization and duly notarized, indicating the organization's source of funds.

### **Procedure:**

1. Submit all requirements to the Ninoy Aquino Parks and Wildlife Center Management Office, Quezon Avenue, Diliman, Quezon City.
2. Deadline for submission of requirements is on or before **24 October 2024**.
3. Applications shall be forwarded to the NAPWC PAMB within fifteen (15) days from the deadline of submission of requirements.
4. Upon receipt, application documents of accredited NGOs/POs shall be evaluated by the PAMB in a meeting (with quorum) based on the following criteria:
  - a) Area of operation;
  - b) Length and extent of service in biodiversity conservation, environmental management, and other related fields;
  - c) Track record and impact of relevant projects and activities; and,
  - d) Integrity and commitment to environmental and social issues.

\*Quezon City-based organizations shall be prioritized.
5. The PAMB shall submit recommended NGOs/POs to the DENR Secretary through channels.
6. The DENR Secretary shall appoint the NGO/PO representatives of the NAPWC PAMB.

## **ANNEX B. APPLICATIONS FOR THE REPRESENTATIVE FROM THE ACADEMIC INSTITUTIONS**

### **Eligibility:**

- Must be in the field of Biology, Forestry, Environmental Science and Management, Urban Planning, Management or other related fields.
- Must have a track record in or related to Protected Area Management.

### **Requirements:**

- Applicant's Curriculum Vitae.
- Letter of intent that indicates applicant's contributions to protected area management, addressed to both DENR Officials:
  - **MARCIAL C. AMARO, JR. CESO II**  
Co-chairperson, Ninoy Aquino Parks and Wildlife Center Management Board
  - **ATTY. MICHAEL DRAKE P. MATIAS**  
Chairperson, Ninoy Aquino Parks and Wildlife Center Management Board
- Written endorsement from the head of the university or college.

### **Procedure:**

1. Submit all requirements to the Ninoy Aquino Parks and Wildlife Center Management Office, Quezon Avenue, Diliman, Quezon City.
2. Deadline for submission of requirements is on or before **24 October 2024**.
3. Applications shall be forwarded to the NAPWC PAMB within fifteen (15) days from the deadline of submission of requirements.
4. The PAMB shall submit a short-list of qualified academe representatives to the DENR Secretary through channels.
5. The DENR Secretary shall appoint the academe representative of the NAPWC PAMB.

## **ANNEX C. APPLICATIONS FOR THE REPRESENTATIVE FROM THE PRIVATE SECTOR**

### **Eligibility:**

- Preferably a resident of Quezon City where NAPWC is located.
- Must be distinguished in a profession or field of interest relevant to Protected Area Management.

### **Requirements:**

- Applicant's Curriculum Vitae.
- Letter of intent that indicates applicant's contributions to protected area management, addressed to both DENR Officials:
  - **MARCIAL C. AMARO, JR. CESO II**  
Co-chairperson, Ninoy Aquino Parks and Wildlife Center Management Board
  - **ATTY. MICHAEL DRAKE P. MATIAS**  
Chairperson, Ninoy Aquino Parks and Wildlife Center Management Board
- Any two (2) of the following documents:
  - Certificate of good standing from the head of local religious organization or other network organizations;
  - Written endorsement from the LGU, local leaders, or any *ex-officio* member of the PAMB; and/or
  - NBI Clearance.
- Affidavit declaring he/she is not a member of any political party and not affiliated within the fourth degree of consanguinity or affinity with the endorsing entity and other members of the NAPWC PAMB.

### **Procedure:**

1. Submit all requirements to the Ninoy Aquino Parks and Wildlife Center Management Office, Quezon Avenue, Diliman, Quezon City.
2. Deadline for submission of requirements is on or before **24 October 2024**.
3. Applications shall be forwarded to the NAPWC PAMB within fifteen (15) days from the deadline of submission of requirements.
4. The PAMB shall submit a short-list of qualified private sector representatives to the DENR Secretary through channels.
5. The DENR Secretary shall appoint the private sector representative of the NAPWC PAMB.