

REQUEST FOR QUOTATION

 Company Name

 Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

Jenara
MERIDEN E. MARANAN
 Vice-Chairperson, Bids and Awards Committee

- NOTES:
1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
 2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.
 3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
 5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
 Supply, Print and Delivery of 500 copies of Inspiring Stories of Women & Men in Biodiversity

Purpose:
 For official use of the BMB-BPKMD

Approved Budget for the Contract (ABC):
 P125,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p>Printing of Igniting Passions, Finding Fulfilment: Inspiring Stories of Women & Men in Biodiversity</p> <p><i>Technical Specifications:</i> Size: Folded 8.5" x 8.5" Spread: 17 x 8.5" Cover: C2S 180: matte lamination: UV coating/spot with embossing Inside: Matte 100 Paper type and thickness: Premium Color: Full color (cover and inside) Pages: 58 inclusive of cover Finishing: Perfect bind Additional Info: File Supplied Please see attached design</p> <p><small>Additional Requests from Procuring Entity: [X] Please provide sample upon request of end-user [X] Please see full specifications/attached sample design for reference. [X] Other conditions to this request, please state: For more info, please contact the end-user at 8924-6031 loc. 210/211/212 Kindly address all proposals to the Chairperson, Bids and Awards Committee</small></p> <p><small>Contract shall be awarded to the bidder per: [] Item basis [X] Lot basis</small></p> <p><small>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process: 1. DTI/SEC Registration Certificate 2. Valid Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 5. Sign Omnibus Sworn Statement</small></p> <p><small>Important Note: -For goods, conforms of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services, conforms of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OBS should be complied with after the award of the contract but before payment pursuant to item 6.3 of GPPB 09-2020</small></p>	500 copies	P _____	P _____

Brand : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.



Igniting Passion Finding Fulfillment

INSPIRING STORIES OF MEN AND
WOMEN IN BIODIVERSITY

Back cover

uv spot

uv spot

88 including cover

Igniting Passion

Finding Fulfillment

INSPIRING STORIES OF MEN AND WOMEN
IN BIODIVERSITY

2024



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Diliman, 1100 Quezon City
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