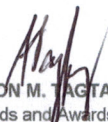


**REQUEST FOR QUOTATION**

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

  
**ANSON M. MAGTAG**  
Chairperson, Bids and Awards Committee

- NOTES:
1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
  2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.
  3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
  5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
  6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

<b>Title of Procurement:</b>	Supply, Print and Delivery of Customized Training Kit with inclusions Journal, Notebook and ballpen
<b>Purpose:</b>	For official use of the NPD
<b>Approved Budget for the Contract (ABC):</b>	P100,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p><b>Training Kit</b></p> <p><i>Technical Specifications:</i></p> <p>Customized training bag, with adjustable handle, maroon, canvas and polycanvass material (16 inches x 11 inches x 3 inches)</p> <p><b>Features:</b> with logo and text (printed)</p> <p><b>Inclusions:</b></p> <p>Customized Journal, maroon, 100 leaves (A5)</p> <p><b>Features:</b> with logo and text (sublimation)</p> <p>Customized Ballpen, maroon, metal retractable ballpoint pen (black ink) 1pc/kit</p> <p><b>Features:</b> with logo and test (printed)</p> <p>Customized ENR Notebook, maroon, 100 leaves (A5) with logo and text (sublimation)</p> <p><b>Please see attached design</b></p> <p><small>Additional Requests from Procuring Entity:</small></p> <p><input checked="" type="checkbox"/> Please provide sample upon request of end-user</p> <p><input checked="" type="checkbox"/> Please see full specifications/attached sample design for reference.</p> <p><input checked="" type="checkbox"/> Other conditions to this request, please state:</p> <p align="center"><b>For more info, please contact the end-user at 8924-6031 loc. 223/224/225/245</b> <b>Kindly address all proposals to the Chairperson, Bids and Awards Committee</b></p> <p><small>Contract shall be awarded to the bidder per:</small></p> <p><input type="checkbox"/> Item basis</p> <p><input checked="" type="checkbox"/> Lot basis</p> <p><b>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</b></p> <ol style="list-style-type: none"> <li>1. DTI/SEC Registration Certificate</li> <li>2. Valid Mayor's Permit</li> <li>3. PHILGEPS Certificate of Registration</li> <li>4. BIR Certificate of Registration</li> <li>5. Sign Omnibus Sworn Statement</li> </ol> <p><small><b>Important Note:</b></small></p> <p><small>-For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.</small></p> <p><small>-For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</small></p> <p><small>-Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020</small></p>	100 sets	P _____	P _____

Brand : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.



## Training Kit Specification



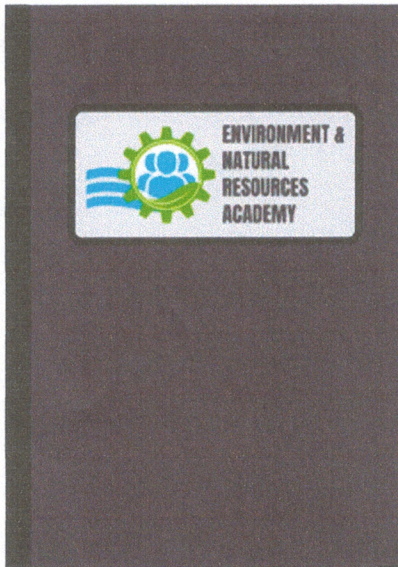
Laptop bag with DENR and ENRA Logo

16 inches x 11 inches  
x 3 inches





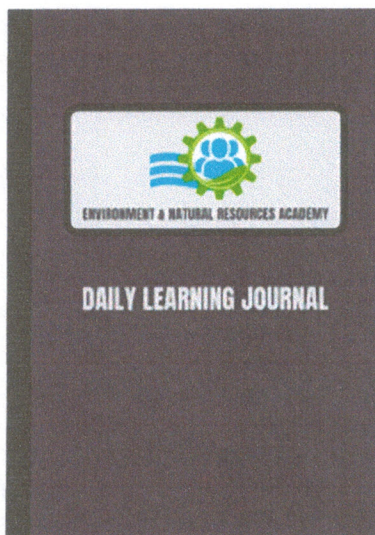
## Training Kit Specification



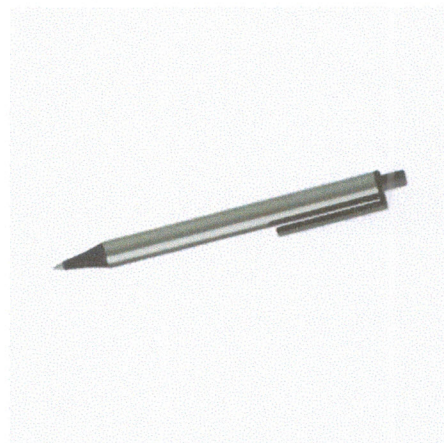
notebook with ENR logo



Laptop bag with DENR and ENRA Logo



Daily Journal with ENR logo



pen with ENR Logo