



Republic of the Philippines
Department of Environment and Natural Resources
BIODIVERSITY MANAGEMENT BUREAU
Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, 1100 Quezon City
Tel. Nos.: (632) 8924-6031 to 35 | Fax: (632) 8924-0109, (632) 8920-4417
Website: <https://bmb.gov.ph> | E-mail Address: bmb@bmb.gov.ph

SEP 04 2024

MEMORANDUM

FOR : The Executive Director
Government Procurement Policy Board
Technical Support Office

FROM : The Assistant Secretary for Biodiversity and
concurrent Director

SUBJECT : Submission of BMB Indicative Annual Procurement
Plan (IAPP 2025) for Calendar Year 2025.

Pursuant to **Executive Order (EO) No. 80, S. 2012** issued by Malacañang, Manila “Directing the Adoption of a Performance-based Incentive System for Government Employees”, we are respectfully submitting herewith our Indicative Annual Procurement Plan (IAPP) for CY 2025.

For your information and record.


MARCIAL C. AMARO, JR.



Republic of the Philippines
Department of Environment and Natural Resources
BIODIVERSITY MANAGEMENT BUREAU



BMB202409610

Cc:
DENR BAC
BMB Audit Team Leader
Chief, Budget Unit, BMB



UNITED NATIONS DECADE ON
**ECOSYSTEM
RESTORATION**
2021-2030

Department of Environment and Natural Resources
BIODIVERSITY MANAGEMENT BUREAU
 Indicative Annual Procurement Plan for CY 2025

Code (PAP)	Procurement Program/Project	PMO/END USER	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks brief description of Program/Activity/Project)
					Advertisement Posting of IB/REI	Submission Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
AVAILABLE AT DBM-PROCUREMENT SERVICE													
Fund 101	Common Office Supplies and Devices	Various Offices	No	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP				Available at Procurement Service
Fund 101	Common Office Equipment	Various Offices	No	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP				Available at Procurement Service
Fund 101	Common Janitorial Supplies	Various Offices	No	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP				Available at Procurement Service
OTHER ITEMS NOT AVAILABLE AT DBM-PS BUT REGULARLY PURCHASED FROM OTHER SOURCES													
Fund 101	Other Common Office Supplies	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	1,691,243.20	1,691,243.20		based on PPMP of various offices
Fund 101	Other Common Office Equipment	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	613,400.00	613,400.00		based on PPMP of various offices
Fund 101	Other Common Janitorial Supplies	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	8,000.00	8,000.00		based on PPMP of various offices
Fund 101	Other Common Office & IT Supplies/Peripherals	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	6,528,330.00	6,528,330.00		based on PPMP of various offices
Fund 101	Hardware, Electrical, Plumbing, and other Construction supplies/Materials	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	2,722,978.00	2,722,978.00		based on PPMP of various offices
Fund 101	Electronic Goods (i.e. digital cameras, drones, gadgets)	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	-	-		based on PPMP of various offices
INFORMATION AND COMMUNICATION TECHNOLOGY													
Fund 101	Internet Services & Other Subscriptions	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	4,623,799.00	4,623,799.00		based on PPMP of various offices
Fund 101	Subscription for IT Communication and other Services	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	819,500.00	819,500.00		based on PPMP of various offices
Fund 101	Website Maintenance	BPKMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		based on thier PPMP
LEASE OF VENUE/CATERING													
Fund 101	Catering Services, Accommodation and Conference Venue	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	42,565,372.58	42,565,372.58		based on PPMP of various offices
Fund 101	Registration Fee/Training Fee	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	345,500.00	345,500.00		based on PPMP of various offices
CONSULTING SERVICES													
Fund 101	Various Consulting/Professional Services	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	9,612,980.00	9,612,980.00		based on PPMP of various offices
GENERAL SUPPORT SERVICES													
Fund 101	Security Services	NAPWC/GSU	Yes	Competitive Bidding	Oct. 2024	Nov. 2022	Jan. 2025	Jan. 2025	GoP	15,187,868.89	15,187,868.89		1 Year Contract Security Services
Fund 101	Janitorial Services	NAPWC/GSU	Yes	Competitive Bidding	Oct. 2024	Nov. 2022	Jan. 2025	Jan. 2025	GoP	5,524,504.52	5,524,504.52		1 Year Contract Janitorial Services
Fund 101	Petroleum, Oil and Lubricants with minor repair/services	GSU/WRD	No	DRP 54.14	N/A	N/A	N/A	N/A	GoP	3,248,100.00	3,248,100.00		based on PPMP of various offices
Fund 101	Mailing Services/Courier Services	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	673,000.00	673,000.00		based on thier PPMP
Fund 101	Telephone Services	GSU	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,800,000.00	1,800,000.00		based on thier PPMP
Fund 101	Power/Electricity Services	GSU/NAPWC	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	6,000,000.00	6,000,000.00		based on thier PPMP
Fund 101	Water Services	GSU/NAPWC	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	4,900,000.00	4,900,000.00		based on thier PPMP
Fund 101	Communication Services (Airtime Consumption)	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	126,000.00	126,000.00		based on PPMP of various offices
Fund 101	First Aide Kit	HRDU	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	24,500.00	24,500.00		based on PPMP of various offices
Fund 101	Disinfection Materials/PPE	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	557,100.00	557,100.00		based on PPMP of various offices
Fund 101	Occupational Health and Safety Gear	NAPWC	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	1,300,000.00	1,300,000.00		based on thier PPMP
Fund 101	News Paper Publication	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	400,000.00	400,000.00		based on PPMP of various offices
PARIA	Capacity Development (Kaizen)	NAPWC	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		based on thier PPMP
Fund 101	Airfare	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	6,070,000.00	6,070,000.00		based on thier PPMP

Diving and Assessment Equipment												
Fund 101	Diving and Assessment Equipment	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	-	-	based on thier PPMP
Fund 101	Scholarship Grant (PM TMEM)	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	1,500,000.00	1,500,000.00	based on thier PPMP
INSURANCE												
Fund 101	Insurance of Buildings, Structure and Equipment	PMU	No	NP-53.5 Agency to Agency	4rt Quarter	4rt Quarter	4rt Quarter	4rt Quarter	GoP	850,000.00	850,000.00	1 year Contract Insurance
Fund 101	Diving/Travel Insurance	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00	based on thier PPMP
Fund 101	21 units Vehicle Insurance	BMB	No	NP-53.5 Agency to Agency	4rt Quarter	4rt Quarter	4rt Quarter	4rt Quarter	GoP	151,000.00	151,000.00	based on thier PPMP
RENTAL SERVICES												
Fund 101	RORO/Cargo	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	195,000.00	195,000.00	based on thier PPMP
Fund 101	Photo Copying Services/led wail/lights & sounds/Tent etc.	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	1,289,800.00	1,289,800.00	1 Year Contract for Photo Copying Services
Fund 101	Purified Drinking Water	Various Offices	No	NP-53.9 Small Value	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GoP	247,500.00	247,500.00	1 Year Contract Purified Water Supply
Fund 101	Bus/Van Rental/Boat	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	844,000.00	844,000.00	based on PPMP of various offices
Fund 101	Printer-on-Loan with CISS	Various Offices	No	NP-53.9 Small Value	4th Quarter	4th Quarter	4th Quarter	4th Quarter	GoP	800,000.00	800,000.00	1 Year Contract
ANIMAL FOOD AND MEDICINE												
Fund 101	Animal Food and Medicine	WRC	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	5,434,300.00	5,434,300.00	based on their PPMP
Fund 101	Hospital/Laboratory Supplies and Equipment	WRC	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	59,786.00	59,786.00	based on their PPMP
Fund 101	Diagnostic/Viral/DNA	WRC	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	190,000.00	190,000.00	based on their PPMP
Fund 101	Technical & Scientific	WRD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	72,500.00	72,500.00	based on their PPMP
PLANT AND PLANTING MATERIALS												
Fund 101	Tree Data System	NAPWC	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP			based on their PPMP
PARIA	Nursery Improvement/Management	NAPWC	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP			based on their PPMP
PRINTING AND SUPPLIES SERVICES												
Fund 101	Tarp, Bag & Garment	Various Offices	No	NP-53.9 Small Value	Various Month	Various Month	Various Month	Various Month	GoP	895,500.00	895,500.00	based on PPMP of various offices
Fund 101	Book, Sticker, Notebook etc..	Various Offices	No	NP-53.9 Small Value	Various Month	Various Month	Various Month	Various Month	GoP	3,182,000.00	3,182,000.00	based on PPMP of various offices
PARIA	Printing of Entrance Ticket	NAPWC	No	NP-53.9 Small Value	Various Month	Various Month	Various Month	Various Month	GoP	790,000.00	790,000.00	based on their PPMP
Fund 101	TOKEN	Various Offices	No	NP-53.9 Small Value	Various Month	Various Month	Various Month	Various Month	GoP	1,624,000.00	1,624,000.00	based on PPMP of various offices
OTHERS STRUCTURE												
Fund 101	Small Value Procurement	GSU	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	5,900.00	5,900.00	based on their PPMP
REPAIR AND MAINTENANCE SERVICES												
Fund 101	Maintenance of Motor Vehicles and equipment/Airconditioning System and others.	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	2,378,300.00	2,378,300.00	based on PPMP of various offices
Fund 101	Diving Gear/Comp./Laptop/camera etc..	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	570,000.00	570,000.00	based on PPMP of various offices
Fund 101	Repair of Building and Other Infra	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	5,269,900.00	5,269,900.00	based on PPMP of various offices
TOTAL										142,046,662.19	142,046,662.19	-

Prepared By:


RANDY C. MABANA
 Head, BAC Sercetariat

Reviewed By:


NIKKI ROSE B. DELOS SANTOS
 Head, Budget Unit

Approved By:


MARCIAL C. AMARO, JR.
 Assistant Secretary for Biodiversity
 and concurrent Director, BMB