

**BIODIVERSITY MANAGEMENT BUREAU**

Quezon Avenue, Diliman, Quezon City  
Telefax No. 924-6031 local 220

Date: **5-Aug-24**  
Quotation No: **0321-08-24**  
PR No. **0724.132**

**REQUEST FOR PROPOSAL**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

*Meriden E. Maranan*  
**MERIDEN E. MARANAN**  
Vice-Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN 3 CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.  
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**  
Vehicle Rental of 2 Units from BMB, (QC) to San Fernando, Pampanga, Bataan to Hotel in Zambales and Vice Versa on August 21-23, 2024

**Purpose:**  
For the conduct of the Social and Environmental Safeguards Strategic Assessment (SESSA) Workshop for Region 3 (Pampanga, Zambales and Bataan)

**Approved Budget for the Contract (ABC):**  
P75,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p><b>Van Rental (12 seater)</b></p> <p><i>Details:</i></p> <p><b>August 21, 2024</b> - BMB (QC) to San Fernando, Pampanga to Hotel in Zambales (tentative: SBMA)</p> <p><b>August 22, 2024</b> - Cabangan, Botolan, Iba, Zambales, Morong, Bataan &amp; Zambales and Vice versa</p> <p><b>August 23, 2024</b> - Hotel in Zambales to Morong, Bataan, Cabangan, Botolan &amp; Iba, Zambales to Hotel in Zambales to San Fernando Pampanga to BMB (QC)</p> <p><i>Inclusive:</i></p> <p>Fuel, Driver and Other Fees</p> <p>Additional Requests from Procuring Entity:  <input type="checkbox"/> Please provide sample upon request of end-user  <input type="checkbox"/> Please see full specifications/attached sample design for reference.  <input checked="" type="checkbox"/> Other conditions to this request, please state:                      For more info, please contact the end-user at 8924-6031 loc. 222                      Kindly address all proposals to the Chairperson, Bids and Awards Committee</p> <p>Contract shall be awarded to the bidder per:  <input type="checkbox"/> Item basis  <input checked="" type="checkbox"/> Lot basis</p> <p>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</p> <ol style="list-style-type: none"> <li>DTI/SEC Registration Certificate</li> <li>Valid and Current Mayor's Permit</li> <li>PHILGEPS Certificate of Registration</li> <li>BIR Certificate of Registration (2303)</li> <li>Sign Omnibus Sworn Statement</li> </ol> <p><b>Important Note:</b>                      -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.                      -For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.                      -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020</p>	<p>2 units</p> <p>1 unit</p> <p>2 units</p>	<p>P _____</p> <p>P _____</p> <p>P _____</p>	<p>P _____</p> <p>P _____</p> <p>P _____</p> <p><b>GRAND TOTAL:</b> P _____</p>

Brand : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature      \_\_\_\_\_  
Tel. No./Cellphone No.

\_\_\_\_\_  
Email Address      \_\_\_\_\_  
Date