

Date: **5-Aug-24**
Quotation No: **0319-08-24**
PR No. **0824.012**

REQUEST FOR PROPOSAL

Company Name _____

Address _____

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

MERDEN E. MARANAN
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Vice-Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN 6 CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

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| Title of Procurement: | Vehicle Rental of 7 units from Daraga, Airport to Hotel in Legazpi City, Albay Province within Vicinity and Vice Versa on Selected date August 12 & 15-18, 2024 |
| Purpose: | For the conduct of the Training on Pili Propogation, Nursery Establishment and Management in Albay, Region 5 |
| Approved Budget for the Contract (ABC): | P170,000.00 |

| ITEM NO. | ITEMS/DESCRIPTIONS | QTY./ UNIT | UNIT PRICE | TOTAL PRICE |
|----------|--|---|---|---|
| 1 | Van Rental (12 seater) <i>Details:</i> Pick-up August 12, 2024 - Pick-up from Daraga, Airport to Hotel in Legazpi City, Albay Province August 15, 2024 - Legazpi City, Albay Province and vicinity August 16, 2024 - Legazpi City, Albay Province and vicinity August 17, 2024 - Legazpi City, Albay Province and vicinity August 18, 2024 - Hotel in Legazpi City, Daraga Airport Inclusive: Fuel, driver and other fees | 1 unit 4 units 7 units 4 units 1 unit | P _____ P _____ P _____ P _____ P _____ | P _____ P _____ P _____ P _____ P _____ |
| | Additional Requests from Procuring Entity: [] Please provide sample upon request of end-user [] Please see full specifications/attached sample design for reference. [X] Other conditions to this request, please state: For more info, please contact the end-user at 8924-6031 loc. 207/228/249 Kindly address all proposals to the Chairperson, Bids and Awards Committee Contract shall be awarded to the bidder per: [] Item basis [X] Lot basis Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process: 1. DTI/SEC Registration Certificate 2. Valid and Current Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 5. <u>Sign</u> and Notarized Omnibus Sworn Statement Important Note: -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020 | | GRAND TOTAL: | P _____ |

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature _____

Tel. No./Cellphone No. _____

Email Address _____

Date _____