



Republic of the Philippines
Department of Environment and Natural Resources
BIODIVERSITY MANAGEMENT BUREAU
Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, 1100 Quezon City
Tel. Nos.: (632) 8924-6031 to 35 | Fax: (632) 8924-0109, (632) 8920-4417
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REQUEST FOR EXPRESSION OF INTEREST
No. 2024-042

PROCUREMENT OF AN INDIVIDUAL CONSULTANT FOR THE DEVELOPMENT OF THE NATIONAL STATE OF THE OCEANS AND COASTS (NSOC) REPORT 2024

The Biodiversity Management Bureau (BMB) of the Department of Environment and Natural Resources (DENR) intends to engage the services of an individual consultant for the project "Procurement of an Individual Consultant for the Development of the National State of the Oceans and Coasts (NSOC) Report 2024".

The BMB-Bids and Awards Committee calls for the submission of eligibility documents of a qualified Consultant interested to bid for the requirement below, to wit:

<u>Requirement</u>	<u>Duration</u>	<u>Budget</u>
Individual Consultant	Three (3) months	P740,457.00 (Inclusive of tax)

The documents for submission are:

1. Letter of Intent;
2. Curriculum Vitae(CV) with highlights the following:
 - a) Education background; and
 - b) Relevant work experiences.
3. BIR Certificate of Registration (2303) as individual
4. Philgeps Certificate of Registration
5. Notarized Omnibus Sworn Statement
6. Samples of completed works (electronic copy)

Incomplete/non-submission of these requirements shall be grounds for disqualification from the procurement process.

For inquiries, please contact Mr. John Erick B. Avelino at Telephone No. 89246031 local 207/228/249 and 8925-8948. Interested applicants must submit the documents on or before 5:00pm,

to:
AUG 12 2024

The Chairperson

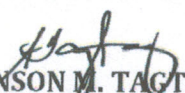
Bids and Awards Committee

Biodiversity Management Bureau

Ninoy Aquino Parks and Wildlife Center, North Avenue, Diliman, Quezon City
Tel. No. 8924-6031 loc. 221, 9246031 local 226 and 8925-8948/0953-760-1979

Email address: bacsec@bmb.gov.ph

Approved for posting:


ANSON M. TAGTAG

Chairperson, Bids and Awards Committee



UNITED NATIONS DECADE ON
**ECOSYSTEM
RESTORATION**
2021-2030

Terms of Reference (TOR)

- A. Job Title: Consultant for the Development of the National State of the Oceans and Coasts (NSOC) Report 2024**
- B. Approved Budget for the Contract (ABC): P740,457.00**
- C. Project Duration: Three (3) months**

Project Description

In November 2015, the PEMSEA Partner Countries, including the Philippines, signed the Da Nang Compact, adopting the Sustainable Development Strategy-Seas of East Asia (SDS-SEA) and four post-2015 Strategic Targets. Under Target 2 of the Strategic Targets, a mechanism for monitoring and reporting progress for SDS-SEA implementation was indicated. Likewise, the Compact agreed that the NSOC Report should be updated and presented to every East Asian Seas (EAS) Congress.

The Philippines, through the Department of Environment and Natural Resources (DENR), in collaboration with the Partnerships in Environmental Management for the Seas of East Asia (PEMSEA) Resource Facility, initiated the submission of the first NSOC Report for 2018.

Prior to the EAS Congress 2015, the PEMSEA Resource Facility (PRF) initiated the work on assessing the ocean economy, ecosystem services, and investment opportunities for sustainable blue economy development. This paved the way for the development of the national and regional SOC reports. The NSOC 2018: Blue Economy Growth Report of the Philippines contributed to the overall assessment and monitoring of the SDS-SEA implementation, the SDGs, and other related international agreements and national policies. It presented key developments in emerging industries and innovations that see us transition away from a conventional economy in the ocean to a “blue” or sustainable, resilient, and inclusive ocean economy. Following the completion of the EAS Congress in 2018, the countries committed to regularly updating the NSOC Report.

The next EAS Congress is anticipated to be conducted in 2024. In line with this, the updating and development of the 2023 NSOC Report are necessary. The United Nations Development Programme (UNDP), through the GEF Global Biodiversity Framework Early Action Support (GBF EAS) Project, is supporting the DENR to ensure the 2023 NSOC Report of the Philippines is developed in time for the EAS Congress 2024.

In line with this, a **Consultant for the Development of the National State of**

the Oceans and Coasts (NSOC) Report 2024 will be engaged to a) facilitate the NSOC 2024 Report updating workshop and other relevant meetings, fora, and consultation for the indicated duration; and b) update and finalize the NSOC Report for 2024 within the indicated duration of the engagement, incorporates research and compilation of national and local data and reports provided by various agencies and published papers as well as consultations with DENR and the Technical Working Group, which is composed of representatives of different national government agencies, international organizations, and academe.

D. Objectives and Scope of Work

The terms of reference would require a level of expertise and attention beyond the optimum in-house capability of the Bureau and is consistent with the Government's policy not to compete with the private sector, in accordance with the Implementing Rules and Regulations (IRR) of Republic Act No. 9184.

The Consultant for the Development of the National State of the Oceans and Coasts (NSOC) 2024 Report will be responsible for ensuring the timely updating of the 2024 NSOC Report of the Philippines through:

Specific Functions:

Pre-Workshop Activity

1. Submit a continuity plan for the required workshops to complete the required consultations for the development of the 2024 NSOC Report.
2. In consultation with DENR-BMB, develop an activity design, including the methodology, for the conduct of the workshops.

Actual Workshop

1. Facilitate and moderate the program, presentations, workshop groups, open forum, plenary discussion, and synthesis;
2. Lead the stock-taking and planning sessions with the task team following each day of the workshop to ensure progress toward the envisioned outputs and adjust the agenda and methodology as necessary; and
3. Provide a synthesis with key insights at the end of each workshop. The synthesis will be complemented by a more comprehensive report, which will be drafted and finalized by a documenter.

Post-Workshop Activity

1. Lead the conduct of the debriefing sessions.
2. Review and provide inputs in the workshop documentation report.
3. Attend post-workshop meetings in preparation for the upcoming activities.

E. NSOC Report Development

1. Solicit comments and suggestions from relevant stakeholders and ensure appropriate revisions are reflected in the revised version/s. A consolidated audit trail of comments with consultant responses must be submitted to monitor this.
2. Build on the previous draft of the 2024 NSOC Report to develop and submit the final draft version of the NSOC Report 2024, including the additional required chapters.
3. Submit the final version of the NSOC Report 2024.

F. Institutional Arrangements

The Lead Consultant for the Development of the National State of the Oceans and Coasts (NSOC) 2024 Report will report to the DENR-BMB regarding the progress of NSOC Development.

G. Duration of Work

It is estimated that the work of the Lead Consultant for the Development of the National State of the Oceans and Coasts (NSOC) 2024 Report shall involve a total of 50 person days of effort, from August 2024 to October 2024. At least one (1) week will be allotted for the DENR-BMB to review outputs, provide feedback, and certify approval and acceptance of outputs.

H. Duty Station

This position is home-based. Should circumstances permit and be done within the guidelines and protocols set by the Government, the Consultant must be available to report at the DENR-Biodiversity Management Bureau (Coastal and Marine Division) premises in Quezon City and conduct field missions, as necessary.

I. Qualifications of the Successful Individual Contractor

The successful Individual Contractor should meet the following minimum qualification

Education	Bachelor's degree or Master's Degree in Environmental Science, Development Studies, Business Administration, Public Administration, Economics, and other relevant courses
Experience	<ul style="list-style-type: none">▪ At least seven (7) years of experience in facilitating in-person and/or online workshops;▪ Minimum of ten (10) years of work experience on projects focused on the environment, natural resources, fisheries, marine and coastal management;

	<ul style="list-style-type: none"> ▪ At least ten (10) years of experience working with National Government Agencies, especially DENR, international non-government organizations, specifically on policy-making, local government plan development, and monitoring and evaluation systems; experience in implementing coastal and marine resource conservation research and other similar evaluations, analytical researches, studies, and related activities is desirable ▪ Developed/prepared at least two (2) national documents of a similar nature with NSOC in English language (sample must be provided in e-copy) ▪ facilitation of workshops/ activities on environment conservation, fisheries, marine, and coastal management is an advantage
Required Language(s)	Proficiency in spoken and written English is required

J. Payment

Expected Output/Timeline	% of Total Value	Specific Deliverables for Specific Outputs	Amount	Submission of output
Final draft of the NSO 2024	30%	<ul style="list-style-type: none"> - Submission and acceptance of the Final draft of the NSO - incorporating suggestions and any additional information from the NTWG, UNDP, and other partners - includes Foreword (Messages from the DENR Secretary, UNDP, etc.) - includes Acknowledgment 	P222,137.10	First Tranche (last week of August)
Review of copyedited NSOC 2024 and revisions as needed	40%	<ul style="list-style-type: none"> - Submission of the reviewed copyedited report with revisions based on recommendations of the copyeditor 	P296,182.80	Second Tranche (last week of September)

Expected Output/Timeline	% of Total Value	Specific Deliverables for Specific Outputs	Amount	Submission of output
Review/proofreading of the layout of the NSOC 2024	30%	<ul style="list-style-type: none"> - Upon submission of the reviewed/proofread layout of the NSOC 2024 - includes photos - coordinates with a graphics artist - proof-reading the layout version - corrections/revisions as needed 	P222,137.10	Third/Final Tranche (last week of October)
			Php 740,457.00	

Interested applicants should submit the following to the BAC Chairperson:

1. Letter of Intent
2. Curriculum Vitae (CV) with highlights the following:
 - a. Educational background
 - b. Relevant Work Experience
3. BIR Registration as an individual
4. PhilGEPS Registration
5. Notarized Omnibus Sworn Statement
6. Samples of completed works (electronic copy)

Please send the application no later than _____ to:

THE CHAIRPERSON
Bids and Awards Committee
Biodiversity Management Bureau, DENR
Ninoy Aquino Parks and Wildlife Center
North Ave., Diliman, Quezon City
Email Ad: bacsec@bmb.gov.ph
Contact Nos: (02) 8-925-8948, (02) 8-924-6031 loc. 217

Approved by:

MARCIAL C. AMARO, JR., CESO II
Assistant Secretary for International Affairs
and concurrent OIC Director