



Republic of the Philippines  
Department of Environment and Natural Resources  
**BIODIVERSITY MANAGEMENT BUREAU**  
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19 JUL 2024

## MEMORANDUM

FOR : The Executive Director  
Government Procurement Policy Board  
Technical Support Office

FROM : The Assistant Director  
In-Charge Office of the Director

SUBJECT : Submission of BMB Supplemental Annual Procurement Plan (SAPP) for Calendar Year 2024

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In compliance with Executive Order No. 80, S. 2012 re: "Directing the Adoption of a Performance –Based Incentive System for Government Employees" and in accordance with section 7 of the Implementing Rules and Regulations (IRR) of RA 9184, we are pleased to submit the **Supplemental Annual Procurement Plan (SAPP)** for CY 2024.

For your information and record.

ARMIDA P. ANDRES



Cc:  
DENR BAC  
BMB Audit Team  
Chief, Budget Section



Department of Environment and Natural Resources  
**BIODIVERSITY MANAGEMENT BUREAU**  
 Supplemental Annual Procurement Plan for January to June CY 2024

Code (PAP)	Procurement Program/Project	PMO/END USER	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks brief description of Program/Activity/Project)
					Advertisement Posting of IB/REI	Submission Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>AVAILABLE AT DBM-PROCUREMENT SERVICE</b>													
Fund 101	Common Office Supplies and Devices	Various Offices	No	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP	-	-		Available at Procurement Service
Fund 101	Common Office Equipment	Various Offices	No	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP	-	-		Available at Procurement Service
Fund 101	Common Janitorial Supplies	Various Offices	No	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	GoP	-	-		Available at Procurement Service
<b>OTHER ITEMS NOT AVAILABLE AT DBM-PS BUT REGULARLY PURCHASED FROM OTHER SOURCES</b>													
Fund 101	Other Common Office Supplies	Various Offices	No	Shopping	N/A	N/A	N/A	N/A	GoP	618,568.06	618,568.06		based on SPPMP of various offices
Fund 101	Other Common Office Equipment	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	194,550.00	194,550.00		based on SPPMP of various offices
Fund 101	Other Common Office & IT Supplies/Peripherals	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	1,545,088.00	545,088.00	1,000,000.00	based on SPPMP of various offices
Fund 101	Hardware, Electrical, Plumbing, and other Construction supplies/Materials	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	1,245,879.00	1,245,879.00		based on SPPMP of various offices
Fund 101	Electronic Goods (i.e. digital cameras, drones, gadgets)	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	90,000.00	90,000.00		based on SPPMP of various offices
Fund 101	Supplies for Palarong Pinoy	BMB	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	49,500.00	49,500.00		based on their SPPMP
<b>INFORMATION AND COMMUNICATION TECHNOLOGY</b>													
Fund 101	Internet Services & Other Subscriptions	BPKMD/CAWED	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		based on their SPPMP
Fund 101	Subscription for IT Communication and other Services	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	120,000.00	120,000.00		based on their SPPMP
<b>LEASE OF VENUE/CATERING</b>													
Fund 101	Catering Services, Accommodation and Conference Venue	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	12,037,661.94	12,037,661.94		based on SPPMP of various offices
Fund 101	Registration Fee/Training Fee	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		based on their SPPMP
<b>CONSULTING SERVICES</b>													
Fund 101	Various Consulting/Professional Services	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	15,150,000.00	15,150,000.00		based on SPPMP of various offices
<b>GENERAL SUPPORT SERVICES</b>													
Fund 101	Janitorial Services	GSU	Yes	Public Bidding						478,469.92	478,469.92		based on their SPPMP
Fund 101	Security Services	GSU	Yes	Public Bidding						1,029,727.42	1,029,727.42		based on their SPPMP
Fund 101	Mailing Services/Courier Services	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	80,000.00	80,000.00		based on their SPPMP
Fund 101	Communication Services (Airtime Consumption)	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	115,000.00	115,000.00		based on SPPMP of various offices
Fund 101	Disinfection Materials/PPE	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	11,190.00	11,190.00		based on SPPMP of various offices
Fund 101	3rd National Protected Area Conference	NPD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	500,000.00	500,000.00		based on their SPPMP
Fund 101	Airfare	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	538,880.00	538,880.00		based on their SPPMP

Fund 101	Notarization	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		based on thier SPPMP
Fund 101	Airfare and Fuel	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		based on thier SPPMP
<b>Diving and Assessment Equipment</b>													
Fund 101	Diving and Assessment Equipment	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	48,600.00	48,600.00		based on thier SPPMP
Fund 101	Technical and Scientific Equipment	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	82,295.00	82,295.00		based on thier SPPMP
<b>INSURANCE</b>													
Fund 101	Diving/Travel Insurance	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		based on thier SPPMP
<b>RENTAL SERVICES</b>													
Fund 101	Photo Copying Services/led wall/lights & sounds/Tent etc.	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	120,700.00	120,700.00		1 Year Contract for Photo Copying Services
Fund 101	3rd National Protected Area Conference	NPD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	150,000.00	150,000.00		based on thier SPPMP
Fund 101	Bus/Van Rental/Boat	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	120,000.00	120,000.00		based on SPPMP of various offices
Fund 101	Guide/Porter	CAWED	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	8,000.00	8,000.00		based on thier SPPMP
Fund 101	Local Band and Band Equipment	CMD	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	74,950.00	74,950.00		based on thier SPPMP
<b>PASSENGER VAN</b>													
Fund 101	Passenger Van	CMD	No.	Public Bidding	N/A	N/A	N/A	N/A	GoP	2,500,000.00		2,500,000.00	based on thier SPPMP
<b>PRINTING AND SUPPLIES SERVICES</b>													
Fund 101	Book, Sticker, Notebook etc..	Various Offices	No	NP-53.9 Small Value	Various Month	Various Month	Various M	Various M	GoP	719,250.00	719,250.00		based on SPPMP of various offices
Fund 101	TOKEN	Various Offices	No	NP-53.9 Small Value	Various Month	Various Month	Various M	Various M	GoP	291,400.00	291,400.00		based on SPPMP of various offices
Fund 101	CEPA Materials	CAWED	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	200,000.00	200,000.00		based on their SPPMP
<b>REPAIR AND MAINTENANCE SERVICES</b>													
Fund 101	Maintenance of Motor Vehicles and equipment/Airconditioning System and others.	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	68,000.00	68,000.00		based on SPPMP of various offices
Fund 101	Diving Gear/Comp./Laptop/camera etc..	Various Offices	No	NP-53.9 Small Value	N/A	N/A	N/A	N/A	GoP	200,000.00	200,000.00		based on SPPMP of various offices
<b>TOTAL</b>										<b>38,632,709.34</b>	<b>35,132,709.34</b>	<b>3,500,000.00</b>	

Prepared By:



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In cocurrent capacity as Head BAC Secretariat  
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Reviewed By:



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Approved By:



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