

REQUEST FOR QUOTATION

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.


MERIDEN E. MARANAN
Vice-Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Supply and Delivery of Various Accessories for Maintenance (e.g. chainsaw blade and chainsaw file, etc.)

Purpose:
For official use of the NAPWC Ground Staff

Approved Budget for the Contract (ABC):
P69,900.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	Chainsaw Blade <i>Technical Specifications:</i> Brand: Stihl Length of guide bar: 25 inch	10 pcs	P _____	P _____
2	Chainsaw File, 8"x 3 / 16"ø, (12pcs per box)	1 box	P _____	P _____
3	Mowing Line, #30, 1 kg per roll	20 rolls	P _____	P _____
4	Mowing Line Reel, alunminum	20 pcs	P _____	P _____
			GRAND TOTAL:	P _____

Additional Requests from Procuring Entity:
 Please provide sample upon request of end-user
 Please see full specifications/attached sample design for reference.
 Other conditions to this request, please state:
For more info, please contact the end-user at 8924-6031 loc. 236/243/240
Kindly address all proposals to the Chairperson, Bids and Awards Committee

Contract shall be awarded to the bidder per:
 Item basis
 Lot basis

Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:

- DT/SEC Registration Certificate
- Valid Mayor's Permit
- PHILGEPS Certificate of Registration
- BIR Certificate of Registration
- Sign Omnibus Sworn Statement

Important Note:
-For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.
-For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.
-Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature _____
Tel. No./Cellphone No. _____

Email Address _____

Date