

**BIODIVERSITY MANAGEMENT BUREAU**

Quezon Avenue, Diliman, Quezon City  
Telefax No. 924-6031 local 220

Date: **3-Jun-24**  
Quotation No: **0242-06-24**

**REQUEST FOR PROPOSAL**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

**ANSON M. TAGTAG**  
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN 1 CALENDAR DAY.  
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.  
5. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**  
Packed Meals Good for 350 pax at Ninoy Aquino Parks and Wildlife Center (NAPWC) on June 10, 2024

**Purpose:**  
For the conduct of the DENR Anniversary

**Approved Budget for the Contract (ABC):**  
P227,500.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p><b>Packed Meals</b> Date: June 10, 2024 Preferred menu: <b>AM Snacks - Beefy Mushroom Ricebowl</b> <b>Lunch - 2 pcs Chicken, 1 rice and 1 Liter of Iced Tea</b> <b>PM Snacks - Big Bacon Mushroom Burger with Iced Tea</b> Venue: NAPWC, Quezon City</p> <p><small>[X] Please attach customized menu in the proposal, if applicable [X] Food testing upon request of end-user [X] Other conditions to this request, please state: <b>For more info, please contact the end-user at 8924-6031 loc. 210/211</b> <b>Kindly address all proposals to the Chairperson, Bids and Awards Committee</b></small></p> <p><small>Bidders must submit the following requirements. Non-submission of these requirements may be grounds for disqualification from the bidding process.</small></p> <ol style="list-style-type: none"> <li>1. DTI/SEC Registration Certificate</li> <li>2. Mayor's Permit</li> <li>3. PHILGEPS Certificate of Registration</li> <li>4. BIR Certification Registration (2303)</li> <li>5. Sign and Notarized Omnibus Sworn Statement</li> </ol> <p><small><b>Important Note:</b> - For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. - For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</small></p>	350 pax	P _____	P _____

Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature      Tel. No./Cellphone No.      \_\_\_\_\_  
Email Address      Date