

**BIODIVERSITY MANAGEMENT BUREAU**

Quezon Avenue, Diliman, Quezon City  
Telefax No. 924-6031 local 220

Date: **11-Jun-24**  
Quotation No: **0253-06-24**  
PR No. **0624.037**

**REQUEST FOR PROPOSAL**

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_

*ANSON M. TAC TAG*  
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Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN 4 CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.  
5. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**

Vehicle Rental of 2 Units Van from BMB, Quezon City to San Fernando, Pampanga to Hotel in Zambales and Vicinities on June 25-28, 2024

**Purpose:**

Conduct of Courtesy Meeting with NCIP and DENR Region 3, Site Selection Process and 3rd Biodiversity Composite Team Meeting

**Approved Budget for the Contract (ABC):**

P75,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<b>Vehicle Rental of 2 Units Van (12 seaters in above)</b> Venue : Region 3			
	June 25, 2024 - BMB, Quezon City to San Fernando, Pampanga to Hotel in Zambales (tentative: SBMA)	1 unit	P _____	P _____
	June 26, 2024 - From Hotel in Zambales (SBMA) to San Narciso and Marcelino, Zambales to Hotel in Zambales	1 unit	P _____	P _____
	June 27, 2024 - From Hotel in Zambales (SBMA) to Cabangan, Botolan and Iba, Zambales to Hotel in Zambales	1 unit	P _____	P _____
	June 28, 2024 - From Cabangan, Botolan and Iba, Zambales to Hotel in Zambales and Vice-versa	1 unit	P _____	P _____
	June 28, 2024 - From Zambales Hotel in SBMA to Morong, Bataan to Hotel in Zambales, to San Fernando, Pampanga to BMB, Quezon City	1 unit	P _____	P _____
	Inclusions: Meals, Fuel, Driver, Parking Fee, Toll Fee and other Miscellaneous Fee			
	Additional Requests from Procuring Entity: [ ] Please provide sample upon request of end-user [ ] Please see full specifications/attached sample design for reference. [X] Other conditions to this request, please state: <u>For inquiries, pls contact the end-user at 8924-6031 loc. 222</u> <u>Kindly address all proposals to the Chairperson, Bids and Awards Committee</u> Bidders must submit the following requirements. Non-submission of these requirements may be grounds for disqualification from the bidding process. 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 2303 5. Omnibus Sworn Statement			
	<b>GRAND TOTAL:</b>		P _____	P _____

Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature \_\_\_\_\_

Tel. No./Cellphone No. \_\_\_\_\_

Email Address \_\_\_\_\_

Date \_\_\_\_\_