

REQUEST FOR PROPOSAL

Company Name _____

Address _____

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.


ANSON M. TAGTAG
 Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
 2. DELIVERY PERIOD IS WITHIN 2 CALENDAR DAYS.
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
 5. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Catering Service with Complete set-up within Ninoy Aquino Parks and Wildlife Center on June 13 and 25, 2024
Purpose:
For the conduct of the NAPWC Management/Information Office for SIBOL 2024
Approved Budget for the Contract (ABC):
P52,360.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	Catering Service with Complete set-up Venue: Ninoy Aquino Parks and Wildlife Center (NAPWC) June 13, 2024 <i>Preferred Menu:</i> AM Snacks Baked Mac with Garlic Bread ad Canned Soda Lunch Rice, Fruits, Grilled Liempo and Seafood Kare-Kare	60 pax	P _____ P _____ P _____	P _____ P _____ P _____
	June 25, 2024 Breakfast Free flowing coffee, Rice, Tapa, Egg and Hungarian Sausage AM Snacks Palabok with Lumpiang Shanhai and Canned Soda With 10% service charge	55 pax	P _____ P _____	P _____ P _____
	Additional Requests from Procuring Entity: <input checked="" type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: <u>For more info, please contact the end-user at 8924-6031 loc. 236/243/240</u> <u>Kindly address all proposals to the Chairperson, Bids and Awards Committee</u>		GRAND TOTAL:	P _____
	Bidders must submit the following requirements. Non-submission of these requirements may be grounds for disqualification from the bidding process. 1. DTI/SEC Registration Certificate 2. Valid Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certification Registration (2303) 5. Sign Omnibus Sworn Statement Important Note: - For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. - For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.			

Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.