

REQUEST FOR QUOTATION

Company Name _____

Address _____

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

J. Maranan
MERIDEN E. MARANAN
Vice-Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:

Rentals of Exhibit Booth System (e.g. Racks/Shelves and Photowall)

Purpose:

For official use of the 3rd National Protected Area Conference

Approved Budget for the Contract (ABC):

P150,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	PACKAGE SERVICES (EXHIBIT BOOTH SYSTEM RENTAL PHOTOWALL FABRICATION AND INSTALLATION) Exhibit System <i>Technical Specifications:</i> Board dimensions: 2mx2m Octanorm system booth with Fascia Board for the partners name Furniture: 2 chairs, 1 table, 1 wastebasket each system booth Lights and Power: General wirings and power outlets with light bulb inside of the booth; additional lights Floor Carpet: 2mx2m carpet each system booth Fascia board for the partners name (Printing and installation of stickers on Sintra company names on the Fascia board per system booth)	10 units	P	P
2	Racks/Shelves 5ftx3ft (4 layers)	2 units	P	P
3	Photowall Wooden Frame (8ftx8ft) with lights Tarpaulin (8ftx8ft) with 3NPAC Logo 10 A4 sintra board cut-outs (logo, taglines flora and fauna sp.) Other: *3 days (excluding ingress; egress right afterevent) *Ocular visit to the venue for the System Plan	1 unit	P	P
			GRAND TOTAL:	P

Additional Requests from Procuring Entity:
 Please provide sample upon request of end-user
 Please see full specifications/attached sample design for reference.
 Other conditions to this request, please state:
 For more info, please contact the end-user at 8924-6031 loc. 232/233/234/235
 Kindly address all proposals to the Chairperson, Bids and Awards Committee
 Contract shall be awarded to the bidder per:
 Item basis
 Lot basis
 Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:
 1. DTI/SEC Registration Certificate
 2. Valid Mayor's Permit
 3. PHILGEPS Certificate of Registration
 4. BIR Certificate of Registration
 5. Sign Omnibus Sworn Statement
 Important Note:
 -For goods, conform of the winning bidder must be done within seven (7) calendar days upon serving of the PO.
 -For services, conform of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.
 -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 08-2020

Brand : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.