BIODIVERSITY MANAGEMENT BUREAU
Quezon Avenue, Diliman, Quezon City
Telefax No. 924-6031 local 220

Date: **15 Jan 24**
Quotation No: **0010-01-24**
PR No. **0124.028**

REQUEST FOR PROPOSAL

_____
Company Name

_____
Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

ANSON M. TAGTAG
Chairperson, Bids and Awards Committee

NOTES:
1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN **6** CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Vehicle Rental of 2 unit from Quezon City (BMB) to Hunguan, Ifugao and vice-versa on Jaunary 29 to February 3, 2024

Purpose:
For the conduct of the World Wetlands Day in Hungduan, Ifugao

Approved Budget for the Contract (ABC):
P93,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	**Van Rental (10-12 seater with leg room)** *Details:* **January 29, 2024** BMB (Quezon City) to Hungduan, Ifugao **January 30, 2024** Within the vicinitities of Hungduan **February 3, 2024** Hungduan to BMB (Quezon City)	1 unit	P_____	P_____
2	**Van Rental (10-12 seater with leg room)** *Details:* **January 31, 2024** BMB (Quezon City) to Hungduan, Ifugao **February 1, 2024** Within the vicinitities of Hungduan **February 3, 2024** Hungduan to BMB (Quezon City) *Inclusions:* Driver, diesoline, toll fee, parking fee and food and accommodation for the driver	1 unit	P_____	P_____
	Additional Requests from Procuring Entity: [ ] Please provide sample upon request of end-user [ ] Please see full specifications/attached sample design for reference. **[X] Other conditions to this request, please state:** **For more info, please contact the end-user at 8924-6031 loc. 227/229/230** **Kindly address all proposals to the Chairperson, Bids and Awards Committee** Contract shall be awarded to the bidder per: **[ ]** Item basis **[X] Lot basis** **Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:** **1. DTI/SEC Registration Certificate** **2. Valid and Current Mayor's Permit** **3. PHILGEPS Certificate of Registration** **4. BIR Certificate of Registration** **5. Sign and Notarized Omnibus Sworn Statement** **Important Note:** -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services,conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020		**GRAND TOTAL:**	P_____

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

_____ Printed Name/Signature
_____ Tel. No./Cellphone No.
_____ Email Address
_____ Date