

REQUEST FOR QUOTATION

Company Name _____

Address _____

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

ANSON M. TABATA
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Supply and Delivery of Various furniture and fixtures(e.g. conference table and office chairs etc.)

Purpose:
For official use of the NPD in support to the implementation of NIPAS ACT

Approved Budget for the Contract (ABC):
P609,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p>Conference Table <i>Technical Specification:</i> Customize Conference Table 8-10 pax Main Table: 3200mm L x 1200mm D x 750mm Ht HPL Finish Specifications: Structure: E1 Moisture Resistant Board E1 Boards with high end components built using new technology that makes furniture moisture resistant and more durable, highly essential for long term use making it the best choice for all furniture types. Finish: E1 standard available in 7 finishes or HPL with 100+ color options Top : 25mm thick board Sidings in 2mm PVC edge band Divided into 2 cuts Max Weight Capacity 100Kg Features: Optional for Wire management, Metal Brackets, Adjustable feet leveler</p>	1 pc	P _____	P _____
2	<p>Office Chairs <i>Technical Specification:</i> 59cm W x 59cm D x 84-94cm Ht Mesh Chair with Heavy Duty White PP Shell *Heavy Duty White PP arms Air Penetrability Mesh Pure Cutting Seat rest Foam Adjustable mechanism (Tilt & Height) 35 deg. Tilting *SHS Class 3 White gas lift Weight Capacity up to 150kg Magic Rotary knob for easy installation Available in Black Finish</p>	10 pcs	P _____	P _____
3	<p>Conference Chairs <i>Technical Specification:</i> High Back Leather Chair, Heavy Duty, Executive Chair High back office chair Specifications (WDH): 650mm x 650mm x 950 mm Height Adjustable up to: 970mm Adjustable leatherette fin head rest Back Rest: Mesh Fabric in Nylon Fiberglass Frame with 3D-PP Back Support Seat: Density Mold Foam Cushion Fabric Seat Armrest: PU Adjustable With tilting mechanism Base: Nylon Star Base Casters: Floor-safe PU Casters Available Colors: Black Weight capacity: 120kg</p>	10 pcs	P _____	P _____

Continue to next page

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature _____

Tel. No./Cellphone No. _____

Email Address _____

Date _____

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ANSON M. TANTANG
 Chairperson, Bids and Awards Committee

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4	Office table <i>Technical Specification:</i> Wood Modesty Freestanding Table: COZY (NV) Brown Freestanding Table Materials: wood modesty 2 tone finish on side drawer/cabinet Powder-coated Steel Legs Dimensions: 120W x 60D x 75H cm	5 pcs	P _____	P _____
5	Steel filing shelves <i>Technical Specification:</i> Dimension: 900mm L x 450mm D x 1380mm Ht 4 Layer Lateral Cabinet recessed handle Materials all metal construction Steel ball bearing Gauge 0.9mm or gauge 20 Accessories file divider Central locking system Finish: Beige, Light Gray, Black Additional Requests from Procuring Entity: <input checked="" type="checkbox"/> Please provide sample upon request of end-user <input checked="" type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: For more info, please contact the end-user at 8924-6031 loc. 232/233/234 Kindly address all proposals to the Chairperson, Bids and Awards Committee Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process: 1. DTI/SEC Registration Certificate 2. Valid and Current Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 5. Sign Omnibus Sworn Statement 6. Income Tax Return (ITR) Important Note: -For goods, conforms of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services, conforms of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to item 6.3 of GPPB 09-2020	24 pcs	P _____	P _____
			GRAND TOTAL: P _____	

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Conference Table



Conference Chairs



Office Table



Office Chair



Steel Filing Shelves

