

BIODIVERSITY MANAGEMENT BUREAU

Quezon Avenue, Diliman, Quezon City
Telefax No. 924-6031 local 220


Date: **9 Jan 24**
Quotation No: **0002-01-24**
PR No. **0124-010**

REQUEST FOR PROPOSAL

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____


ANSON M. TASING
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN 2 CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement: _____

Vehicle Rental of 5 units from Airport (Daraga) to Hotel (Legaspi, Albay) vice versa on February 13 and February 16, 2024

Purpose: _____

For the conduct of the Consultation/Workshop on the Co-Financing Commitment for the DENR-UNDP-GEF Project on Implementation the National Framework on Access and Benefit Sharing (ABS) of Genetic Resources and Associated Traditional Knowledge in the Philippines.

Approved Budget for the Contract (ABC): _____

P60,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p>Van Rental (10-seater)</p> <p><i>Details:</i></p> <p>February 13,, 2024</p> <p>Airport (Daraga) to Hotel (Legaspi, Albay)</p> <p>February 14,, 2024</p> <p>Hotel (Legaspi, Albay) to Airport (Daraga)</p> <p><i>Inclusions:</i></p> <p>fuel, drive and other fees</p> <p>Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: <u>For more info, please contact the end-user at 8924-6031 loc. 222</u> <u>Kindly address all proposals to the Chairperson, Bids and Awards Committee</u></p> <p>Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis</p> <p>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</p> <ol style="list-style-type: none"> DTI/SEC Registration Certificate Valid and Current Mayor's Permit PHILGEPS Certificate of Registration BIR Certificate of Registration Sign and Notarized Omnibus Sworn Statement <p>Important Note: -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020</p>	<p>5 unit</p> <p>5 unit</p>	<p>P _____</p> <p>P _____</p> <p align="center">GRAND TOTAL:</p>	<p>P _____</p> <p>P _____</p> <p>P _____</p>

Brand : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature _____
Tel. No./Cellphone No. _____

Email Address _____

Date