

REQUEST FOR PROPOSAL

 Company Name

 Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

ANSON M. TAGTAG
 Chairperson, Bids and Awards Committee



- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
 2. DELIVERY PERIOD IS WITHIN 1 CALENDAR DAYS.
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
 5. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
 Packed Meals Good for 350 pax in Ninoy Aquino Parks and Wildlife Center (NAPWC) on December 19, 2022
 Purpose:
 For the conduct of the 2023 DENR Year-End Employees General Assembly
 Approved Budget for the Contract (ABC):
 P175,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	Packed Meals Date: December 19 , 2023 Preferred Menu: Lunch: Burger steak with drinks and 3 sides (Mac & Cheese, Coleslaw Salad, Mashed Potato with Spinach Coke Pet Bottle) PM Snacks: Ensaymada Muffin 6 pcs Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: <u>For more info, please contact the end-user at 8924-6031 loc. 216</u> <u>Kindly address all proposals to the Chairperson, Bids and Awards Committee</u> Bidders must submit the following requirements. Non-submission of these requirements may be grounds for disqualification from the bidding process. 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certification Registration (2303) 5. Sign and Notarized Omnibus Sworn Statement Important Note: - For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. - For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.	350 pax	P _____	P _____

Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

 Printed Name/Signature Tel. No./Cellphone No. _____
 Email Address Date