

REQUEST FOR PROPOSAL

Company Name _____

Address _____

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____

Mark
ANSON M. TAGTAG
 Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
 2. DELIVERY PERIOD IS WITHIN 5 CALENDAR DAYS.
 3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
 5. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:

Van Rental of 3 Units Van on November 13-17, 2023

Purpose:

Conduct of the following : 1) Stakeholder Consultation Workshop for the Regional ABS Pili Roadmap Development 2) Ceremonial Signing of the MOA between DENR Reg.5 and Sorsogon State University 3) MOU signing between Site Level TWG Member 4) AVP Filing in Region 5 for the ABS Project

Approved Budget for the Contract (ABC):

P52,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	Van Rental (12 Seater)			
	November 13, 2023 - From Daraga Airport to Hotel in Legaspi	1 van	P _____	P _____
	November 14, 2023 - From Hotel in Legaspi, Albay to Camarines Sur and Vicinities to Legaspi, Albay	1 van	P _____	P _____
	November 15, 2023 - From Hotel in Legaspi, Albay to Sorsogon and Vicinities to Legaspi, Albay	1 van	P _____	P _____
	November 16, 2023 - within Albay	2 van	P _____	P _____
	November 17, 2023 - within Albay	1 van	P _____	P _____
	Inclusions : (Driver, Fuel, Driver Meals, Toll Fee, Parking Fee)			
			GRAND-TOTAL:	P _____
Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: For inquiries, pls contact the end-user at 8924-6031 loc. 222 Kindly address all proposals to the Chairperson, Bids and Awards Committee Bidders must submit the following requirements. Non-submission of these requirements may be grounds for disqualification from the bidding process. 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 2303 5. Omnibus Sworn Statement				

Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature _____

Tel. No./Cellphone No. _____

Email Address _____

Date _____