

REQUEST FOR QUOTATION

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

*mm*  
**ANSON M. TAGLAS**  
 Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
 2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.  
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.  
 5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement: \_\_\_\_\_  
 Supply and Delivery of Various office equipments (e.g. Portable printer and Document scanner etc.)  
 Purpose: \_\_\_\_\_  
 For official use of the CMD  
 Approved Budget for the Contract (ABC): \_\_\_\_\_  
 P404,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<b>Portable Printer</b> <i>Technical Specification:</i> Print Resolution: Up to 9600 <sup>1</sup> x 2400 dpi Print Engine: 2 ink cartridges: Black (Pigment BK) and Colour (BK, C, M, Y) Photo Lab Quality Speed: Borderless 10 x 15cm: Approx. 50 seconds (Standard) Mono Print Speed: approx. 9.0 ipm <sup>1</sup> Colour Print Speed: approx. 5.8 ipm <sup>1</sup> Photo Print Speed: Borderless 10x15cm : approx. 53 sec. <sup>1</sup> Borderless Printing: Yes (A4, Letter, 13 x 18cm, 10 x 15cm, 20 x 25cm) CARTRIDGES AND YIELDS Compatible Inks: PGI-35 Black / CLI-36 Color PAPER SUPPORT Paper Types: Plain Paper, Envelopes, Photo Paper Glossy II (PP-201), Glossy Photo Paper (GP-501), Matte Photo Paper (MP-101), Photo Stickers (PS-101) Maximum Paper Input: Sheet Feeder: Max. 50 sheets Paper Sizes: A4, B5, A5, Letter, Legal, Envelopes (DL size or Commercial 10), 10 x 15cm, 13 x 18cm, 20x25cm Paper Weight: Plain paper: 64 to 105 g/m <sup>2</sup> CONNECTIVITY Wired Connections: Hi-Speed USB (B Port) Wireless Connections: Wi-Fi: IEEE802.11 b/g/n Wi-Fi Security: WPA-PSK, WPA2-PSK, WEP, Administration password Wireless LAN Frequency Band: 2.4GHz DRIVERS AND SOFTWARE Supported Operating Systems: Windows 10 (32 and 64-bit) Windows 8.1 / 8 / 7 / Vista SP1 & SP2 / XP SP3 32-bit Mac OS X v10.6.8 or later Supported Mobile Systems: ios, Android, Windows RT Minimum System Requirements: Windows: 3GB disk space, Internet Explorer 8 Mac: Internet connection, 1.5GB disk space, Safari 5 Display: 1024 x 768 XGA Software Included: Printer Driver, My Image Garden, Quick Menu, Easy-WebPrint EX (plug-in for IE8 or higher) Dimensions (W x D x H): Approx. 322 x 226 x 62 mm Approx. 322 x 185 x 62 mm (without battery) Weight: Approx. 2.2 kg Approx. 2.0 kg (without battery)	2 units	P _____	P _____
2	<b>Document Scanner</b> <i>Technical Specification:</i> Scanner type Color scanning: YES Duplex scanning: YES Sensor type: CIS	1 unit	P _____	P _____

\*\*\*Continue to next page\*\*\*

Brand : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

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*ANSON M. TAYTAS*  
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Chairperson, Bids and Awards Committee  
*mm*

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	<i>Power consumption</i> Power consumption typical: 18 W Power consumption standby: 8.5 W Light source: ReadyScan LED <i>Image properties</i> Enhanced scan resolution: 600 x 600 DPI <i>Connectors</i> Standard interfaces: USB 3.0 Media Types Scanning media types: Plastic Card, ID Card, Embossed Card, Business Card, Paper Document			
3	<b>Projector</b> <i>Technical Specification:</i> Brightness: 3,300 ANSI Lumens Resolution: 1024x768 Aspect Ratio: 4:3 (XGA) Contrast: 20,000:1 (full on/off) Display Type: 0.55" DLP x 1 Color Processing: 10-bit Video Modes: 720p, 1080i, 1080p/60, 1080p/50, 576i, 576p, 480p, 480i Data Modes: MAX 1920x1200 Lamp Type: Laser/LED Hybrid Lamp Life: 20,000 hours Included Lens: 1.5x manual zoom , manual focus Optional Lenses: No Lens Shift: No Throw Distance: 4.9' - 33.2' Calculate Throw Distance Image Size: 30.37" - 300.00" Throw Ratio: 1.66:1 - 2.42:1 (D:W) Digital Zoom: Yes Digital Keystone: Vertical only Projector Size: 3.82" x 11.77" x 11.77" (HxWxD) Weight: 8.4 lbs Internal Speakers: No Power: 180 Watts 100V - 240V Connection Panel: Audio In: Mini Jack, Audio Out: Mini Jack, HDMI RS232: DB-9pin, VGA In: Dsub-15pin	1 unit	P _____	P _____

\*\*\*Continue to next page\*\*\*

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**ANSON M. TASTAG**  
Chairperson, Bids and Awards Committee

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4	<p><b>Computer Laptop</b> <i>Technical Specification:</i> Operating System: Windows 10 Home Processor: Intel Core i7-12700H (4.7 GHz, 24 MB L3 cache, 14 cores, 20 threads) Memory: 32 GB DDR5-4800 MHz RAM (2 x 16 GB) Video Graphics: 3060 Laptop GPU (6 GB GDDR6 dedicated) <b>Internal storage: 1 TB PCIe Gen4 NVMe TLC M.2 SSD</b> Camera and Microphone: Wide Vision 720p HD camera with integrated dual array digital microphones Display: 16.1" diagonal, QHD, 165 Hz, 3 ms response time, IPS, micro-edge, anti-glare, Low Blue Light, 300 nits, 100% sRGB4 Network card: Integrated 10/100/1000 GbE LAN Wireless connectivity: Intel Wi-Fi CERTIFIED (2x2) and Bluetooth 5 combo (Supporting Gigabit data rate) MU-MIMO supported Digital media: Multi-format SD media card reader Sound: Stereo with dual speakers <b>Keyboard and Touchpad: Full-size, backlit keyboard with numeric keypad with multi-touch gesture support</b> <i>External notebook ports:</i> 1 SuperSpeed USB Type-C 5Gbps signaling rate 1 SuperSpeed USB Type-A 5Gbps signaling rate 2 SuperSpeed USB Type-A 5Gbps signaling rate 1 headphone/microphone combo jack 1 microSD media card reader 1 HDMI 2.1 1 RJ-45" Inclusion: with free laptop bag</p> <p>Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <b>[X] Other conditions to this request, please state:</b> <b>For more info, please contact the end-user at 8924-6031 loc. 207/228/249</b> <b>Kindly address all proposals to the Chairperson, Bids and Awards Committee</b></p> <p>Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis</p> <p><b>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</b></p> <ol style="list-style-type: none"> <li>DTI/SEC Registration Certificate</li> <li>Valid and Current Mayor's Permit</li> <li>PHILGEPS Certificate of Registration</li> <li>BIR Certificate of Registration</li> <li>Sign Omnibus Sworn Statement</li> </ol> <p><b>Important Note:</b> -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to item 6.3 of GPPB 09-2020</p>	4 units	P _____	P _____
			<b>GRAN TOTAL:</b>	P _____

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