



Republic of the Philippines  
Department of Environment and Natural Resources  
**BIODIVERSITY MANAGEMENT BUREAU**  
Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, 1100 Quezon City  
Tel. Nos.: (632) 8924-6031 to 35 | Fax: (632) 8924-0109, (632) 8920-4417  
Website: <https://bmb.gov.ph> | E-mail Address: [bmb@bmb.gov.ph](mailto:bmb@bmb.gov.ph)

**REQUEST FOR EXPRESSION OF INTEREST**  
**No. 2023-037**

**PROCUREMENT OF CONSULTANT FOR THE UPDATING OF THE**  
**NATIONAL ACTION PLAN ON PEATLAND (NAPP)**

The Biodiversity Management Bureau (BMB) of the Department of Environment and Natural Resources (DENR) intends to engage the services of a Consultant to review and update the National Action Plan for the Sustainable Use and Protection of the Philippines Peatlands 2006-2020 (NAPP) and ensure that its activities and targets are aligned with the framework of the revised ASEAN Peatland Management Strategy (APMS).

The BMB-Bids and Awards Committee calls for the submission of documents for qualified consultant interested to bid for the requirement below, to wit:

<u>Requirement</u>	<u>Duration</u>	<u>Budget</u>
Consultant/Expert	Three (3) months	P300,000.00 (Inclusive of tax)

The documents for submission are:

1. Letter of Intent
2. Curriculum Vitae which includes the following:
  - Educational Background;
  - Experiences on projects/works on policies, management strategies, and action plans related to the sustainable management of environment and natural resources;
  - Experiences in facilitating biodiversity and/or peatland/wetland -related workshops, consultations, meetings and other similar form;
  - Experience in working in the government agencies and multilateral development agencies; and
  - Sample of completed works in electronic copy; and
  - List of related ongoing/previous work/projects
3. PhilGeps Certificate of Registration
4. BIR Certificate of Registration
5. Omnibus Sworn Statement

Incomplete/non-submission of these requirements shall be grounds for disqualification from the procurement process.

For inquiries, please contact Ms. Zoisane Geam G. Lumbres at Telephone No. 8924-6031 local 231. Interested applicants must submit the documents on or before 5:00pm, \_\_\_\_\_ to:

**The Chairperson**

Bids and Awards Committee

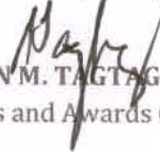
Biodiversity Management Bureau

Ninoy Aquino Parks and Wildlife Center, North Avenue, Diliman, Quezon City

Tel. No. 8924-6031 loc. 221 Fax: 8924-6031 loc. 220

Email address: [bacsec@bmb.gov.ph](mailto:bacsec@bmb.gov.ph)

Approved for posting:



**ANSON M. TAGTAG**

Chairperson, Bids and Awards Committee



## TERMS OF REFERENCE

### Procurement of Consultant for the Updating of the National Action Plan on Peatland (NAPP)

The Biodiversity Management Bureau intends to engage the services of an individual consultant for the Updating of the National Action Plan on Peatland (NAPP) for the ASEAN-EU-GIZ SUPA Component 1 Country Project entitled: "Ensuring Sustainable Benefits from Peatland through Protection and Wise Use" (ESBenePeat).

<b>Description:</b>	Consultant/Expert for Review and Updating of the NAPP 2006-2020
<b>Duration of Contract:</b>	3 months
<b>Approved Budget:</b>	Php 300,000.00 (inclusive of tax)

#### I. Background and Rationale:

The Department of Environment and Natural Resources (DENR) – Biodiversity Management Bureau (BMB), in its capacity as the National Focal agency for the ASEAN Task Force on Peatlands (ATFP), with the support from GIZ Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH will be implementing the ASEAN-EU-GIZ Sustainable Use of Peatlands and Haze Mitigation (SUPA) country project entitled "**Ensuring Sustainable Benefits from Peatland through Protection and Wise Use (ESBenePeat)**". The project aims to ensure the sustained ecological functions and services of the Philippine peatlands through its protection and sustainable management.

The key measures to attain this goal are covered in the work packages of the project implementation plan, indicated as follows:

- **Work Package 1.** Assessment, GIS, Mapping and Database Establishment
- **Work Package 2.** Strengthening of Peatland Policy and Updating of the National Action Plan on Peatland.
- **Work Package 3.** Strengthening and enhancement of the capacity of relevant agencies and other concerned stakeholders on peatland management.
- **Work Package 4.** Protection and Rehabilitation of Peatland.
- **Work Package 5.** Identification and Enhancement of Biodiversity Friendly-Practices for Peatland communities.

One of the output indicators under Work Package 2 of the ESBenePeat project is the review and updating of the National Action Plan on Peatland (NAPP).

#### II. Objectives and Scope of Work

The Project intends to engage the services of a consultant to review and update the National Action Plan for the Sustainable Use and Protection of the Philippine Peatlands 2006-2020 (NAPP) and ensure that its activities and targets are aligned with the framework of the revised ASEAN Peatland Management Strategy (APMS). Such will contribute to the strengthening of policies and efforts on the conservation and sustainable use of peatlands and achievement of the country's commitments to various multilateral environmental agreements.

The scope of work of this Terms of Reference would require a level of expertise and attention beyond the optimum in-house capability and current workload of the procuring entity and is consistent with the Government's policy not to compete with the private sectors as integrated into Item 2 of Annex "B" of the 2016 Implementing Rules and Regulation of RA 9184.



### **III. Detailed Task**

The Consultant will work with the ESBenePeat Project under the Caves, Wetlands and Other Ecosystems Division (CAWED) of the Biodiversity Management Bureau, and will be responsible for the following tasks:

1. Gather, review and analyze relevant information and references (plans, standards, regulations, related policies, laws and issuances, and other relevant documents) related to the sustainable management of peatland, and assess the National Action Plan on Peatland (NAPP) 2006-2020 implementation.
2. Provide strategic advice and coordination support on updating of the NAPP based on the measures, actions, and requirements implicated in the country's 2006-2020 NAPP.
3. Facilitate the conduct of meetings/consultations among the relevant stakeholders in reviewing and updating of NAPP in order to maximize synergies, avoid duplication, and mobilize support for identified needs and gaps.
4. Finalize the strategy and action plan of the updated national action plan on peatland based on the outcome of the review and consultation with stakeholders.

### **IV. Duration**

The services of the Consultant shall be engaged continuously for a period of three (3) months effective upon signing of the contract and Notice to Proceed.

### **V. Deliverables and Reporting Arrangements**

This is an output-based engagement. The Consultant will not be required to report regularly or be present at the Project Office during the contract period but will be requested to attend meetings and report to the OIC Chief of CAWED regarding progress as necessary. The Consultant shall work closely with DENR-BMB, specifically with CAWED and the Project Coordinator of ESBenePeat for progress and updates on the consultancy assignment and expected to submit the following deliverables:

1. Inception Report
2. Report on the review and assessment of NAPP 2006-2020 implementation;
3. Consultation workshops report;
4. Outline of the new NAPP;
5. First draft of the updated NAPP aligned with the framework of the revised ASEAN Peatland Management Strategy (APMS); and
6. Final copy of the updated NAPP (electronic file and hard copy).

### **VI. Qualifications and Professional Requirements:**

- Must have at least Master's Degree on Environmental Science or other field/s with direct relevance to the project;
- In-depth knowledge of the national plans, strategies, policies related to sustainable use and protection of peatlands in the Philippines;
- With at least three (3) years of experience engaging on projects/works on policies, management strategies, and action plans related to the sustainable management of environment and natural resources;
- With at least three (3) years of experience in facilitating biodiversity and/or peatland/wetland-related workshops, consultations, meetings and other similar fora;
- With at least three (3) years of experience/professional engagements working with government agencies (specifically with DENR), academe, non-government organizations, professional organizations, or international organizations involved in the management and conservation of environment and natural resources; and
- Have produced technical documents such as reports, workshop/conference proceedings, review and evaluation of plans, projects, programs and policies

## VII. Payment Schedule

The Consultant shall receive a total remuneration of Php 300,000.00 which will be paid in tranches based on the following release terms:

Tranche	% of the Budget	Equivalent Amount (Php)	Fund Release Terms
1st Tranche	15%	45,000	Upon issuance of the Notice to Proceed and submission of an Inception Report
2nd Tranche	30%	90,000	Upon submission and acceptance of the consultation workshop report, review/assessment report of NAPP 2006-2020 implementation, and outline of the new NAPP
3rd Tranche	35%	105,000	Upon submission and acceptance of the of the first draft of the updated NAPP
4th Tranche	20%	60,000	Upon submission and acceptance of the of the final copy of the updated NAPP

## VIII. Applicants must submit:

- Letter of intent;
- Curriculum Vitae which includes the following:
  - Educational Background;
  - Experiences on projects/works on policies, management strategies, and action plans related to the sustainable management of environment and natural resources;
  - Experiences in facilitating biodiversity and/or peatland/wetland-related workshops, consultations, meetings and other similar fora;
  - Experience in working in the government agencies and multilateral development agencies; and
  - Sample of completed works in electronic copy; and
  - List of related ongoing/previous work/projects
- PhilGEPS Certificate of Registration
- BIR Certificate of Registration
- Omnibus Sworn Statement

Please send application not later than \_\_\_\_\_ to:

### **The Chairperson**

Bids and Awards Committee

Biodiversity Management Bureau – Department of Environment and Natural Resources

Ninoy Aquino Parks and Wildlife Center Cpd., North Avenue, Diliman, Quezon City

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Email address: [bacsec@bmb.gov.ph](mailto:bacsec@bmb.gov.ph) / [bmb@bmb.gov.ph](mailto:bmb@bmb.gov.ph)

Approved:

  
**MARCIAL C. AMARO, JR., CESO II**

Assistant Secretary for International Affairs and  
concurrent OIC Director, BMB