

REQUEST FOR QUOTATION

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.

Handwritten Signature
ANSON M. TAGTAG
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Supply and Delivery of Customized Tote bag

Purpose:
For official use of the NAPWC for the Experiential Learning of NAPWC Management Board

Approved Budget for the Contract (ABC):
P54,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p>Canvas Tote Bag</p> <p><i>Technical Specifications:</i></p> <p>Size: 13 inches (width) x 15 inches (Height)</p> <p>Sublimation Print</p> <p>Color: Moss Green</p> <p>Additional Requests from Procuring Entity:</p> <p><input checked="" type="checkbox"/> Please provide sample upon request of end-user</p> <p><input checked="" type="checkbox"/> Please see full specifications/attached sample design for reference.</p> <p><input checked="" type="checkbox"/> Other conditions to this request, please state:</p> <p><u>For more info, please contact the end-user at 8924-6031 loc. 236/243/240</u></p> <p><u>Kindly address all proposals to the Chairperson, Bids and Awards Committee</u></p> <p>Contract shall be awarded to the bidder per:</p> <p><input type="checkbox"/> Item basis</p> <p><input checked="" type="checkbox"/> Lot basis</p> <p>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</p> <ol style="list-style-type: none"> DTI/SEC Registration Certificate Valid and Current Mayor's Permit PHILGEPS Certificate of Registration BIR Certificate of Registration Omnibus Sworn Statement <p>Important Note:</p> <p>-For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.</p> <p>-For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</p> <p>-Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020</p>	300 pcs	P _____	P _____

Brand : _____

Delivery Period : _____

Warranty : _____

Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature _____
Tel. No./Cellphone No.

Email Address _____
Date

DESIGN 1

Okay



NAPWC

**Ninoy Aquino Parks
and Wildlife Center**

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