



Republic of the Philippines  
Department of Environment and Natural Resources  
**BIODIVERSITY MANAGEMENT BUREAU**  
Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, 1100 Quezon City  
Tel. Nos.: (632) 8924-6031 to 35 | Fax: (632) 8924-0109, (632) 8920-4417  
Website: <https://bmb.gov.ph> | E-mail Address: [bmb@bmb.gov.ph](mailto:bmb@bmb.gov.ph)

**REQUEST FOR EXPRESSION OF INTEREST**  
**No. 2023-034**

**PROCUREMENT OF CONSULTANCY SERVICES AS AGRICULTURAL SPECIALIST FOR THE DENR-  
UNDP/GEF PROJECT ON INTEGRATED APPROACH IN MANAGEMENT OF MAJOR  
BIODIVERSITY CORRIDORS IN THE PHILIPPINES OR BD CORRIDOR PROJECT**

The Biodiversity Management Bureau (BMB) of the Department of Environment and Natural Resources (DENR) intends to engage the services of an Individual Consultant as Agricultural Specialist.

The BMB-Bids and Awards Committee calls for the submission of documents for qualified individual consultants interested to bid for the requirement below, to wit:

<u>Requirement</u>	<u>Duration</u>	<u>Budget</u>
Agricultural Specialist	Seven (7) Months	Php463, 720.00 (Inclusive of tax)

The documents for submission are:

1. Letter of intent;
2. Curriculum Vitae which includes the following:
  - Educational Background
  - Work experience, particularly related to scope of work
3. Supporting Documents and means of verifications that will support qualifications reflected in the TOR (sample works, technical reports, others)
4. PhilGEPS Registration
5. BIR Certificate of Registration
6. Omnibus Sworn Statement

Incomplete/non-submission of these requirements shall be grounds for disqualification from the procurement process.

For inquiries, please contact Mr. Ariel L. Erasga at Telephone No. 8924-6031 local 248/250. Interested applicants must submit the documents on or before 5:00pm, \_\_\_\_\_ to:

The Chairperson  
Bids and Awards Committee  
Biodiversity Management Bureau  
Ninoy Aquino Parks and Wildlife Center, North Avenue, Diliman, Quezon City  
Tel. No. 8924-6031 loc. 221 Fax: 8924-6031 loc. 220  
Email address: [bacsec@bmb.gov.ph](mailto:bacsec@bmb.gov.ph)  
cc: [bdcorridorproject@gmail.com](mailto:bdcorridorproject@gmail.com)

Approved for posting:

  
**MERIDEN E. MARANAN**  
Vice-Chairperson, BAC



## TERMS OF REFERENCE

### PROCUREMENT OF CONSULTANCY SERVICES AS AGRICULTURAL SPECIALIST FOR THE DENR-UNDP/GEF PROJECT ON INTEGRATED APPROACH IN MANAGEMENT OF MAJOR BIODIVERSITY CORRIDORS IN THE PHILIPPINES OR BD CORRIDOR PROJECT

#### I. Background

The Department of Environment and Natural Resources (DENR), with funding from the Global Environment facility (GEF) and support from the United Nations Development Program (UNDP), is implementing the project entitled **"Integrated Approach in Management of Major Biodiversity Corridors in the Philippines"** or **BD Corridor**. The Project aims to operationalize integrated management of biodiversity corridors to generate multiple benefits including effective conservation of globally threatened species and high conservation value forests, reduce deforestation and degradation and enhance local biodiversity-friendly livelihoods. This Project has four components, namely:

- Component 1: Effective coordination and governance framework for integrated ecosystem management in the Philippines biodiversity corridors system;
- Component 2: Application of integrated network design and management of biodiversity corridors to ensure continued stability and sustainability of their biological, ecosystem services and socio-economic conservation values;
- Component 3: Community-based sustainable use and management systems in the two pilot biodiversity corridor systems in the Philippines; and
- Component 4: Knowledge management, gender mainstreaming, learning, monitoring and evaluation.

Land degradation in the lowlands is a result of intensive cultivation with excessive external input and can be offset by proper crop and land management practices; while a more serious problem arises from land degradation in the uplands, which is primarily the result of soil erosion, consequently resulting in loss of topsoil and changes in the chemical, biological and physical endowments of the soil.

Mixed factors drive these changes including increases in human population and demand for food, fiber and other raw materials. Unsustainable agricultural practices on farmlands exacerbate different forms of land degradation such as soil fertility loss, declining productivity, and low soil organic carbon (SOC).

The DA-Bureau of Soils and Water Management (BSWM) is the lead agency in promoting Sustainable Land Management (SLM). Part of this sustainable land management approach is the Good Agricultural Practices (GAP) and Biodiversity Friendly Agricultural Practices (BDFAP).

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## **II. Objective**

The objective of this Consultancy is to ensure the roll out of DENR-DA Joint Administrative Order No. 2021-01 on Mainstreaming Biodiversity-Friendly Agricultural Practices (BDFAP) in and Around Protected Areas (PAs) and Promoting the Same in Wider Agricultural Landscape (or BDFAPs guidelines), including the Philippine National Standards on BDFAP as stated in DENR-DA JAO 2021-01 and related tools in assessing, identifying and mainstreaming BDFAP, and updating or enhancing the same based on results of the roll-out. These guidelines, standards and tools will assist field staff in identifying and mapping BDFAP in agricultural lands including degraded agricultural lands, and to come up with protection strategies and mitigating measures respectively.

The Consultant will coordinate closely with DA (e.g., BAFPS, BPI, Regions 4B-XI and CARAGA), DENR, and concerned LGUs (Provincial and Municipal Agricultural Offices) within the Eastern Mindanao and Mindoro Biodiversity Corridors) in the conduct of orientation and consultation to assess and determine the applicability of the JAO 2021-01 guidelines, standards and tools, and identify BDFAP in and around PAs and wider agricultural landscapes. In addition, the Consultant will assess the suitability and sustainability of these agricultural practices within target communities to ensure adoption and replicability.

## **III. Scope of Work**

The scope of work of this Terms of Reference is beyond the optimum in-house capability of the procuring entity and is consistent with the Government's policy not to compete with the private sector as integrated in Item 2 of Annex "B" of the 2016 Implementing Rules and Regulation of RA 9184.

Specifically, the scope of services is as follows:

1. Review BD Corridor project document, related policies, guidelines, standards, highlights of the results of consultations and roll outs, and other relevant documents pertaining to JAO 2021-01;
2. Assist in the review and revision of the BDFAP Assessment Tool;
3. Identify entry points for mainstreaming BDFAP in current DA policies and programs, and develop farm protocols (farm plan) based on Philippine National Standard (PNS) for BDFAP Code of Practice;
4. Review and update the Supplemental Guidelines on Mainstreaming SLM in the Comprehensive Land Use Plan (CLUP) to incorporate biodiversity and BDFAPs considerations;
5. Review the Protected Area Management Plan (PAMP), Community Resources Management Plan (CRMP), Ancestral Domain Sustainable Development and Protection Plan (ADSDPP) and other related management plans within the corridors to identify the entry point for the integration of BDFAP;
6. Review and update the environmental management component and related components in the Philippine Code for Good Agricultural Practices (PhilGAP) to incorporate biodiversity and BDFAP considerations;



7. Assist selected LGUs on integration of BDFAP/SLM into the CLUP, Comprehensive Development Plan (CDP) and/or Annual Investment Plan (AIP) to ensure applicability and sustainability for possible technical and financial support to local farmers;
8. Review, recommend, revise and pilot-test in the corridor sites the Training Manual on Mainstreaming BDFAPs in coordination with DA and Agricultural Training Institute (ATI), and conduct the necessary capacity building activities to LGUs and DA Field Offices;
9. Act as Resource person during presentation of outputs/deliverables to National Project Board (NPB) and Technical Working Group (TWG), and other events, as necessary;
10. Coordinate with other project consultants and other offices, as maybe necessary, in the review and finalization of outputs and deliverables, and
11. Perform other related tasks as may assigned by the National Project Director and National Project Manager.

#### **IV. Outputs and Deliverables**

1. Inception Report;
2. Assessment reports including recommendations on documents reviewed to further enhance the BDFAP Training Manual and Supplemental Guidelines on Mainstreaming SLM in the CLUP;
3. Enhanced Supplemental Guidelines on Mainstreaming SLM into CLUP to integrate BDFAP;
4. Guidelines on mainstreaming BDFAP into PAMP, CRMP, ADSDPP and other local plans;
5. Revised environmental management and other component of PhilGAP integrating BDFAP;
6. Revised Training Manual on Mainstreaming BDFAP;
7. Activity reports/training reports conducted to LGUs and DA field offices including assessment report on the effectiveness of trainings conducted
8. Final report consolidating previously submitted reports including final version of the training manuals and guidelines (soft & 4 printed copies).

#### **V. Qualifications and Requirements**

1. Bachelor's degree in agricultural system, forestry, natural resources management and other related courses;
2. At least 3 years' experience in good agricultural practices, agricultural development, managing rainfed /upland agriculture programs and other natural resources management;
3. At least 3 years of experience working with different levels of LGUs particularly on Agriculture and NRM governance matters
4. Experience working with IP, upland communities, farmers group and with key lead implementing agencies including DENR, DA, NCIP, and NGO/CSO related to good agricultural practices, agricultural development and other natural resources management.

#### **VI. Timetable**

The Consultant is expected to deliver the outputs within 7 months after acceptance of Notice to Proceed (NTP)

## VII. Contract Price and Schedule of Payment

The approved budget for this Consultancy services is intended for professional fee only amounting to **PhP 463,720.00** which shall be paid in tranches based on the following:

Tranches	Specific Deliverables/Outputs	Percentage (%)	Amount (PhP)
1 <sup>st</sup> Tranche	Submission and Acceptance of Inception Report which includes the following:  1. Specific activities to be conducted over the period of engagement, including methodology, timetable, and expected contribution to deliverables	15%	69,558.00
2 <sup>nd</sup> Tranche	Submission and Acceptance of the following:  1. Assessment reports including recommendations on documents reviewed to further enhance the BDFAP Training Manual and Supplemental Guidelines on Mainstreaming SLM in the CLUP  2. Enhanced Supplemental Guidelines on Mainstreaming SLM into CLUP to incorporate BDFAP;  3. Guidelines on mainstreaming BDFAP into PAMP, CRMP, ADSDPP and other local plans;	40%	185,488.00
3 <sup>rd</sup> Tranche	Submission and Acceptance of the following:  1. Revised environmental management and other component of PhilGAP integrating BDFAP;  2. Enhanced/revised Training Manual on Mainstreaming BDFAP;	30%	139,116.00
4 <sup>th</sup> Tranche	Submission and Acceptance of the following:  1. Activity reports/training reports conducted to LGUs and DA field offices including assessment report on the effectiveness of training conducted;  2. Final report consolidating previously submitted reports including final version of the training manuals and guidelines (soft & 4 printed copies)	15%	69,558.00



		100%	463,720.00
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### VIII. Management and Reporting Arrangements

The Consultant shall be contracted by the BD Corridor Project through the DENR- Biodiversity Management Bureau and shall be under the direct supervision of the BD Corridor National Project Manager, in close coordination with the BMB-Biodiversity Policy and Knowledge Management Division.

### IX. Documentary Requirements

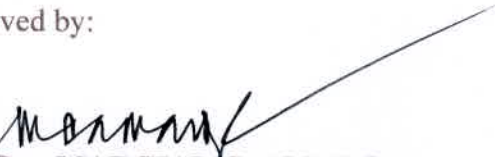
Interested applicants should submit the following:

1. Letter of Intent;
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  - Educational background
  - Work experience, particularly related to scope of work
3. Supporting documents and means of verifications that will support qualifications reflected in the TOR (sample works, technical reports, others).
4. PhilGEPS Registration
5. BIR Registration
6. Omnibus Sworn Statement

Please send application not later than \_\_\_\_\_ to:

**THE CHAIRPERSON**  
 Bids and Awards Committee  
 Biodiversity Management Bureau  
 Ninoy Aquino Parks and Wildlife Center  
 Quezon Ave. Diliman, Quezon City  
 (02) 8-924-6031 loc. 221  
 Email: bacsec@bmb.gov.ph  
 cc: bdcorridorproject@gmail.com

Approved by:

  
 Asst. Sec. **MARCIAL C. AMARO, Jr.**  
 Director, BMB  
 in Concurrent Capacity as Assistant  
 Secretary for Policy, Planning and  
 Foreign-Assisted and Special Projects

