


REQUEST FOR QUOTATION

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_

  
ANSON M. T. TAG  
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.  
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**  
Supply and Delivery of Various IT Equipment and Gadget (e.g. Printer all in one, Desktop Scanner and Paper Shredder Confetti etc.)

**Purpose:**  
For official use of the ABS Project

**Approved Budget for the Contract (ABC):**  
P537,500.00

Page 1 of 4

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<b>Printer All in one (Color) Laser</b> <i>Technical Specifications:</i> Print, Scan, Copy, Fax Ethernet, USB, Wireless Flatbed with ADF, LCD Preview Screen With print and scan duplexing Wireless and with card reader External ink tank Maximum Print and Scan area- Legal Print speed – Black and Color of Up to 29 ppm 800 MHz Processor speed 2GB Memory 16 GB eMMC Storage Laser Print technology Up to 55,000 pages Duty cycle (monthly, A4) Up to 600 x 600 dpi Print quality Color/black 50 sheet multipurpose tray, 250 sheet input tray Standard Paper handling input 150 sheet output bin standard Paper handling output Flatbed, ADF Scanner type CIS Scan technology 1 year warranty, with on-site repair and phone support	2 Units	P _____	P _____
2	<b>High speed desktop scanner</b> <i>Technical Specifications:</i> Up to 50 page ADF (Automatic Document Feeder) 40ppm/80ipm 2 sided color scan speeds Wired Network connectivity Driver compatibility with TWAIN, ISIS, SANE, WIA and ICA Certified for use with document capture experts Kofax Paper Input/Output - Width 51 - 215.9mm, Height 51 - 355.6mm Includes ABBYY FineReader Sprint software 30-bit color processing (input) 24-bit color processing (output) Max. 600 dpi x 600 dpi Optical Resolution 1 year warranty	1 Unit	P _____	P _____
3	<b>Paper Shredder</b> <i>Technical Specifications:</i> Confetti Cut 14 Sheets 80 GSM 30 liters 1 year warranty	1 Unit	P _____	P _____
4	<b>DLP Projector</b> <i>Technical Specifications:</i> 1024 x 768 Native Resolution 1920 x 1200 Maximum Resolution 4000 lm Standard Mode Brightness 4:3 Native Aspect Ratio 16:9 Compatible Aspect Ratio 20,000:1 Contrast Ratio 1.96 to 2.15 (1270 mm@ 2000 mm) Throw Ratio 2x Digital Zoom	1 Unit	P _____	P _____

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Brand : \_\_\_\_\_  
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 Price Validity : \_\_\_\_\_

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Email Address \_\_\_\_\_

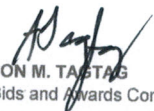
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2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
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5	<b>HDMI to VGA adapter</b> <i>Technical Specifications:</i> Supports up to 1080p (1920X1080) resolution Input: HDMI Male Output: VGA Female	2 pcs	P _____	P _____
6	<b>HDMI to HDMI cable 1M length</b>	1 pc	P _____	P _____
7	<b>HDMI to HDMI cable 5M length</b>	1 pc	P _____	P _____
8	<b>6 in 1 USB C Hub</b> <i>Technical Specifications:</i> Interface Type: USB Type-C Ports: 6 Function: HDMI-compatible/Card Reader/RJ45 Standard: USB 3.0 USB 3.0 Ports (2) Powered Support Port HDMI (4K@60Hz) SD/TF Card Reader 5Gbps Transfer Speed Compatible with MacBook/Dell/HP, USB C Device	2 Units	P _____	P _____
9	<b>9. USB to Audio Jack Sound Card Adapter</b> <i>Technical Specifications:</i> USB 2.0 Male Connector Headset / Speaker Connector 3.5 Female Microphone Connector: 3.5 Female 15cm cable length C-media Chipset Stereo Audio Output Mode Compatible with Windows 11/10/ 8.1/8/7/Vista/XP, Mac OS 8.6 or above, PS5/4	2 Units	P _____	P _____
10	<b>Portable speaker (waterproof)</b> <i>Technical Specifications:</i> 5.1 Bluetooth Version, wireless capable, 12 hrs maximum playing time, 20w output power, 63 Hz - 20k Hz, .55kg weight, 1 year warranty	4 Units	P _____	P _____

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<b>Approved Budget for the Contract (ABC):</b> P537,500.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
11	<b>Portable Digital Voice Recorder with builtin memory (4gb, usb connection charging)</b> <i>Technical Specifications:</i> Battery Type (Provided)- Built-In Lithium Battery Built-In Memory - 4 Gb Built-In Microphone - Stereo (S-Mic) Maximum Files (Total) - 5,000 Files (Including Number of Folder) With Pc Connectivity, USB Connection Charging, LCD Backlight, Calendar Search, Screen Select, Sync Recording Function, Recording Monitor, A-B Repeat, Digital Pitch Control (Speed Control), Divide, Easy Search Erase, File Copy, Graphic Equalizer Functionalities Linear Pcm/Mp3 Recording Format Lpcm/Mp3/Aac/Wma Playback Format 1 year warranty	2 Units	P _____	P _____
12	<b>Wired in-ear headset</b> <i>Technical Specifications:</i> Built in microphone, with volume slider and mic mute, and twistlock, with spare silicone ear tips, 1 year warranty, 8.6mm Driver size Driver sensitivity at 1kHz/1mW (dB)- 97 Dynamic frequency response range (Hz) - 20 Hz - 20 kHz Impedance (ohms) – 16 Maximum input power -5 mW	9 pcs	P _____	P _____
13	<b>Mirrorless DSLR Camera</b> <i>Technical Specifications:</i> (Body and 24-105mm Lens, inclusive of tripod and/or camera bag) (Black)+EF-M 18-150mm f/3.5-6.3 IS STM + EVF Kit (inclusive of Memory cards and Tripod) DIGIC 8 Image Processor; Built-In Flash Body: High image quality with 32.5 Megapixel CMOS (APS-C) sensor High-speed continuous shooting of up to 14 fps with AF/AE tracking Dual Pixel CMOS AF with 5,481 manually selectable AF Positions*, and eye AF Servo support 4K UHD 30P/ Full HD 120P video 30 Fps raw Burst mode with pre-shooting Max focal length: 150.0 Lens: EF-M-Mount Lens/APS-C Format, 24-105mm Maximum Aperture: f/3.5-6.3 STM Autofocus System 1 year warranty	1 Unit	P _____	P _____
14	<b>SD Memory card 100 MB/s (32 gb)</b>	2 pcs	P _____	P _____

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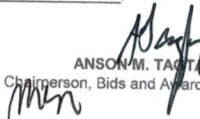
Date: 20 Jul 23  
Quotation No: 0356-07-23  
PR No. 0623.132

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Page 4 of 4

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15	<b>Android Phone</b> <i>Technical Specifications:</i> Processor- Qualcomm Snapdragon 778 5G Camera -64 MP + 12 MP + 5 MP + 5 MP Display Size - 6.5 Inches (102.0 cm) Battery - 4500mAh Li-Po Storage -256 GB Memory- 8 GB RAM Dual Sim Black Android 11 OS 1 year warranty	2 Units	P _____	P _____
16	<b>USB Speakerphone, Conference Microphone for Home Office</b> <i>Technical Specifications:</i> USB Connectivity Voice Pick up rate of 16kHz HD Voice Smart Voice Enhancement Plug and Play (via USB-C) 360 Voice Coverage via 4 high sensitivity microphones (to pick up all voices within 3m in super-high clarity) Superior Sound (1.75" driver paired with 2 passive bass-radiators) 1 year warranty	2 pcs	P _____	P _____
17	<b>Conference Room Webcam</b> <i>Technical Specifications:</i> Max Resolution: 1080p/30 fps - 720p/ 60 fps (Hyperfast HD) Camera mega pixel: 3 Focus type: Autofocus Lens type: Glass Built-in mic: Stereo Mic range: Up to 1 m Diagonal field of view (dFoV): 78° Digital zoom: 1.2x Tripod-ready universal mounting clip fits laptops, LCD or monitors 1-Year Warranty  Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: <b>For more info, please contact the end-user at 8924-6031 loc. 221/222</b> <b>Kindly address all proposals to the Chairperson, Bids and Awards Committee</b> Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis  Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process: 1. DTI/SEC Registration Certificate 2. Valid and Current Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 5. Omnibus Sworn Statement 6. Income tax return (1702)  <b>Important Note:</b> -For goods, conform of the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services, conform of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020	1 unit	P _____	P _____
			<b>GRAND TOTAL:</b>	P _____

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