

**BIODIVERSITY MANAGEMENT BUREAU**  
Quezon Avenue, Diliman, Quezon City  
Telefax No. 924-6031 local 220

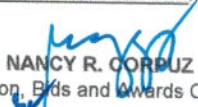
Date: \_\_\_\_\_  
Quotation No: \_\_\_\_\_

**REQUEST FOR QUOTATION**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_

  
**NANCY R. CORBUZ**  
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN 15 CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.  
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**  
Contract for the Continuous Supply of Petroleum, Oil, and Lubricant (POL) Products with Minor Vehicle Services

**Purpose:**  
For the Official Use of BMB Vehicles

**Approved Budget for the Contract (ABC):**  
P 984,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p><b>Supply of the following with minor vehicle services:</b></p> <ol style="list-style-type: none"> <li>Gasoline fuel</li> <li>Diesel fuel</li> <li>Gasoline engine lubricants/ATF/brake fluid/gear oil</li> <li>Diesel engine lubricants</li> <li>Engine fuel filters (diesel and gasoline)</li> <li>Engine oil filters (diesel and gasoline)</li> <li>Air cleaners/filters</li> <li>Other vehicle parts that are available and needed for the preventive maintenance and repair of said vehicles (e.g. batteries, fanbelt, wiper blade, spark plug, including change oil)</li> <li>Availability/presence of service bay/lube in gas station</li> <li>Availability of skilled/licensed mechanics to conduct preventive maintenance/minor repairs</li> </ol> <p><b>Pricing:</b> Fuel: to vary based on the retail pump price Oil, lubricants, &amp; services: to vary based on the current existing price of the terms</p> <p><b>Payment of Terms:</b> Every 15th and 30th of the month upon submission of statement of accounts</p> <p><b>Contract Duration:</b> Until December 31, 2021</p> <p><b>Additional Requests from Procuring Entity:</b>  <input type="checkbox"/> Please provide sample upon request of end-user  <input type="checkbox"/> Please see full specifications/attached sample design for reference.  <input type="checkbox"/> Other conditions to this request, please state: _____</p> <p>Contract shall be awarded to the bidder per:  <input type="checkbox"/> Item basis  <input checked="" type="checkbox"/> Lot basis</p> <p><b>Bidders must submit the following requirements:*</b></p> <ol style="list-style-type: none"> <li>DTI/SEC Registration Certificate</li> <li>Mayor's Permit</li> <li>PHILGEPS Certificate of Registration</li> <li>BIR Certificate of Registration</li> </ol> <p><small>Important Note: For goods, conform to the winning bidder must be done within seven (7) calendar days upon serving of the PO. For services, conform to the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</small></p> <p><small>*Non-submission of these requirements may be grounds for disqualification from the bidding process.</small></p>	1 lot	P _____	P _____

Brand : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature      Tel. No./Cellphone No.      Email Address      Date