

**REQUEST FOR QUOTATION**

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

  
**NANCY R. SORPUZ**  
 Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
 2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.  
 3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.  
 5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

<b>Title of Procurement:</b>	Supply and Delivery of LED Bulb and Other Electrical Supplies
<b>Purpose:</b>	For official use of NAPWC in maintenance of the electrical system of the park
<b>Approved Budget for the Contract (ABC):</b>	P 126,450.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<b>LED Bulb</b> <i>(preferably Omni or equivalent brand)</i> 9 watts	50 pcs	P _____	P _____
2	<b>LED Bulb</b> <i>(preferably Omni or equivalent brand)</i> 15 watts	100 pcs	P _____	P _____
3	<b>THHN/THWN Wire</b> <i>(preferably phelps dodge or equivalent brand)</i> No. 2.0mm 150m/roll	5 rolls	P _____	P _____
4	<b>THHN/THWN Wire</b> <i>(preferably phelps dodge or equivalent brand)</i> No. 3.5mm 150m/roll	10 rolls	P _____	P _____
5	<b>THHN/THWN Wire</b> <i>(preferably phelps dodge or equivalent brand)</i> No. 5.5mm 150m/roll	3 rolls	P _____	P _____
6	<b>1 - Way Switch</b> <i>(preferably panasonic wide series or equivalent brand)</i> 10 pcs per box	3 boxes	P _____	P _____
7	<b>2 - Gang Plate</b> <i>(preferably panasonic wide series or equivalent brand)</i> 10 pcs per box	2 boxes	P _____	P _____
* Kindly address all proposals to the Chairperson, Bids and Awards Committee			<b>TOTAL : P _____</b>	
<b>Additional Requests from Procuring Entity:</b> <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input type="checkbox"/> Other conditions to this request, please state: _____  <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis				
<b>Bidders must submit the following requirements:*</b> 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration  <small>Important Note:            For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.            For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</small>				
<small>*Non-submission of these requirements may be grounds for disqualification from the bidding process.</small>				

Brand : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Printed Name/Signature      Tel. No./Cellphone No.      Email Address      Date