

BIODIVERSITY MANAGEMENT BUREAU
Quezon Avenue, Diliman, Quezon City
Telefax No. 924-6031 local 220

Date: **16-Jun-21**
Quotation No: **0175-06-2021**

REQUEST FOR QUOTATION

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____

Rachelle Jenine D. Abuel
RACHELLE JENINE D. ABUEL
Head, BAC Secretariat

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:
Supply and Delivery of 6 pcs 3-Layer Lateral Cabinet
Purpose:
For Official Use of CAWED
Approved Budget for the Contract (ABC):
P 87,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	<p>LATERAL CABINET 3 Layer, Gauge 22 automatic lock 104 x 90 x 45 cm</p> <p>Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input checked="" type="checkbox"/> Please see full specifications/attached sample design for reference. <input type="checkbox"/> Other conditions to this request, please state:</p> <hr/> <p>Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis</p> <p>Bidders must submit the following requirements:* 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration</p> <p><small>Important Note: For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO. For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</small></p> <p><small>*Non-submission of these requirements may be grounds for disqualification from the bidding process.</small></p>	6 pcs	P _____	P _____

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature Tel. No./Cellphone No. Email Address Date



Remarks or Special Instructions:

Appropriation to which travel should be charged: BMB FUND

Assessments or Labors Allowed:

Per Diem / Expenses Allowed:

3. Examine original documents kept in the bidder's place of business; documents submitted;
3. Verify the information contained in the documents and verify legitimacy of the business entity;
3. Conduct an onsite inspection and perform documentation on the existence of business and legitimate and credible. This are to perform:

Secretary is conducting an onsite inspection to ensure that business entity that engages with the

purpose of travel. Pursuant to sections 3, 12 and 14 of the RA 10182 and RA 10186, the BAC TMS and

Destination: Region 3 and Visayas

Departure Date: JUNE 11, 2021

Position: EMG 2

Name: OLENA A. SORIANO

AMOUNT: 11,100.00

DICTIONARY: CAMEL

OFFICE: BMB, DC

DATE: ABOVE PER 12,000.00

(Signature)

TRAVEL OFFICE

Tel. No. 824-8031-32

Division Office, Division Office

BIODIVERSITY MANAGEMENT BUREAU

Department of Environment and Natural Resources

Republic of the Philippines