

BIODIVERSITY MANAGEMENT BUREAU
Quezon Avenue, Diliman, Quezon City
Telefax No. 924-6031 local 220

Date: **31-May-21**
Quotation No: **0141-05-21**

REQUEST FOR QUOTATION

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____

Rachelle Jenine D. Abuel
RACHELLE JENINE D. ABUEL
Head, BAC Secretariat

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement:	Supply and Delivery of Ink Cartridges Compatible with Canon Pixma iP110 and E4270
Purpose:	For the Official use of CMD
Approved Budget for the Contract (ABC):	P 97,500.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	Canon Ink Cartridge PGI-35 Black	40 pcs	P _____	P _____
2	Canon Ink Cartridge CL-36 Color	30 pcs	P _____	P _____
3	Canon Ink Cartridge CL-57 Color	10 pcs	P _____	P _____
4	Canon Ink Cartridge PG-47 Black	20 pcs	P _____	P _____
			TOTAL :	P _____
	Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> Other conditions to this request, please state: <u>All ink cartridges should be compatible with Canon Pixma iP110 and E4270</u> Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis Bidders must submit the following requirements:* 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration <small>Important Note: For goods, conforms of the winning bidder must be done within seven (7) calendar days upon serving of the PO. For services, conforms of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.</small> <small>*Non-submission of these requirements may be grounds for disqualification from the bidding process.</small>			

Brand : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature Tel. No./Cellphone No. Email Address Date