


Date: **8-May-23**
Quotation No: **0181-05-23**
PR No. **0523.022**

REQUEST FOR PROPOSAL

Company Name

Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____.


ANSON M. T. STAG
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.
2. DELIVERY PERIOD IS WITHIN 7 CALENDAR DAYS.
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.
5. PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

Title of Procurement: _____

Van Rental of 4 Units from Quezon City to Tagaytay and Vicinities and Vice-Versa on May 21-27, 2023

Purpose: _____

For the conduct of Mid-Year Assessment and Planning Workshop

Approved Budget for the Contract (ABC): _____

P68,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	Van Rental (12 Seater or above)			
	May 21, 2023 (BMB Quezon City to Tagaytay)	4 units	P _____	P _____
	March 27, 2023 (within the Vicinities of Tagaytay to BMB Quezon City)	4 units	P _____	P _____
	Inclusions : (Driver, Fuel, Driver Meals, Toll Fee, Parking Fee)			
	Additional Requests from Procuring Entity: [] Please provide sample upon request of end-user [] Please see full specifications/attached sample design for reference. [X] Other conditions to this request, please state: <u>For inquiries, pls contact the end-user at 8924-6031 loc. 248</u> <u>Kindly address all proposals to the Chairperson, Bids and Awards Committee</u> Bidders must submit the following requirements. Non-submission of these requirements may be grounds for disqualification from the bidding process. 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. Income/Business Tax Return			
			GRAND-TOTAL:	P _____

Price Validity : _____

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature

Tel. No./Cellphone No.

Email Address

Date