

**BIODIVERSITY MANAGEMENT BUREAU**

Quezon Avenue, Diliman, Quezon City  
Telefax No. 924-6031 local 220

Date: **3 May 23**  
Quotation No: **0169-05-23**  
PR No. **0423.073**

**REQUEST FOR PROPOSAL**

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

*Maranan*  
**MERIDEN E. MARANAN**  
Vice-Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN 5 CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF 30 CALENDAR DAYS.  
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**  
Vehicle Rental of 2 units from Quezon City to Bataan and vicinities to Pampanga and Zambales and vice-versa on May 15-19, 2023

**Purpose:**  
For the conduct of the Second site-level technical working group (TWG) coordination meeting and second site pre-selection process cum consultation meeting on customary law and community protocol development

**Approved Budget for the Contract (ABC):**  
P100,000.00

| ITEM NO. | ITEMS/DESCRIPTIONS  | QTY./ UNIT | UNIT PRICE | TOTAL PRICE |
|----------|---|------------|------------|-------------|
| 1        | <p><b>Van Rental (10-seater)</b><br/><i>Details:</i><br/>May 15, 2023 (BMB Quezon City to Bataan and vicinities to Pampanga)<br/>May 16, 2023 (Pampanga to Zambales (sitio villar and botolan)<br/>May 17-18, 2023 (Pampanga and vicinities)<br/>May 19, 2023 (Pampanga to BMB Quezon City)<br/>Drivers, Gasoline, Toll Fee, Parking fee and Food for the drivers</p> <p>Additional Requests from Procuring Entity:<br/> <input type="checkbox"/> Please provide sample upon request of end-user<br/> <input type="checkbox"/> Please see full specifications/attached sample design for reference.<br/> <input checked="" type="checkbox"/> Other conditions to this request, please state:<br/> <u>For more info, please contact the end-user at 8924-6031 loc. 222</u><br/> <u>Kindly address all proposals to the Chairperson, Bids and Awards Committee</u></p> <p>Contract shall be awarded to the bidder per:<br/> <input type="checkbox"/> Item basis<br/> <input checked="" type="checkbox"/> Lot basis</p> <p><b>Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process:</b></p> <ol style="list-style-type: none"> <li>DTI/SEC Registration Certificate</li> <li>Valid and Current Mayor's Permit</li> <li>PHILGEPS Certificate of Registration</li> <li>BIR Certificate of Registration</li> <li>Omnibus Sworn Statement</li> </ol> <p><b>Important Note:</b><br/>                     -For goods, conforme of the winning bidder must be done within seven (7) calendar days upon serving of the PO.<br/>                     -For services, conforme of the winning bidder must be done within fourteen (14) calendar days upon serving of the JO.<br/>                     -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020</p> | 2 units    | P _____    | P _____     |

Brand : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature \_\_\_\_\_

Tel. No./Cellphone No. \_\_\_\_\_

Email Address \_\_\_\_\_

Date \_\_\_\_\_