



INVITATION TO BID
No. 2023-015

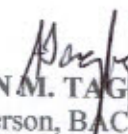
The Biodiversity Management Bureau (BMB), through the Bids and Awards Committee (BAC) invites contractors to bid for the hereunder project:

- Name of Project : **SUPPLY & INSTALLATION OF FLOOR TILES FOR THE REPAIR/REHABILITATION OF BMB TRAINING CENTER**
- Brief Description : Furnishing of labor, materials and equipment necessary to complete the project located inside the Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, Quezon City
- Approved Budget
For the Contract : P598,040.00
Source of Funding : Fund 101. Continuing Fund
Contract Duration : 30 Working Days

Prospective bidders should have completed a similar contract with a value of at least 50% of the ABC, and have key personnel and equipment available for the execution of the contract. Conduct of a site inspection and submission of site investigation report is a requirement before the submission of bid proposals. The deadline for submission of bid proposals will be on MAY 08 2023 at the BMB-BAC Secretariat, Administration Building, Ninoy Aquino Parks and Wildlife Center, North Avenue, Diliman, Quezon City. The BAC will conduct post-qualification of the lowest calculated bid.

The Biodiversity Management Bureau will assume no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved for Posting:


ANSON M. TAGTAG
Chairperson, BAC



BILL OF QUANTITIES

FINANCIAL BID FORM/SUMMARY OF COST ESTIMATE

Project Name: **SUPPLY & INSTALLATION OF FLOOR TILES FOR THE
REPAIR/REHABILITATION OF BMB TRAINING CENTER**

Location: BMB, Quezon Ave., Diliman Quezon City

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
I.	SITE PREPARATION/ MOBILIZATION & DEMOBILIZATION	lot	1.00		
II.	INSTALLATION OF FLOOR TILES FOR THE REPAIR/REHABILITATION OF BMB TRAINING CENTER	sqm.	12.00		
III.	CLEARING & TURN-OVER	lot	1.00		

TOTAL COST (DIRECT COST+INDIRECT COST)= _____

AMOUNT IN WORDS: _____

CONTRACTOR'S NAME WITH SIGNATURE ABOVE: _____

COMPANY NAME: _____

DATE: _____

**SUPPLY & INSTALLATION OF FLOOR TILES FOR THE
REPAIR/REHABILITATION OF BMB TRAINING CENTER**

ABC: P598,040.00

DOCUMENTS FOR SUBMISSION:

1. Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives whichever is applicable;
2. Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
3. Statement of all its ongoing and completed government and private contracts which are similar in nature within five (5) years from the submission of bids, including contracts awarded but not yet started, if any;
4. Valid Philippine Contractors Accreditation Board (PCAB) license and registration for the type and cost of the contract for this Project; and
5. Certificate of PhilGEPS Registration
6. Latest Income Tax Return (ITR)
7. Detailed Cost Estimates
8. Bill of Quantities
9. Notarized Omnibus Sworn Statement (OSS)
10. Certificate of Site Inspection

11. The Contractor shall supply and submit a list of manpower, materials, and equipment necessary for the project in accordance with the approved Plans, Specifications, and TOR;
12. The Contractor shall submit pictures taken before, on-going, and after the construction;
13. Other contract documents required:
 - Construction Schedule;
 - Manpower Schedule;
 - Construction Methods;
 - Equipment Utilization Schedule
14. The Contractor shall submit on the last working day a Statement of Work Accomplished (SOWA) addressed to the Director of Administrative Service or any duly authorized representative.

Scope of Work & Technical Specifications
Proposed Supply and Installation of Floor Tiles for the
Repair and Rehabilitation of the BMB Training Center

I. ABSTRACT

Project Title : Proposed Supply and Installation of Floor Tiles for the
Repair and Rehabilitation of the BMB Training Center

Approved Budget for : Php 598,040.00
the Contract (ABC)

Contract Period : Thirty (30) Working Days

II. OBJECTIVES

1. The work includes the furnishing of all materials, labor, equipment, tools, appliances, utilities, detailed superintendence and supervision, temporary construction of every nature, taxes and satisfactory performance of all operations necessary for the completion of Supply and Installation of Floor Tiles for the Repair and Rehabilitation of the BMB Training Center, all in accordance with Plans and Specifications and subject to the terms and conditions of the Contract Documents and deliver complete in every respect within the specified time.
2. The proposed work is located at the BMB Training Center, Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, Q.C.

III. GENERAL REQUIREMENTS

1. QUALITY CONTROL

The Contractor shall at all times be fully equipped with necessary standard sampling facilities on all materials needed for the project. The Contractor shall employ competent technicians to monitor all samples in the Contract Documents.

The Contractor shall visit the site and thoroughly inspect existing facilities and properly consider, in the preparation of the supply and installation, how such conditions will affect the work indicated on the Plans, Specifications, and TOR. Failure to do so will in no way relieve the Contractor of the responsibility for furnishing labor, materials, and equipment required.

2. SUBMITTALS

- a. NETWORK ANALYSIS SCHEDULES – The Contractor shall prepare a PERT-CPM

Construction Schedule to indicate the following:

- a.1 All activities necessary to complete the project.
- a.2 Weekly value of each activity.
- b. The Contractor shall supply and submit a list of manpower, materials, and equipment necessary for the project in accordance with the approved Plans, Specifications, and TOR;
- c. The Contractor shall submit pictures taken before, on-going, and after the construction;
- d. Other contract documents required:
 - d.1 Construction Schedule;
 - d.2 Manpower Schedule;
 - d.3 Construction Methods;
 - d.4 Equipment Utilization Schedule
- e. The Contractor shall submit on the last working day a Statement of Work Accomplished (SOWA) addressed to the Director of Administrative Service or any duly authorized representative;
- f. The Contractor shall finish with first class workmanship to the satisfaction of the BMB or any duly authorized representative;
- g. The Contractor shall adopt a procedure to mitigate the effects to the environment of demolition, repair, painting, and other activities; and
- h. The Contractor shall follow guidelines related to the fight against COVID-19 issued by the Inter-Agency Task Force, DPWH and other offices, agencies, and departments of the Philippines.

3. EQUIPMENT AND MANPOWER REQUIREMENT

- a. The Contractor shall provide the following Support Staff and submit a list of their names:
 - a.1 Skilled Workers;
 - a.2 Unskilled Workers.
- b. The Contractor shall provide the following minimum equipment:
 - b.1 Power Tools (grinders, drills etc.)
 - b.2 Cutters;
 - b.3 Painting Tools, such as but not limited to paint tray, paint rollers, and painter's tape;
 - b.4 Cleaning Equipment, such as vacuum.

4. CLEANING

- a. DEMOBILIZATION AND CLEAN-UP – The Contractor shall be responsible for the general cleaning and demobilization of all tools, surplus materials and equipment used in the execution of the work.

IV. SITEWORK

1. SITE PREPARATION, MOBILIZATION AND DEMOBILIZATION

- a. Scope – This section includes all labor, materials, equipment, plant and other facilities required to complete the demolition, dismantling and removal of existing tiles as shown in Contract Documents, which may not be of use or which may affect the proper performance of the work.

- b. Protection

- b.1 Barricades - Furnish and install any necessary barricades to protect the public or workmen during demolition and dismantling of each tile or part thereof. Barricades to keep the public out of demolition areas shall be left in place until removed by the Contractor after they are no longer required for protection.

- b.2 Warning Signs: Provide necessary warning signs or lights.

2. DISMANTLING AND CLEARING OF WORKS

- a. Demolition and Dismantling

- a.1 Demolish and dismantle of existing floor tiles, dilapidated or non- dilapidated, and chipping of the existing concrete bedding of the floor tiles. The project site shall be cleared of all debris, obstructions and other objectionable matters and properly disposed promptly at designated areas or as directed.

- a.2 Care should be taken to protect and maintain all materials and other existing parts such as walls and utilities like conduits, drains, sewers, pipes, and wires that are to remain in place. Any damage done in the performance of the work shall be replaced and corrected at the expense of the Contractor.

- a.3 All usable materials taken from the demolition shall be stacked on the site or wherever designated by the Project Engineer or the BMB's Representative and are to remain as property of the BMB, unless otherwise specified.

3. INSTALLATION OF FLOOR TILES

The works under this item shall include the proper installation of 60cm x 60cm floor tiles. All floor tiles must be of porcelain material. Spacing for each floor tiles must be 2mm. The use of tile adhesive is a must. Proper application of tile adhesive and mortar for concrete bedding is strictly observed. Spacing for each floor tiles must be 2mm. Proper ground of floor tiles must be observed. For other details, please refer to the approved plans/ drawings.

4. CLEARING AND TURN-OVER

a. Clean-Up

Remove from the project site all rubbish and debris found thereon and all materials and debris resulting from dismantling and demolition. After clearing the site of debris and cleaning the site, strict site inspection will be conducted for proper turnover. Turn-over will be denied if the project is incomplete or there are defects/ problems in the project. Process of billing will be conducted after completing the turn-over.

V. MODE OF PAYMENT

The ABC of this construction, which is not necessarily the contract amount, is Five Hundred Ninety-Eight Thousand and Forty Pesos (Php 598,040.00), inclusive of all applicable government taxes and charges;

The Contractor shall not claim additional payments or damages for any delay or extra expense caused by encountering construction or materials other than anticipated or different from those indicated.

V. MISCELLANEOUS PROVISIONS

The Contractor shall comply with all existing laws, decrees, ordinances, acts and regulations of the Philippines that may affect the contract in any way, including the express and implied warranties and liabilities which may be found therein; and

The Contractor shall comply with all existing laws and pertinent local legislation, executive and administrative orders, together with all implementing rules and regulations issued by the Department of Labor and Employment (DOLE) and other relevant governmental authorities.

VI. VIOLATION OF THE TERMS AND CONDITIONS

The Contractor shall hold BMB free from any and all claims, liabilities, losses and suits arising from the Contractor's services, or the acts, omissions, or conduct of all persons employed or allowed by the Contractor or participate or assist in the performance of its obligations under this TOR;

The BMB shall have the right to declare this Agreement rescinded and terminated after due notice upon failure of the Contractor to comply with any terms and conditions of this Agreement without prejudice to such other rights of the BMB to proceed against the Contractor as may be warranted by the circumstances, including forfeiture of

performance bond and/or the filing of appropriate administrative, civil, or criminal charges against the responsible persons; and

If the Contractor shall violate any of the terms and conditions of this TOR, or shall neglect to perform any of their work, duties, functions, responsibilities or obligations stipulated herein, or for any other causes shall not carry the tasks in acceptable manner, and by the reason thereof, the BMB suffers damages or losses, the Contractor shall be assessed a penalty in the form of liquidated damages in the amount of at least equal to 1/10 of 1% of the cost of the unperformed portion for everyday of delay.

Prepared by:

Noted by:



RODNEY E. M. ANSELMO
Head, GSU


ENGR. MELCHOR Q. BANGOIL
BMB Project Engineer

Recommended by:

Approved by:


NORMA M. MOLINYAWE
Action Officer, Administrative
and Finance

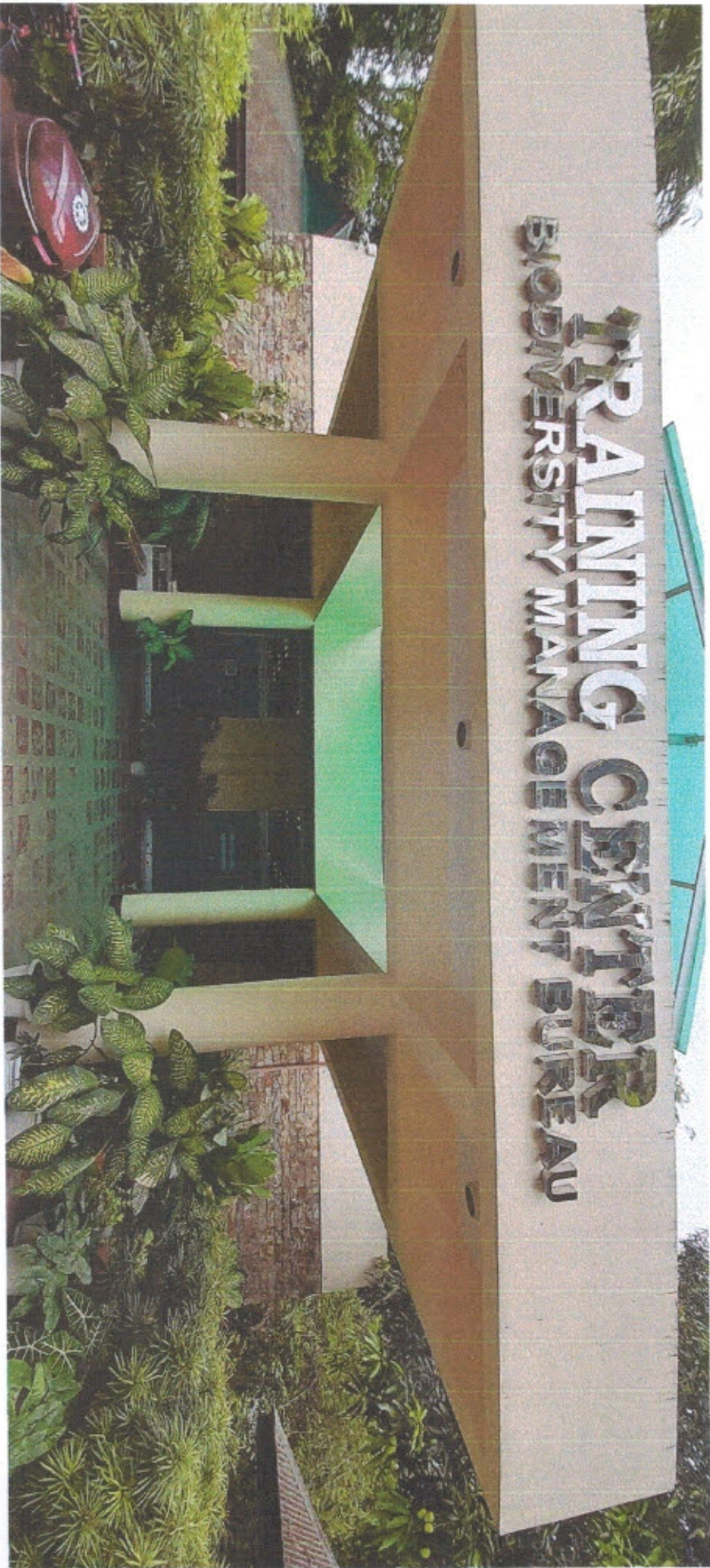

MARCIAL C. AMARO, JR.
Director, In concurrent capacity as
Assistant Secretary for Policy, Planning
and Foreign-Assisted and Special
Projects



Existing floor tiles
(sira-sira na)

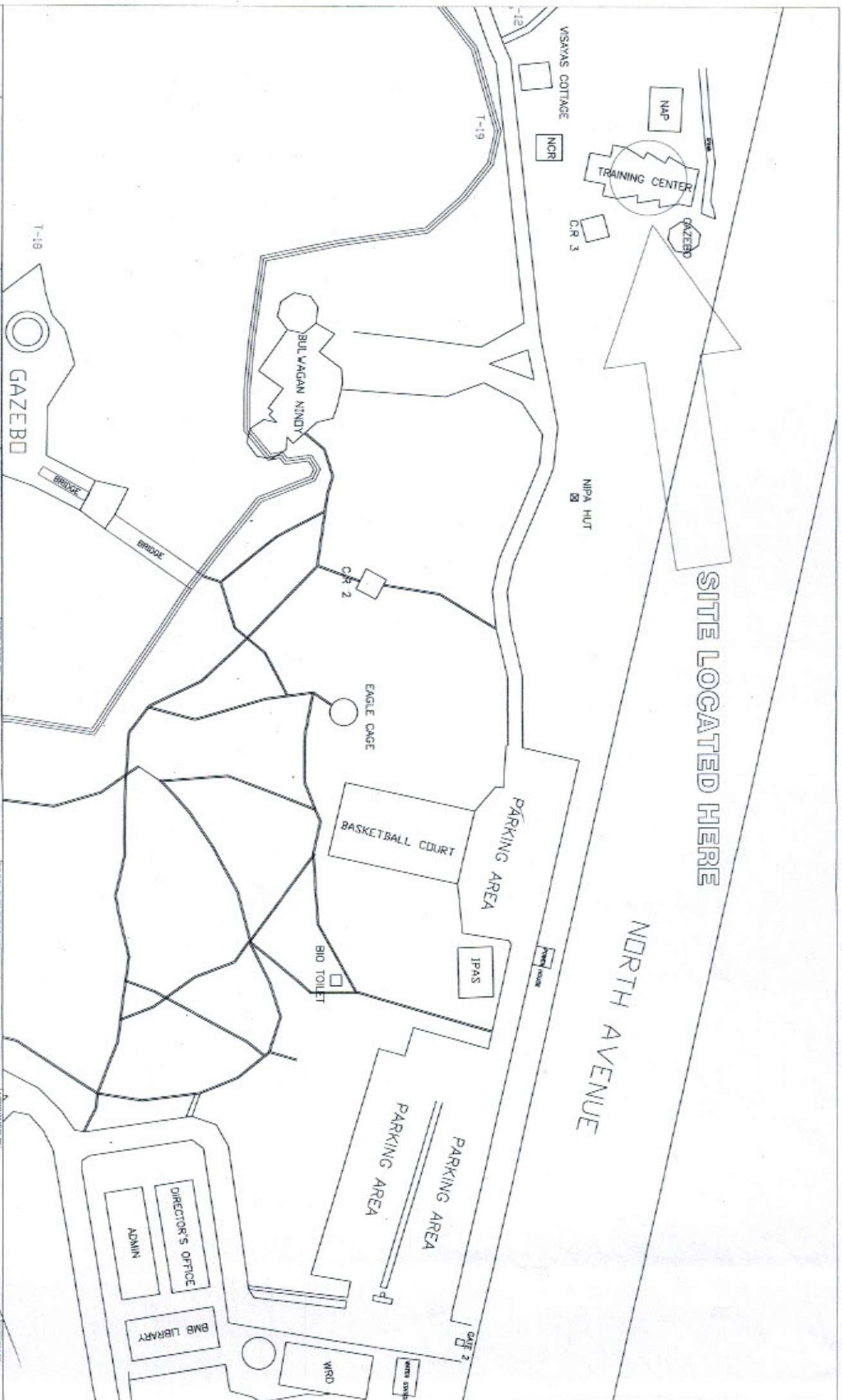


Existing floor tiles
(sira-sira na talaga)









SITE LOCATED HERE

NORTH AVENUE



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
BIODIVERSITY MANAGEMENT BUREAU

PROJECT TITLE
SUPPLY AND INSTALLATION OF FLOOR TILES FOR REPAIR/IMPROVEMENT OF BMB TRAINING CENTER
PROJECT LOCATION
NINYO AQUINO PARKS AND WILDLIFE CENTER QUEZON AVENUE, DILIMAN, QUEZON CITY

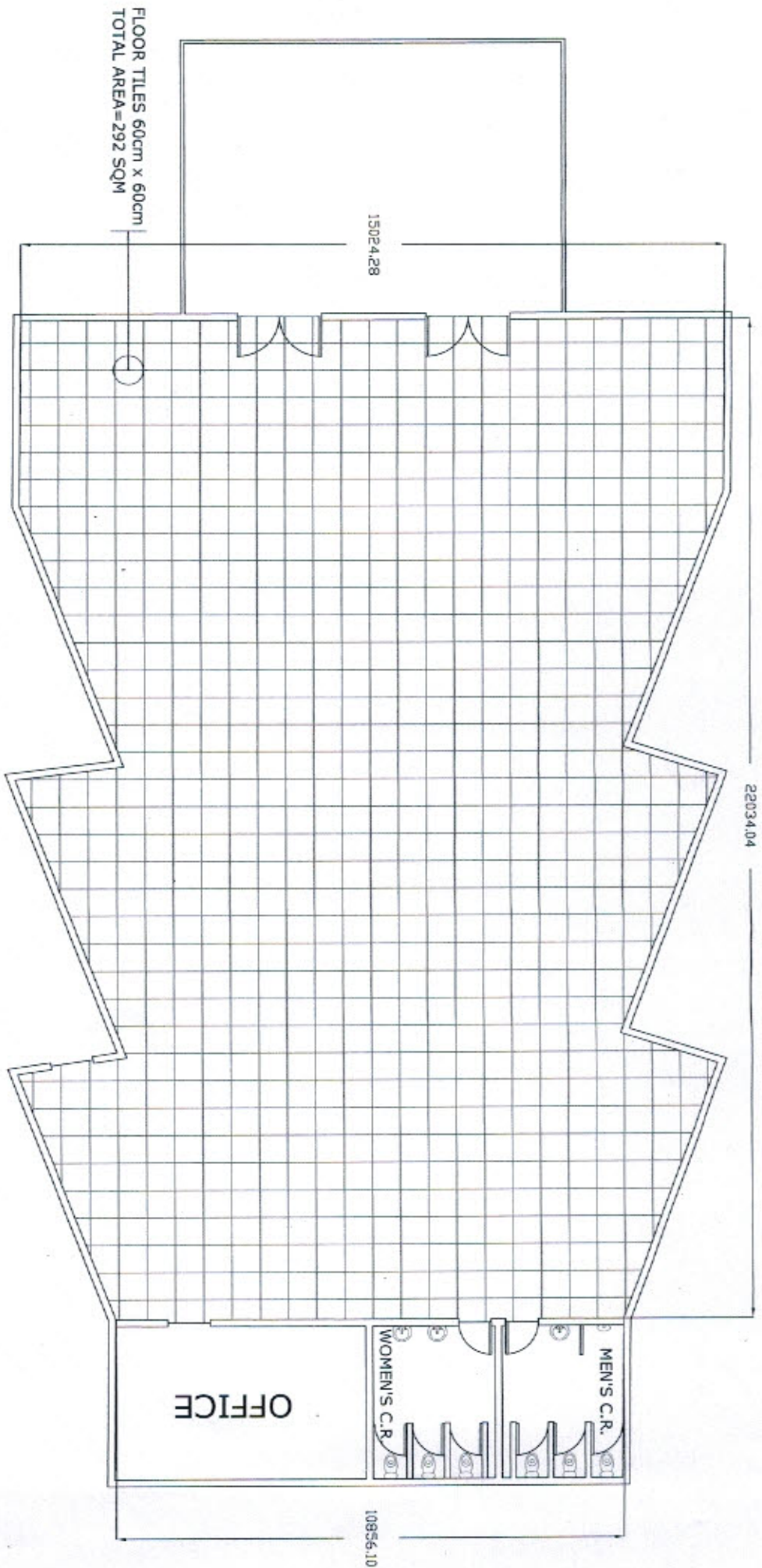
SHEET CONTENTS
SITE LOCATION

PREPARED BY:
Melchor S. SANCHEZ
BMB PROJECT ENGINEER

RECOMMENDING APPROVAL:
ACTING OFFICER, ADMIN. AND FINANCE OFFICE OF THE DIRECTOR
MARVIN M. SANCHEZ

APPROVED BY:
CORRECTOR BMB
SECRETARY FOR POLICY PLANNING AND FOREIGN-ASSISTED AND SPECIAL PROJECTS
MARCIAL C. AVANADO, JR.

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1 TRAINING CENTER FLOOR PLAN
 SCALE NTS



DEPARTMENT OF ENVIRONMENT AND
 NATURAL RESOURCES
 BIODIVERSITY MANAGEMENT BUREAU

PROJECT TITLE
 SETBACK AND INSTALLATION OF FLOOR
 TILES FOR REPAIR/REPLACEMENT OF BMS-
 NINOY AQUINO PARKS AND WILDLIFE
 CENTER, QUEZON AVENUE, DILIMAN,
 QUEZON CITY

SHEET CONTENTS
 TRAINING CENTER FLOOR PLAN

PREPARED BY
Melvin D. Bernal
 SAID PROJECT ENGINEER

RECOMMENDING APPROVAL
Samuel S. Amador, Jr.
 ACTING CHIEF ADMINISTRATIVE OFFICER
 OFFICE OF THE DIRECTOR

APPROVED BY
Marcial C. Amador, Jr.
 DIRECTOR, BMB
 IN CONCURRENT CAPACITY AS ASSISTANT
 SECRETARY FOR POLICY, PLANNING AND
 FOREIGN-ASSISTED AND SPECIAL PROJECTS

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