

**BIODIVERSITY MANAGEMENT BUREAU**Quezon Avenue, Diliman, Quezon City  
Telefax No. 924-6031 local 220Date: **21-Jan-21**  
Quotation No: **0007-01-21****REQUEST FOR QUOTATION**\_\_\_\_\_  
Company Name\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

**RACHELLE JENINE D. ABUEL**  
Head, BAC Secretariat

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
 2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.  
 3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
 4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.  
 5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:****Supply and Delivery of Apple Pencil 2nd Generation and Wireless Keyboard Compatible with iPad Pro****Purpose:****For official use of CMD****Approved Budget for the Contract (ABC):****P 56,000.00**

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
1	Apple Pencil - 2nd Generation	3 pcs.	P _____	P _____
2	Wireless Keyboard / Compatible with iPad Pro	2 pcs.	P _____	P _____
<b>Additional Requests from Procuring Entity:</b> <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input type="checkbox"/> Other conditions to this request, please state: _____				
<b>Bidders must submit the following requirements:*</b> 1. DTI/SEC Registration Certificate 2. Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration *Non-submission of these requirements shall be grounds for disqualification from the bidding process.				

Brand : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Warranty : \_\_\_\_\_

Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name/Signature Tel. No./Cellphone No.\_\_\_\_\_  
Email Address\_\_\_\_\_  
Date