



**BAC RESOLUTION AND RECOMMENDING APPROVAL**  
**RESOLUTION NO. 2021-004**

**WHEREAS**, the Biodiversity Management Bureau posted a requirement for the **Supply and Delivery of Various Office Supplies** in the Philippine Government Electronic Procurement System (Phil-GEPS) with an Approved Budget for the Contract (ABC) of **P341,000.00**;

**WHEREAS**, four (4) interested bidders submitted proposals/quotations as follows;

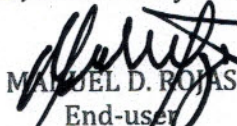
<u>Name of Bidders</u>	<u>Total Bid</u>
1. PS Teves Construction and Supplies Trading .....	P 289,350.00
2. Achim Enterprises .....	P 297,200.00
3. RPK3 Consumer Goods Wholesaling .....	P 319,330.00
4. RVCA Trading & General Merchandise .....	P 335,750.00

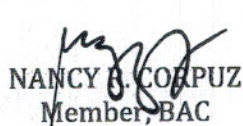
**WHEREAS**, upon careful evaluation of the bids and upon recommendation of the end-user, the proposal of **PS TEVES CONSTRUCTION AND SUPPLIES TRADING** was found to be the lowest calculated and responsive quotation;

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVED**, as it is hereby **RESOLVED**:

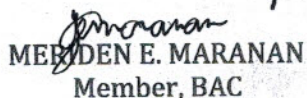
1. To award the contract to **PS TEVES CONSTRUCTION AND SUPPLIES TRADING** as the Lowest Calculated and Responsive Quotation with a contract amount of **P289,350.00**;
2. To recommend the foregoing findings for approval by the OIC Director of the Biodiversity Management Bureau.

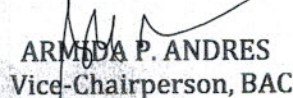
**RESOLVED**, this 24<sup>th</sup> day of February 2021.

  
MANUEL D. ROJAS  
End-user

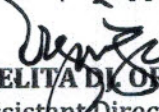
  
NANCY B. CORPUZ  
Member, BAC

  
ATTY. THERESA M. TENAZAS  
Member, BAC

  
MERIDEN E. MARANAN  
Member, BAC

  
ARMIDA P. ANDRES  
Vice-Chairperson, BAC

Approved/Disapproved:

  
AMELITA D. ORTIZ  
Assistant Director  
Officer-in-Charge, Office of the Director



Republic of the Philippines  
**Department of Environment and Natural Resources**  
**BIODIVERSITY MANAGEMENT BUREAU**  
 Ninoy Aquino Parks and Wildlife Center  
 Quezon Avenue, Diliman, Quezon City  
 Tel. Nos.: (632) 924-6031 to 35 Fax: (632) 924-0109, (632) 920-4417  
 Website: <http://www.bmb.gov.ph> E-mail: [bmb@bmb.gov.ph](mailto:bmb@bmb.gov.ph)

**PURCHASE ORDER**

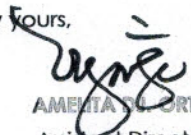
Supplier: **PS TEVES CONSTRUCTION SUPPLIES TRADING** P.O. No. : **2021-01-009**  
 Address : Citio Centro, Bray, Potrero Bacolor, Pampanga Date : February 24, 2021  
 Tel No. : 0917-684-1616 / psteves.supply@gmail.com Mode of Procurement : **Shopping**


Gentlemen :  
 Please accomplish this Order upon receipt hereof based on the scope of work described hereunder.  
 Place of Delivery : **BMB, North Avenue, Diliman, Quezon City** Delivery Term : **15 c.d.**  
 Date of Delivery : \_\_\_\_\_ Payment Term : **30 c.d.**

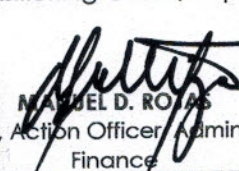
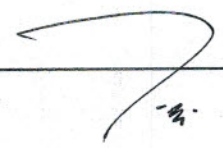
C	Quantity	Unit	Description	Unit Cost	Total Cost
1	1,000	reams	Multi Copy Paper - 80 asm size: 210mm x 297mm (A4)	215.00	215,000.00
2	400	pcs	Correction Tape (Joy)	30.00	12,000.00
3	400	pcs	Ballpen, Black (Flex Stick)	6.50	2,600.00
4	400	pcs	Ballpen, Blue (Flex Stick)	6.50	2,600.00
5	100	pcs	Ballpen, Red (Flex Stick)	6.50	650.00
6	300	pcs	Signpen, Black (Uniball)	75.00	22,500.00
7	300	pcs	Signpen, Blue (Uniball)	75.00	22,500.00
8	100	pcs	Battery AA (Eveready)	115.00	11,500.00
<b>ABC: P341,000.00</b>					

(Total Amount in Words) **Two Hundred Eighty-Nine Thousand Three Hundred Fifty Pesos** Total **289,350.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly Yours,  
  
**AMELITA CORTIZ**  
 Assistant Director  
 Officer-In-Charge, Office of the Director

Conforme:   
**PAUL GABRIEL TEVES**  
 (Signature over printed name)  
03/15/2021  
 Date

Requisitioning Office/Dept.:	Funds Available :	Amount : <b><u>P289,350.00</u></b>
 <b>MARNEL D. ROJAS</b> OD, Action Officer Admin & Finance	 <b>IZEL D. IBARDOLAZA</b> Accountant II	ALOS No.: <b><u>02-101101-2021-03-034</u></b> <u>100003100001000</u> <u>310203100001000</u> <u>50205010-02</u>

BIODIVERSITY MANAGEMENT BUREAU  
 OFFICE OF THE AUDITOR  
**MAR 15 2021**  
 RECEIVED BY: **Darnin**

