

TERMS OF REFERENCE

Activity	Updating of the Framework for the Philippine Plant Conservation and Strategy Action Plan		
Source	DENR-BMB	Monthly Rate	Php 33,088.00 / month
Position	Technical Assistant	Duration	6 months

I. Background

The Department of Environment and Natural Resources - Biodiversity Management Bureau (DENR-BMB) is a staff Bureau mandated on the conservation and sustainable management of the country's biodiversity. One of its major functions is to formulate an up-to-date listing of threatened Philippine flora and fauna and recommend a program of conservation and propagation of the same.

In 2009, plant experts from all over the country, in collaboration with the DENR-BMB, developed a framework entitled, "Philippine Plant Conservation and Strategy Action Plan" pursuant to DENR Special Order No. 2003 - 32. The action plan contained the following details on flora diversity of the country, to wit: 1) plant diversity and conservation status; 2) Philippine vegetation types; 3) threats to Philippine plants; 4) past and present conservation initiatives; 5) policies; 6) international conventions and agreements; 7) botanical research and conservation gaps; and, 8) plant conservation and strategy action plan.

Since its development, several relevant studies and assessments related to plant diversity have been conducted. These studies generated new data such as but not limited to their current status, new species described, and new identified species distribution. Consequently, the efficiency of strategies and efforts implemented in the past are now realized and can be further adapted or improved. Hence, the collation and integration of such in the action plan are essential not just to incorporate the new information, but also to adjust the targets based on the current status of Philippine flora and the strategies identified in the Global Strategy for Plant Conservation of the Convention on Biological Diversity.

As part of the activity, the DENR-BMB intends to hire a Technical Assistant who will help the Bureau and the Philippine Plant Conservation Committee (PPCC) to conduct research, gather, collate, process and write necessary data/information for the updating of the framework.

II. Detailed Duties and Responsibilities

The duties and responsibilities of the Technical Assistant that will be hired are as follows:

- Research and gather information on Philippine flora species that are necessary for the updating of the framework of the Plant Conservation and Strategy Action Plan;
- Assist the Philippine Plant Conservation Committee (PPCC) in collating, organizing, and processing the data and information;
- Organize and facilitate workshops/meetings concerning the updating of the framework with the Wildlife Resources Division (WRD) and PPCC;
- Assist in the preparation and finalization of the updated framework;
- Actively take part in ensuring day-to-day or weekly accomplishment of targets in compliance with reportorial requirements; and,
- Perform other tasks as may be assigned.

III. Qualifications and Professional Requirements

The Technical Assistant should have the following qualifications:

- A degree in BSc Forestry, Environmental Science or other related science courses;
- At least one (1) year experience in various aspects of biodiversity or environmental conservation, preferably with skills and knowledge on plant taxonomy and ecology;
- At least one (1) year experience in secondary data gathering, research, and technical/ scientific writing;
- Highly proficient in Microsoft applications (MS Word, MS PowerPoint, etc.);
- Can work under minimal supervision; and,
- Can submit deliverables on time.

IV. Management and Reporting Requirements

The Technical Assistant shall be contracted by the DENR-Biodiversity Management Bureau. He/she shall report and work closely with the Bureau's Wildlife Resources Division.

Interested applicants should submit to the undersigned the following:

1. Letter of intent;
2. Curriculum Vitae which includes the following:
 - a. Educational background
 - b. Work experience
 - c. Relevant training
3. Sample of published scientific paper / thesis paper or write-up related to biodiversity and conservation.

The application documents must be submitted to the address below on or before **April 27, 2022**:

The Director
Biodiversity Management Bureau
Ninoy Aquino Parks and Wildlife Center
Quezon Avenue, Quezon City
Email address: bmb@bmb.gov.ph
Attention: The Chief, Personnel Section

Approved by:


NATIVIDAD Y. BERNARDINO
OIC Director