

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
BIODIVERSITY MANAGEMENT BUREAU
 Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, Quezon City
 Tel.No. 8-924-6031 to 35 loc. 221

Date: 26 May 2020
 Quotation No. 114-05-2020

REQUEST FOR QUOTATION

 BUSINESS NAME

 BUSINESS ADDRESS

DEADLINE OF SUBMISSION OF QUOTATION : June 3, 2020 LATE SUBMISSION WILL NOT BE ACCEPTED.
 OPENING OF QUOTATION : June 4, 2020
 VENUE : BMB Conference Room, Administrative and Finance Office
 Ninoy Aquino Parks and Wildlife Center, Quezon Avenue, Diliman, Quezon City


RANDY C. MABANA
 Head, BAC Secretariat

GENERAL CONDITIONS:

1. Delivery Period: as needed by the procuring entity.
2. Warranty shall be required from the contract awardee for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of One (1) year, in the case of Non-Expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies.
3. Price validity shall be for a period of 120 calendar days.
4. MODE OF PROCUREMENT: **Negotiated Procurement-Small Value Procurement (Sec. 53.9)**
5. List of requirements to qualify to participate on the procurement project:
 - PhilGEPS Registration Number
 - Valid Mayor's Permit
 - Valid DTI/SEC Registration
 - Latest Income/Business Tax Return
 - Omnibus Sworn Statement

LOT	ITEM & DESCRIPTION	State Compliance/Remarks/ Discounts and additional services
1	GOODS & SERVICES – to supply enumerated goods and service to all BMB vehicles and other equipment (please see attached list of motor vehicles and other equipment) 1. gasoline fuel; 2. diesel fuel; 3. gasoline engine lubricants/ ATF/ brake fluid/ gear oil; 4. diesel engine lubricants; 5. engine fuel filters (diesel and gasoline); 6. engine oil filters (diesel and gasoline); 7. air cleaners/filters 8. other vehicle parts that are available and needed for the preventive maintenance and repair of said vehicles e.g. (tires, batteries, fanbelt, wiper blade, spark plug, including camber alignment, wheel balancing, change oil and carwash; 9. availability/presence of service bay/lube in their gas stations 10. availability of skilled/licensed mechanics to conduct preventive maintenance/minor repair	
2	PRICING- Fuel - to vary based on the retail pump price. Oil, Lubricants & Services - to vary based on the current existing price of the items.	
3	PAYMENT TERMS- every 15th and 30th of the month upon submission of statement of accounts.	
4	CONTRACT DURATION - one (1) year contract starting 01 July 2020. Contract may be terminated voluntarily by either party or as agreed upon by both parties.	

ABC: P1,000,000.00

NOTE:

1. WRITE YOUR COMPLETE NAME INCLUDING MIDDLE INITIAL.
2. INDICATE YOUR DESIGNATION ON THE BUSINESS/COMPANY.
3. INDICATE YOUR MOBILE NUMBER FOR FUTURE REFERENCE/USE.
4. WRITE LEGIBLY.

Brand and Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 PRINTED NAME

 SIGNATURE

 DESIGNATION

 CONTACT NUMBER/S

 EMAIL ADDRESS

 DATE