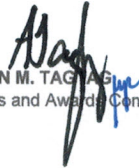


**REQUEST FOR QUOTATION**

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_.

  
**ANSON M. TAGA**  
Chairperson, Bids and Awards Committee

- NOTES: 1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED LEGIBLY.  
2. DELIVERY PERIOD IS WITHIN **15** CALENDAR DAYS.  
3. WARRANTY SHALL BE FOR A PERIOD OF **SIX (6) MONTHS** FOR SUPPLIES & MATERIALS/**ONE (1) YEAR** FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.  
4. PRICE VALIDITY SHALL BE VALID FOR A PERIOD OF **30** CALENDAR DAYS.  
5. PHIL-GEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.  
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

**Title of Procurement:**  
One (1) Year Subscription of Adobe Creative Cloud for Teams All Apps and Adobe Acrobat Pro DC

**Purpose:**  
For official use of CMD

**Approved Budget for the Contract (ABC):**  
P150,000.00

ITEM NO.	ITEMS/DESCRIPTIONS	QTY./ UNIT	UNIT PRICE	TOTAL PRICE
<b>1</b>	<b>Adobe Creative Cloud for Teams All Apps</b> <i>Specifications:</i> 1 year subscription Compatible with MAC and Windows Operating Systems <i>Applications:</i> Photoshop, Illustrator, Indesign, Premiere Pro, Premiere Rush, Dreamweaver, Animate, After Effects, Spark, Dimension, Audition, Incopy, Lightroom Classic, Adobe XD, Lightroom, Acrobat Pro, Character Animator, Capture, Adobe Fresco, Bridge, Media Encoder, Photoshop Express, Photoshop Camera, Illustrator Draw, Airo and Mixamo. <i>Plus Cloud Services:</i> 1TB of cloud storage, Adobe Portfolio, Adobe Fonts, Adobe Spark, and access to the latest features and updates as soon as they're released.	<b>2 Licenses</b>	P _____	P _____
<b>2</b>	<b>Adobe Acrobat Pro DC</b> <i>Specifications:</i> 1 year subscription Compatible with MAC and Windows Operating Systems Create and edit PDF documents Share PDFs and track document status Collect and track legally-binding e-signatures Integrate with Office 365, Share Point and other online Microsoft platforms Turn illustrator, Indesign and Photoshop files PDF	<b>1 Licenses</b>	P _____	P _____
	Additional Requests from Procuring Entity: <input type="checkbox"/> Please provide sample upon request of end-user <input type="checkbox"/> Please see full specifications/attached sample design for reference. <input checked="" type="checkbox"/> <b>Other conditions to this request, please state:</b> <b>For more info, please contact the end-user at 8924-6031 loc. 207/228</b> <b>Kindly address all proposals to the Chairperson, Bids and Awards Committee</b> Contract shall be awarded to the bidder per: <input type="checkbox"/> Item basis <input checked="" type="checkbox"/> Lot basis _____ Bidders must submit the following requirements upon submission of proposal. Non-submission of these requirements shall be grounds for disqualification from the bidding process: 1. DTI/SEC Registration Certificate 2. Valid and Current Mayor's Permit 3. PHILGEPS Certificate of Registration 4. BIR Certificate of Registration 5. Omnibus Sworn Statement <b>Important Note:</b> -For goods, conform to the winning bidder must be done within seven (7) calendar days upon serving of the PO. -For services, conform to the winning bidder must be done within fourteen (14) calendar days upon serving of the JO. -Notarization of the OSS should be complied with after the award of the contract but before payment pursuant to Item 6.3 of GPPB 09-2020		<b>GRAND TOTAL:</b>	P _____

Brand : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your Request for Quotation, I/We quote you on the item at prices noted above.

Printed Name/Signature \_\_\_\_\_ Tel. No./Cellphone No. \_\_\_\_\_ Email Address \_\_\_\_\_ Date \_\_\_\_\_